

**PAXTANG BOROUGH  
Workshop Meeting  
3423 Derry Street  
November 3, 2021**

**COUNCIL MEMBERS PRESENT**

Council President	Kathleen Bloss
Council Vice President	Christopher Spackman
Council President Pro Tempore	Jack Thomas
Mayor	Sheilah Borne Fuller – Absent
Joshua Eisner	
David Gui	
Nathan Martin	Arrived at 7:15 p.m.

**COUNCIL MEMBERS ABSENT**

Thomas Wingert

**AUDIENCE PARTICIPATION**

**Ms. Linda Follett of 3625 Brisban Street** shared her concerns with inconsistent pick up of yard waste from the City of Harrisburg. Secretary Clark will contact Harrisburg City and request the exact dates in November for when yard waste would be picked up.

**REPORT OF THE MAYOR**

No Report due to the absence of Mayor Borne Fuller

**REPORT OF COMMITTEES**

*Public Safety* – Councilman Gui asked Council to review a document recently sent to them and report back any suggestions or comments.

*Property and Recreation* – Council Vice President Spackman thanked Swatara Township Police, Paxtang Fire Company, and Borough staff for assisting with Trick or Treat.

*Highway* – No Report due to the absence of Councilman Wingert

**INTRODUCTION OF MR. ROBERT IHLEIN – BOROUGH CODES ENFORCEMENT OFFICER**

**INTERNATIONAL PROPERTY AND MAINTENANCE CODE(IPMC)**

Mr. Robert Ihlein, Zoning Officer and Codes official for the Borough of Paxtang and Swatara Township, presented Council with information on a proposal for the adoption of the 2021 International Property Maintenance Code (IPMC). Mr. Ihlein stated Swatara Township and Paxtng Borough would benefit from working with the latest version of the IPMC.

Councilman Martin arrived during Mr. Ihlein’s presentation

**MR. IHLEIN/SIDEWALK INSPECTION OF 2018**

Mr. Ihlein offered suggestions for having sidewalks repaired from the 2018 Borough wide sidewalk inspection. Sidewalks found to have serious and or dangerous defects and were not repaired could receive a written notice of violation, if no action was taken another notice could be sent or proceed with a non-traffic citation. Mr. Ihlein could follow through with issuing non traffic citations since he is already acknowledged to do so by Magisterial Justice Judge Michael Smith. If Council would rather choose a different representative, a Resolution or letter would be prepared and sent to Judge Smith stating said name in the Resolution or letter is to be acknowledged to issue non traffic citations. If a fine is issued for noncompliance, said violation still may not be resolved and the process would continue.

Mr. Ihlein said Council could identify sidewalks in serious and or dangerous condition, obtain bids to have the work done, and place a lien on the property. Mr. Ihlein stated as the Codes Enforcement Officer for the Borough, if Council so desired, he would be pleased to follow through with a directive to file non-traffic citations.

Questions and Concerns from Council with regard to sidewalks and the IPMC should be directed to Manager Stambaugh. Mr. Ihlein thanked Council for inviting him to this evening's meeting.

*Health and Sanitation* – Councilman Thomas said Public Works employees were trained on the new leaf collection machine and their trial run was a success.

*Public Relations* – Councilman Martin said holiday activities are published in the latest edition of the Paxtang Post and Borough website. Articles for submission in the next edition of the Paxtang Post is December 15, 2021.

President Bloss presented Councilman Martin with a plaque from the Pennsylvania State Association of Boroughs for first place recognition in the 2021 Borough News Municipal Newsletter Contest. President Bloss expressed her gratitude to Councilman Martin and to Vice-President Spackman for the work he dedicated to the Paxtang Post prior to Councilman Martin.

*Administration* – Councilman Eisner deferred the topic of the 2022 Budget to Manager Stambaugh. Manager Stambaugh presented an overview of budget items for 2022, asked council to review the items and report back with comments or suggestions. Vice-President Spackman asked if commercial properties could be charged a supplementary sewer fee in addition to fees set by Capital Region Water. This was suggested in anticipation of future infrastructure improvements. Solicitor Bonn stated an Impact Fee could be created through the establishment of a Sewer Authority.

Manager Stambaugh said approximately \$22,000.00 from Liquid Fuels Funds would be used on the Capital Complex Improvement Project in 2022. Approximately \$55,000.00 from Liquid Fuels would be used for road repairs.

A First Reading of the 2022 Budget will be offered at the November 16, 2021, Regular Business Meeting.

**REPORT OF THE SOLICITOR** – No Report from Solicitor Bonn

**REPORT OF THE MANAGER** – No Report from Manager Stambaugh

**TREASURER POSITION**

Councilman Eisner stated extending the timeline for receipt of applications will need to be discussed. Council will revisit for further conversation and action.

**AUDIENCE PARTICIPATION**

**Ms. Linda Follett of 3625 Brisban Street** asked Councilman Gui if the document he referred to earlier in this evening's meeting was regarding fire services from the City of Harrisburg. Councilman Gui said that was the case, that the document was an initial draft subject to review from Council, the Public Safety Committee, and Borough Solicitor. President Bloss stated the Paxtang Fire Company Chief has been and will continue to be kept informed of any and all progress.

**EXECUTIVE SESSION**

At 8:07 p.m. President Bloss announced Council would retire to Executive Session. The Borough Solicitor and Borough Manager were asked to remain to discuss matters of personnel and seek advice of the Borough Solicitor.

Secretary Clark was excused for the remainder of the meeting

At 8:21 p.m. President Bloss announced that Council had reconvened following an Executive Session to discuss matters of personnel and advice of the Borough Solicitor.

**ADJOURNMENT**

\*1) Councilman Martin made a motion to adjourn the Regular Business Meeting. Motion seconded by Councilman Eisner. Motion carried. Meeting adjourned at 8:22 p.m.

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Secretary

1.Adjournment