

**PAXTANG BOROUGH**  
**Regular Business Meeting**  
**3423 Derry Street**  
**April 19, 2022**

President Bloss called to order the monthly meeting of the Paxtang Borough Council at 7:00 p.m. with the Pledge of Allegiance led by Mayor Martin.

**COUNCIL MEMBERS PRESENT**

Council President	Kathleen Bloss
Council Vice-President	Christopher Spackman
Council President Pro-Tempore	Jack Thomas
Mayor	Nathan Martin

Jennifer Britten  
Corbin Bower  
Eric Fillman  
Thomas Wingert

**BOROUGH OFFICIALS**

Borough Manager	Keldeen Stambaugh
Borough Solicitor	Joshua Bonn
Borough Fire Chief	Will Skinner
Borough EMS	Robin Bloss
Borough Engineer	Jeremy Smith

**AUDIENCE PARTICIPATION**

President Bloss opened the floor for audience members to share comments. Hearing none, President Bloss proceeded with the meeting.

**MUNICIPAL SEPARATE STORMWATER SEWER SYSTEM PROGRAM (MS-4)**

President Bloss asked if anyone had questions or concerns regarding the MS-4 Program. Hearing none, President Bloss proceeded with the meeting.

**SUSQUEHANNA TOWNSHIP EMERGENCY MEDICAL SERVICES (STEMS)**

**DON KUNST – EXECUTIVE DIRECTOR – CHIEF – STEMS**

Don Kunst, Executive Director and Chief of STEMS presented an overview of the high degree of expertise and professionalism held by those employed by STEMS. Their mission is to assist with the health and wellbeing of those in need of medical attention, handling everything from the birth of a baby to geriatric care. STEMS is a non profit business responding to approximately 6,000 calls in 2021. A continuing education program will be offered in May at the STEMS station located at 108 Short Street in Susquehanna Township. All are invited to stop by. Councilman Wingert suggested Mr. Kunst consider taking their mission to the Paxtang Memorial Day Picnic where interaction could be made with people of all age groups.

**MINUTES – MARCH 15, 2022, GENERAL BUSINESS MEETING**

\*1) Vice-President Spackman made a motion to dispense with the reading of the Minutes from the March 15, 2022, General Business Meeting and to approve the same. Motion seconded by Councilman Thomas. Motion carried.

**MINUTES – APRIL 5, 2022, WORKSHOP MEETING**

\*2) Councilman Thomas made a motion to dispense with the reading of the Minutes from the April 5, 2022, Workshop Meeting and to approve the same. Motion seconded by Vice-President Spackman. Motion carried.

**TREASURER’S REPORT**

Secretary Clark read the Treasurer’s Report for the month ended March 31, 2022

<b>GENERAL FUND</b>	\$288,072.06
<b>SEWER ACCOUNT</b>	\$796,364.12
<b>LIQUID FUELS</b>	\$155,372.11
<b>SOLID WASTE</b>	\$117,323.56
<b>CAPITAL RESERVE</b>	\$471,102.16

\*3) Councilman Fillman made a motion to accept the Treasurer’s Report for the month ended March 31, 2022. Motion seconded by Councilman Wingert. Motion carried.

**REPORT OF THE POLICE**

Lieutenant Dennis Krahlung of the Swatara Township Police Department stated 83 calls for service were placed for Paxtang Borough. Five traffic citations, 8 motor vehicle warnings, 9 parking violations, 1 bicycle patrol, and 2 foot patrols were carried out.

**COMMUNITY SERVICE**

**LIGHT UP THE NIGHT**

Various Officers within the Department attended the “Light Up The Night” event at the Hershey Medical Center where first responders joined together in a procession through the parking lot of the Medical Center. Event was designed to lift the spirits of patients and staff members.

**PRESENTATIONS**

A presentation was given to a Hummelstown Area Girl Scout Troop on the daily activities of an officer. Officers provided the Middletown Area School District Criminal Justice Class with information and protocol for becoming an officer.

**TEACHING, EDUCATING AND MENTORING (TEAM)**

T.E.A.M. is up and running. Officers presented information to area schools on various lessons pertaining to safety.

**DRIVE SAFE PA ENFORCEMENT PROGRAM**

The second enforcement wave of aggressive driver details took place between March 18 and April 24.

**MOTOR CARRIER SAFETY ASSISTANCE PROGRAM (MCSAP)**

The MCSAP commercial driver vehicle inspection program is ongoing with inspections of commercial motor vehicles. The Department anticipates the addition of a second officer to serve in this program.

**YOUTH POLICE PROGRAM**

The Youth Police Program is open to residents of Swatara Township and Paxtang Borough. Topics will cover daily activities of a police officer.

**CANNINE REPORT**

The Canine unit assisted with The High Enforcement Action Team (H.E.A.T.) in a narcotics detail, presented a demonstration of their abilities to the Citizens Police Academy, offered a presentation to pre school children at the Faith United Church of Christ, Assisted the United States Marshall’s Task Force in Waynesborough, Pennsylvania with 2 warrants, assisted the Pennsylvania Attorney General’s Office with a search and arrest warrant in Swatara Township, provided 6 vehicle searches, 1 building search, 1 suspect track, 3 apprehensions by no force, and 3 Community service events. This is an overall report of usages and may or may not have taken place in Paxtang Borough.

**REPORT OF THE FIRE CHIEF**

Fire Chief Will Skinner reported 31 calls for service were placed with 6 being in the Borough. Manpower was 71 with 181 for the year, 712 manpower, with 2,027.00 for the year, average crew was 2.5 with 121 hours and 50 minutes in service. The Rescue ran 15 calls, Engine 17, Utility 0, Officer in Charge 1, Fire Police 3. There was one Borough

EMS call. Eleven calls were unanswered, 5 with no crew, 6 with no driver. The Fire Company ran 1 training in Recertification of CPR and AED with 9 members in attendance and total man hours at 27 hours and 56 minutes for the year.

#### **COMPUTER-AIDED DISPATCH(CAD)**

Chief Skinner stated Paxtang reports are completed by the CAD system and seems to be working out well.

#### **CHICKEN BAR B QUE**

A chicken bar b que will be held for the Swatara Paxtang Softball Association on Saturday, May 21.

#### **CRABFEST FUNDRAISER**

A Crabfest fundraiser is scheduled for Saturday, September 24, 2022.

#### **REPORT OF THE MANAGER**

##### **RETIREMENT LUNCHEON – TREASURER – DENNY BEAVER**

A luncheon was recently held for outgoing Treasurer, Mr. Denny Beaver. The luncheon was well received with Mr. Beaver expressing his gratitude to Borough staff and Council members that were able to attend.

#### **PENNSYLVANIA DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES**

The DCNR grant application for Saussaman Park has been submitted. Further information is expected later in the Fall of 2022.

#### **CAPITAL COMPLEX IMPROVEMENT PROJECT – PHASE TWO**

A report from a representative of the engineering firm of Herbert, Rowland & Grubic, Inc. will present information at the May 3, 2022, Workshop meeting.

#### **MEMORIAL DAY PICNIC**

The Memorial Day Community Picnic will be held on Monday, May 30, 2022, at Saussaman Park. Donations and BINGO prizes are being solicited.

#### **INTERNATIONAL PROPERTY MAINTENANCE CODE – 2021 VERSION**

A request from Swatara Township was made that Paxtang adopt the 2021 IPMC so that code enforcement is consistent between the two municipalities. To be addressed under New Business.

#### **PROPOSED WORK AT SAUSSAMAN PARK**

The replacement of a sewer pit and the removal of trees adjacent to the playground at Saussaman Park is being proposed. Work on the sewer pit will be carried out by the Paxtang Public Works Department while trees in question will be removed by a tree service.

#### **REPORT OF CODES AND ZONING**

One Building and 2 Street Cut Permits were issued for the month of March.

#### **REPORT OF THE MAYOR**

##### **SPOTTED LANTERNFLY- “SPOT AND SCRAPE” EVENT**

Mayor Martin reported that he attended the recent Spot and Scrape event for the removal of eggs of The Spotted Lanternfly along with Council President Bloss, Vice-President Spackman, and others throughout the Community. Community assistance is needed to continue with this program. Mayor Martin publicly thanked Mr. Gavin Ford, who attended this evening’s meeting, for inviting him out for the opening day of the Paxtang Wilhelm Baseball Association.

#### **FRIENDS OF KLINE LIBRARY**

The Friends of Kline Library will be holding a book sale on Saturday, April 30 at the Kline Library located at 530 South 29th Street in Harrisburg.

### **PROCLAMATION – ARBOR DAY 2022**

Mayor Martin read a proclamation proclaiming April 29, 2022, as Arbor Day in Paxtang Borough. Mayor Martin will read the proclamation at the Paxtang Elementary School on April 29. All are welcome to attend the program. Students of the fifth grade are encouraged to submit artwork entitled “What Could Grow In A Tree”. Flemings Sub Base located at 3697 Derry Street will provide gift certificates to the top five entries.

### **REPORT OF THE SOLICITOR**

No Report from Solicitor Bonn

### **REPORT OF THE ENGINEER**

#### **DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPEMNT - SAUSSAMAN PARK GRANT**

Engineer Smith assisted Borough staff with submission of the DCNR grant application.

### **MUNICIPAL PARKING LOT IMPROVEMENTS**

Bid documents are being finalized, project was advertised for March 23 and March 30, tabulation sheet was provided to members of Council with Pennsy Supply being the low bidder at \$139,510.00. A breakdown of the project was provided as the bid included the repaving of Elm Street and Pike Street with funds allocated form Liquid Fuels. Engineer Smith recommended awarding the contract to Pennsy Supply subject to grant funding. Financial assistance from grant monies, The American Rescue Plan (ARPA), and Liquid Fuels will be factored into the project.

### **COMMITTEE REPORTS**

*Administration* – No Report from Vice-President Spackman

*Highway* – No Report from Councilman Bower

*Property and Recreation*

#### **USE OF PAVILION – SAUSSAMAN PARK – PAXTON PRESBYTERIAN CHURCH**

\*4) Councilman Fillman made a motion to approve the request from the Paxton Presbyterian Church for gratis use of the pavilion on Sunday, September 11 for their annual church picnic. Motion seconded by Councilman Wingert. Motion carried.

#### **USE OF PAVILION – SAUSSAMAN PARK – PAXTON PRESBYTERIAN CHURCH**

\*5) Councilman Fillman made a motion to approve the request from the Paxton Presbyterian Church for gratis use of the pavilion on Saturday, May 21 for a Sunday School class picnic. Motion seconded by Councilman Thomas. Motion carried.

#### **USE OF THE GYMNASIUM – FREEDOM GUARD DANCE/DRILL TEAM**

\*6) Councilman Fillman made a motion to approve the request from the Freedom Guard Dance/Drill Team at a reduced rate of \$25.00 per session as has been Borough practice to approve their request at one half the reduced rate since 2018. Motion seconded by Vice-President Spackman. Motion carried.

*Public Safety* – No Report from Councilman Wingert

*Public Relations* – No Report from Councilwoman Britten

*Health and Sanitation* – No Report from Councilman Thomas

### **NEW BUSINESS**

#### **ADVERTISE ORDINANCE 2022-682 – INTERNATIONAL PROPERTY MAINTENANCE CODE 2021**

\*7) Vice-President Spackman made a motion to advertise **Ordinance 2022-682**, an Ordinance of the Borough of Paxtang adopting the 2021 edition of the International Property Maintenance Code. Motion seconded by

Councilman Thomas. Motion carried after Solicitor Bonn clarified questions and comments as presented by members of Council.

#### **OLD BUSINESS**

##### **AWARD MUNICIPAL PAVING PROJECT – PENNSY SUPPLY**

\*8) Councilman Bower made a motion that Council accept Pennsy Supply for the municipal parking lot project and award the contract subject to grant funding. Motion seconded by Councilman Thomas. Engineer Smith stated he would provide Pennsy Supply with the Notice of Award. Pennsy Supply would then submit documents to Rettew Associates for review, with submission to Council for execution of the contract. A pre construction meeting would be held and at that point a Notice to Proceed would be issued with Pennsy Supply having 90 days to complete the project. Motion carried after comments from Engineer Smith.

#### **COMMUNICATIONS**

No communications were brought forth

##### **ROUTE 83 CAPITAL BELTWAY PROJECT**

Councilman Wingert requested an update on the Route 581 stretch towards 19<sup>th</sup> Street. Discussion was held that meetings with municipalities and utility providers were taking place. Those interested can follow the progress on the I83 Capital Beltway Project website.

#### **AUDIENCE PARTICIPATION**

President Bloss opened the floor for audience members to share comments. Hearing none, President Bloss proceeded with the meeting.

#### **PRESENTATION OF BILLS**

\*9) Vice-President Spackman made a motion that Council pay its just and lawful debt. Motion seconded by Councilman Fillman. Motion carried.

#### **ADJOURNMENT**

\*10) Councilman Thomas made a motion to adjourn the April 19, 2022, General Business Meeting. Motion seconded by Vice-President Spackman. Motion carried. Meeting adjourned at 8:02 p.m.

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Secretary

- 1.Minutes March 15 Regular Meeting
- 2.Mintues April 5 Workshop
- 3.Treasurer Report
- 4.Use of Pavilion Paxton Presbyterian Church Sept 11, 2022
- 5.Use of Pavilion Paxton Presbyterian Church May 21
6. Use of Gym Freedom Guard – September 2022 to April 2023
- 7.Advertise Ordinance 2022-682 IPMC
- 8.Award Parking Lot Project – Pennsy Supply
- 9.Pay Bills
10. Adjourn