

PAXTANG BOROUGH
Regular Business Meeting
3423 Derry Street
April 21, 2020

President Bloss called to order the monthly meeting of the Paxtang Borough Council at 7:00 p.m. with the Pledge of Allegiance led by Mayor Borne Fuller.

COUNCIL MEMBERS PRESENT

Council President	Kathleen Bloss
Council Vice-President	Christopher Spackman
Council President Pro-Tempore	Jack Thomas
Mayor	Sheilah Borne Fuller

COUNCIL MEMBERS

Joshua Eisner
Angel Gonzalez
David Gui
Thomas Wingert

BOROUGH OFFICIALS

Borough Manager	Keldeen Stambaugh
Borough Fire Chief	John Tinari – Absent
Borough Solicitor	J. Stephen Feinour
Borough Engineer	Jeremy Smith

Manager Stambaugh announced that due to the Novel Coronavirus COVID-19 and under the recommendations of Pennsylvania Governor Tom Wolf and Pennsylvania Secretary Rachel Levine of the Department of Health, “Social Distancing” has been put into practice by restricting public access to the Borough building and by Council conducting their Regular Business Meeting through the telecommunication service of “Zoom”. Details of the meeting were provided through the Borough website, social media service of Facebook, and an automated phone call to Borough residents and businesses.

An opportunity for audience participation would be offered. At the direction of President Bloss, instructions would be provided and phone lines unmuted. As there was no video or visual recognition, Council members were asked to provide their name during discussion and when making a motion so as to be recorded for the purpose of meeting Minutes.

AUDIENCE PARTICIPATION

At this time, Manager Stambaugh announced she would unmute all phone lines and gave instructions on muting individual lines if one so desired. Hearing no comments from the audience, President Bloss proceeded with the meeting.

MUNICIPAL SEPARATE STORMWATER SEWER SYSTEM PROGRAM (M-4)

President Bloss asked if anyone had questions or comments with regard to the MS-4 program. Hearing none, President Bloss proceeded with the Regular Business Meeting.

MINUTES - MARCH 17, 2020 REGULAR BUSINESS MEETING

*1) Vice-President Spackman made a motion to dispense with the reading of the Minutes from the March 17, 2020 Regular Business Meeting and to approve the same. Motion seconded by Councilman Thomas. President Bloss asked for the correction of a typographical error under the heading DISPOSAL OF OBSOLETE SURPLUS OFFICE EQUIPMENT and under the heading of AUTHORIZE DISPOSAL OF OBSOLETE OFFICE EQUIPMENT. After acknowledgement of correction, motion carried.

MINUTES – APRIL 7, 2020 COUNCIL WORKSHOP

*2) Councilman Thomas made a motion to dispense with the reading of the Minutes from the April 7, 2020 Council Workshop. Motion seconded by Councilman Gui. Motion carried.

TREASURER’S REPORT

GENERAL FUND	\$610,007.27
SEWER ACCOUNT	\$679,506.83
LIQUID FUELS	\$ 59,972.51
SOLID WASTE	\$73,545.72
CAPITAL RESERVE	\$343,671.50

*3) Vice-President Spackman made a motion to accept the Report of the Treasurer for the period ending March 31, 2020. Motion seconded by Councilman Gonzalez. Motion carried.

REPORT OF POLICE

Swatara Township Public Safety Director, Darrell Reider, reported 73 calls for service were placed for the Borough for the month of March. Four traffic citations, 5 motor vehicle code violations warnings, 2 parking violations were issued. Two foot patrols were carried out as well.

COMMUNITY SERVICE

Swatara Township handed out treats at the Swatara Middle School. This was in conjunction with the Central Dauphin School District’s curbside “Grab & Go” Breakfast/Lunch Distribution Program. The Department is offering a “Kids Coloring Challenge” where children can create pictures relating to staying active and healthy while home from school due to the COVID -19 pandemic. There is no cost to participate and the program is open to residents and non-residents of Swatara Township.

CANINE UNIT

In addition to performing their regular duties and searches, Corporal Bloss and K-9 partner J.T. assisted with a presentation to pre-school classes at Saint Catherine’s Laboure School. The Canine unit provided a presentation and demonstrated their skills for the department’s Citizens Academy.

REPORT OF EMERGENCY MEDICAL SERVICES SUSQUEHANNA TOWNSHIP EMERGENCY MEDICAL SERVICES

Due to the absence of Chief Matthew Bailey, Executive Director/Chief with Susquehanna Township EMS, Present Bloss read the following report: 14 emergency calls were placed for the Borough, 8 requiring lights and sirens and 6 requiring no lights or sirens. Average dispatch to at patient time for Advanced Life Support was 6 minutes and 46 seconds. The average dispatch to patient time for Basic Life Support was 8 minutes and 23 seconds.

REPORT OF THE MANAGER

DECLARATION OF DISASTER EMERGENCY – CORONAVIRUS (COVID-19)

Mayor Borne Fuller has continued the Disaster Emergency status for the Borough with regard to COVID-19 Pandemic. Mayor Borne Fuller will review and update the Proclamation on a weekly as need basis. The disaster emergency was originally initiated on March 16, 2020 and ratified by Council on March 17.

DAUPHIN COUNTY PROPERTY TAXES

County Commissioners are seeking confirmation of support from Council to relieve citizens of Paxtang of penalties from June to December of 2020 for County Real Estate Taxes. New legislation signed by Governor Tom Wolf would allow municipalities to extend the discount period to no later than August 31, of 2020 and or waive any fees or penalty provided the tax is paid in full by December 31, 2020. If Council so desired to adopt these changes, a Resolution would need to be passed and delivered to the Tax Collector within 30 days of the effective date of the new legislation passed on Monday, April 20. Discussion was held that Solicitor Feinour would prepare a Resolution for consideration at the May Workshop. Resolution would only address the waiving of penalties provided the tax is paid in full by December 31, 2020. Comments from Vice-President Spackman were shared, in support of Manager Stambaugh’s statement indicating the County has only allowed for waiving of the penalties for the remainder of

2020, not extending the discount period. Council President Bloss stated, any motions would be addressed under Old Business.

REPORT OF CODES AND ZONING

One Sidewalk, 1 Zoning, and 2 Sewer permits were issued for the month of March.

REPORT OF THE FIRE CHIEF

Manager Stambaugh said Chief Tinari sent his monthly and first quarter reports to Council for their review. Questions may be directed to Manager Stambaugh. Deputy Fire Chief Will Skinner has now returned from his duty with the Pennsylvania Task Force. Manager Stambaugh and President Bloss expressed their gratitude for the service given by Deputy Skinner. An overview of activity by the Fire Company included 22 calls for service, 1 being in the Borough for a total manpower of 86 with an average crew of 4 for a total time in service of 11 hours and 32 minutes. The Engine ran 5 calls, Rescue 16, Utility 0, Officer In Charge 1, and Fire Police 4. Borough call was to assist EMS and the Officer in Charge call was an assist to Company 49 on a crash. There were no unanswered calls. Training consisted of Maintenance Night/Air Pack Certification, Hose Line and Pump Training and Basic Ropes and Knots. Top 5 responders were Chief Tinari at 20, Firefighter D. Schaeffer at 16, Captain Lemmon at 10, Firefighter S. Schaeffer at 10 and Firefighter Clark at 8.

REPORT OF THE MAYOR

Mayor Borne Fuller took this time to read a Proclamation recognizing Friday April 24, 2020 as Arbor Day in Paxtang. Due to the COVID-19 Pandemic and the practice of “Social Distancing”, an official Arbor Day celebration and gathering has been cancelled for 2020. Paxtang Borough has been a Tree City USA participant for 32 consecutive years.

REPORT OF THE SOLICITOR

No Report from Solicitor Feinour

REPORT OF THE ENGINEER

29TH STREET AND DERRY STREET SANITARY SEWER REPLACEMENT

Engineer Smith has notified the contractor, Ankiewicz Enterprises that Council has decided to hire a landscaper to address the lawn issues at 29th and Derry Street. Five contractors were contacted, the following three contractors have responded with an interest:

- Black Landscape, 1360 Lisburn Road in Mechanicsburg, PA 17055 at \$9,950.00
- The Greenskeeper, 162 Bell Road in Palmyra, PA 17078 at \$2,950.00
- Tomlinson Bomberger Lawn Care, 171 S 33rd St, Harrisburg, PA 17111 at \$479.74

Tomlinson Bomberger is unable to commence work until the Fall. Their quote addressed core aeration with overseeding and fertilizer. Proposal did not address issues with weeds or soil. Councilman Thomas suggested hiring The Greenskeeper. While Engineer Smith has not worked with any of the companies, he has knowledge of The Greenskeeper as being a reputable company.

*4) Councilman Thomas made a motion to award the bid from The Greenskeeper to address the lawn issues at 29th Street and Derry Street. Motion seconded by Councilman Gui. Motion carried

2017 MUNICIPAL SEPARATE STORMWATER SEWER SYSTEM DEPARTMENT OF ENVIRONMENTAL PROTECTION BEST MANAGEMENT PRACTICES IMPLEMENTATION FUNDING PROJECT

Engineer Smith was notified by Paxtang Borough Public Works employees regarding standing water at the surface level of the project. Issues will be addressed by the contractor, Farhat Excavating, when Governor Wolf lifts the No Work Order due to COVID-19. The contract is under the one year warranty period to be confirmed by Engineer Smith. Project is located at Park Terrace and Brookwood Street.

REPORT OF COMMITTEES

Administration - Councilman Eisner met with Manager Stambaugh and President Bloss to discuss reforecasting of the Budget due to Council's decision to delay the implementation of a Stormwater Authority. Council was provided with information detailing new Budget figures. Questions should be directed to Councilman Eisner, President Bloss or Manager Stambaugh. To be discussed at an upcoming Workshop.

Highway – No Report from Councilman Wingert

Property and Recreation – Vice-President Spackman will be addressing a request from the Paxton Presbyterian Church for use of Saussaman Park under New Business. Vice-President Spackman made a suggestion to cancel the Memorial Day Community Picnic for 2020 due to issues relating to the Coronavirus Pandemic and to possibly schedule an event for Labor Day. To be addressed under New Business. Vice-President Spackman asked for a status on a water leak in the municipal basement. Manager Stambaugh said she is waiting to hear from a plumber for any necessary recommendations.

Public Safety – No Report from Councilman Gui

Public Relations – No Report from Councilman Gonzalez

Health and Sanitation – No Report from Councilman Thomas

NEW BUSINESS

USE OF PAVILION – SAUSSAMAN PARK – PAXTON PRESBYTERIAN CHURCH

*5) Vice-President Spackman made a motion authorizing the Paxton Presbyterian Church gratis use of Saussaman Park and the pavilion for their annual church picnic on Sunday, September 13. Motion seconded by Councilman Gonzalez. Motion carried.

MEMORIAL DAY COMMUNITY PICNIC - CANCEL

*6) Vice-President Spackman made a motion to cancel the Memorial Day Community Picnic. Motion seconded by Councilman Gonzalez. Councilman Thomas asked for clarification as to this decision.

Vice-President Spackman said the suggestion is due to economic climate, lack of preparation time, and having a less than desirable turnout. A movie night or ice cream social was suggested for Labor Day keeping in mind the need for “social distancing” if mandated by the State. After discussion, motion carried.

OLD BUSINESS

DAUPHIN COUNTY PROPERTY TAXES – NO PENTALTY – 2020

*7) Councilman Thomas made a motion waiving penalties between June 1, 2020 and December 31, 2020 for County Property Taxes and to approve the drafting of a Resolution by Solicitor Feinour stating the same. Motion seconded by Vice-President Spackman. Motion carried.

AMEND SOLID WASTE ORDINANCE

Manager Stambaugh said an amendment to the Solid Waste Ordinance has been advertised. This was done so to be in compliance with a recycling grant application for the purchase of a leaf collection machine. The amendment states when a community activity, focusing on gatherings of 200 plus persons would take place, recycling receptacles would be made available and recyclables would be disposed of accordingly.

*8) Councilman Thomas made a motion approving amending Chapter 353 Section 17 and 18 regarding recycling at community activities. Motion seconded by Councilman Gonzalez. Motion carried.

AUDIENCE PARTICIPATION

President Bloss asked if anyone participating in the telecommunication would be offering a public comment. Manager Stambaugh announced she would unmute lines at this time. Anyone wishing to speak were asked to state their name, address, and their comment. Instructions were given to mute lines if one so desired. No Comments were brought forth.

PRESENTATION OF THE BILLS

*9) Vice-President Spackman made a motion that Council pay their just and lawful debt. Motion seconded by Councilman Thomas. Motion carried.

ADJOURNMENT

*10) Councilman Thomas made a motion to adjourn the Regular Business Meeting. Motion seconded by Vice-President Spackman. Motion carried. Meeting adjourned at 7:56 p.m.

Secretary

- 1.Minutes – March 17 Regular Business Meeting
- 2.Minutes – April 7 Workshop Meeting
- 3.Treasurer’s Report
- 4.Award Bid – The GroundsKeeper – 29th and Derry Street
- 5.Use of Saussaman Park – Paxton Presbyterian Church – September 13, 2020
- 6.Cancel Memorial Day Picnic
7. Dauphin County Real Estate Taxes – Waive Penalty 2002 Tax Year
- 8.Amend Solid Waste Ordinance – Include Community Recycling
- 9.Pay Bills
- 10.Adjourn