

PAXTANG BOROUGH
Workshop Meeting
3423 Derry Street, Harrisburg, PA
March 3, 2020

President Bloss called to order the monthly meeting of Council Workshop at 7:00 p.m.

BOROUGH OFFICIALS PRESENT

Mayor	Sheilah Borne Fuller – Arrived at 7:08 p.m.
Council President	Kathleen Bloss
Council Vice-President	Christopher Spackman

Council Members	Joshua Eisner
	David Gui
	Angel Gonzalez
	Jack Thomas
	Thomas Wingert

BOROUGH OFFICIALS

Borough Manager	Keldeen Stambaugh
Borough Solicitor	J. Stephen Feinour
Borough Fire Chief	John Tinari

President Bloss informed audience members that moving forward, Council would be instituting the recording of Workshop meetings and having Minutes produced.

EMERGENCY MANAGEMENT AGENCY

EMA Director, Robin Bloss reported that on January 27, 2020 a tractor trailer found itself immobile after not being able to negotiate the height restriction of the Norfolk Southern Rail Road bridge at the underpass on Paxtang Avenue.

Councilman Wingert will be meeting with the Highway Committee in April to discuss flashing solar warning lights in this vicinity as well as devices for 30th Street.

Mayor Borne Fuller entered at this point

REPORT OF THE FIRE CHIEF

Fire Chief John Tinari reported that a Cub Scout Troop visited the Fire Station for a presentation on fire equipment, along with duties and responsibilities that of a firefighter. Approximately 10 members of the Fire Company were able to assist at the Paxtang Lions Club Pancake Breakfast held on Saturday, February 15 in the municipal gymnasium. Quotes were given to Manager Stambaugh for three sets of fire turn out gear.

REPORT OF THE TAX COLLECTOR

Mr. Joseph Spackman stated revenue from Real Estate Taxes is now being received.

REPORT OF THE MAYOR

Mayor Borne Fuller stated she had been asked by Mr. Robert Greenwood, Chairperson of the Zoning Hearing Board if Solicitor Feinour would be representing the Borough at the upcoming meeting scheduled for March 19. Solicitor Feinour said he would be in attendance.

REPORT OF PUBLIC RELATIONS

No Report from Councilman Gonzalez

REPORT OF HIGHWAY

No Report from Councilman Wingert

PAXTANG POST – ADVERTISING POLICY

Vice-President Spackman will meet with Councilman Gonzalez and the Public Relations Committee to discuss policies for advertising in the Paxtang Post. Manager Stambaugh recommended holding off the deadline for the upcoming edition of the Paxtang Post till after the Council meeting on Tuesday, March 17 so that proposals could be entertained by Council.

REPORT OF HEALTH AND SANITATION

SEWER BACK UP – PARK TERRACE

Councilman Thomas said that after repeated sewer backups, a resident on Park Terrace asked for sewer lines to be televised. After televising the lines, it was discovered the issue was not that of the Borough.

SEWER LINE – OBSTRUCTION – DERRY AND PIKE STREETS

Public Works employees flushed sewer lines in the vicinity of Derry Street and Pike Street in order to open lines obstructed by an accumulation of grease. Manager Stambaugh said the issue would be addressed at an upcoming staff meeting, lines will be televised, Public Works employees would research, and address the issue.

REPORT OF PROPERTY AND RECREATION

Vice-President Spackman said Dauphin County would be placing supplies relating to the Americans With Disability Act (ADA) on display outside for election day on Tuesday, April 28. Two parking spaces next to the existing handicapped spaces will be made available for ADA van accessible parking. Manager Stambaugh will have “No Parking Signs” placed accordingly.

REPORT OF PUBLIC SAFETY

No Report from Councilman Gui

REPORT OF ADMINISTRATION

No Report from Councilman Eisner

REPORT OF THE MANAGER

PURCHASE OF NEW TRUCK – PUBLIC WORKS

Manager Stambaugh said the new truck for Public Works has been ordered. Purchase was approved at the February 18, 2020 Regular Business Meeting.

STREET CUT PERMIT

The updated Street Cut Permit and fee structure previously approved by Council has been posted on the Borough website and sent to utility companies informing them of the new policy and procedure.

SIGNS - TIME CHANGE – PAXTANG ELEMENTARY SCHOOL

Public Works employees have been notified to order signs announcing new hours for parking in the area of the Paxtang Elementary School. Discussion was held at the February 18, 2020 Regular Business Meeting.

2019 SURVERY OF FINANCIAL CONDITION

Manager Stambaugh informed Council that the Borough received a mark of caution on the 2019 Survey of Financial Condition form from the Department of Community & Economic Development due to being over budget and for borrowing from the Sewer Fund. Borrowed funds were returned to the Sewer Account. Reimbursements from the Department of Environmental Protection for the Borough’s DEP Best Management Projects were received in 2020 and not in 2019, thus the mark of caution was issued. Manager Stambaugh stated the anticipated implementation of a Stormwater fee should help off set costs and to be watchful of year end transfers and spending in order to avoid any additional marks of caution in 2020.

RECYCLE GRANT – LEAF MACHINE

Manager Stambaugh and Public Works employees met with the Department of Environmental Protection with regard to a grant for a new leaf machine. A Letter of Support will be solicited from various elected officials. The current Solid Waste Ordinance will be updated to include language for the separation of trash and recycling at large public community events. The Paxtang Lions Club will donate a permanent recycling bin to be placed at Kelso and Derry Street. A matching trash receptacle will be placed next to it with Borough funds. The Grant would also provide for the cost of printing the Paxtang Post for the next few years as well as any advertising and or Solicitor fees relating to the ordinance.

LETTER OF SUPPORT – SWATARA TOWNSHIP – BEAST GRINDER

Manager Stambaugh presented to Council a draft of **Resolution 2020-05**, A Resolution in support of Swatara Township's grant application to help fund heavy equipment needed to operate the compost facility located in Swatara Township. Manager Stambaugh asked for approval for the Solicitor to draft and advertise an amendment to the Borough Solid Waste Ordinance. To be addressed later this evening.

INTERMUNICIPAL AGREEMENT – SWATARA TOWNSHIP – RECYCLING FACILITY

Swatara Township is in the process of drafting an updated Intermunicipal Agreement addressing rules and regulations for use of their composting facility located at 780 Kelker Street in Swatara Township. Discussion was held on fees for residents wishing to participate in the program.

PENNSYLVANIA MUNICIPAL LEAGUE (PML)

PML is asking municipalities to support Senator Mario Scavello's bill, SB 607 to permit local law enforcement to use radar to implement local speed limits.

RULES AND REGULATIONS – PARK AND MUNICIPAL GYMNASIUM

Manager Stambaugh asked that the Property and Recreation Committee review the current waiver and application for use of Saussaman Park and the Municipal Gymnasium. Manager Stambaugh will send current guidelines to Vice-President Spackman.

FIRE COMPANY TURN OUT GEAR

Three sets of Turn Out Gear has been requested by the Fire Company at an approximate cost of \$3,000.00 per set minus the cost of name tags and shipping. To be offered for consideration at the March 17 Regular Business Meeting.

COMMUNICATIONS

Manager Stambaugh read for Council a thank you note from Mr. Jack Thomas of the Paxtang Lions Club thanking Council for use of the municipal gymnasium for their annual Pancake Breakfast held on Saturday February 15.

PAXTANG LIONS EASTER EGG HUNT

The Paxtang Lions will hold their Easter Egg Hunt on Saturday, April 4 at Saussaman Park.

NEIL FUNERAL HOME EAST EGG HUNT

Neil Funeral Home located at 3501 Derry Street will hold their East Egg Hunt on Saturday, March 29 on their front lawn.

LIQUID FUELS PAYMENT

Allocations for Liquid Fuels will be \$55,481.59 for 2020.

STORMWATER AUTHORITY

Solicitor Feinour will provide information on the implementation of a Stormwater Authority at the March 17, Regular Business Meeting.

DAUPHIN COUNTY PLANNING COMMISSION – COMMENTS – ZONING ORDINANCE

The Dauphin County Planning Commission proposed a suggestion that the Borough consider conditions specific for retail use similar to those used by Bring Your Own Bottle Clubs (BYOB). Solicitor Feinour said their recommendations are suggestions and could be added at a later date if Council was so inclined.

ADVERTISE UPDATED SOLID WASTE ORDINANCE – RECYCLING

*1) Councilman Thomas made a motion for the Solicitor to advertise an update to the ordinance concerning recycling at community activities. Motion seconded by Councilman Gonzalez. Motion carried.

ADVERTISE REVISED ZONING ORDINANCE AMENDMENT

Solicitor Feinour asked for authorization to advertise the revised ordinance and schedule a public hearing for April 7, 2020.

*2) Councilman Wingert made a motion to advertise the revised Zoning Ordinance amendment and schedule a Public Hearing for April 7, 2020 at 6:15 p.m. Motion seconded by Councilman Gui. Motion carried 6 to 1. A Nay vote was voiced by Councilman Thomas.

EXECUTIVE SESSION

At 7:42 p.m. President Bloss announced that Council would retire to Executive Session to seek advice from Solicitor Feinour. Mayor Borne Fuller and Manager Stambaugh were invited to attend. President Bloss stated the meeting would reconvene afterwards.

At 8:17 p.m. President Bloss reconvened the meeting stating Council held an Executive Session to seek advice from Solicitor Feinour.

ADJOURNMENT

*3) Vice-President Spackman made a motion to adjourn the meeting. Motion seconded by Councilman Thomas. Motion carried. Meeting adjourned at 8:18 p.m.

Secretary

- 1.Advertise Updated Solid Waste Ordinance
- 2.Advertise Revised Zoning Ordinance Amendment
- 3.Adjourn