

**PAXTANG BOROUGH**  
**Regular Business Meeting**  
**3423 Derry Street**  
**March 15, 2022**

President Bloss called to order the monthly meeting of the Paxtang Borough Council at 7:00 p.m. with the Pledge of Allegiance led by Mayor Martin.

**COUNCIL MEMBERS PRESENT**

Council President	Kathleen Bloss
Council Vice-President	Christopher Spackman
Council President Pro-Tempore	Jack Thomas

Mayor	Nathan Martin
-------	---------------

Jennifer Britten  
Corbin Bower  
Thomas Wingert

**BOROUGH OFFICIALS**

Borough Manager	Keldeen Stambaugh
Borough Solicitor	Joshua Bonn
Borough Fire Chief	Will Skinner
Borough EMS	Robin Bloss
Borough Engineer	Jeremy Smith – <b>Absent</b>

**AUDIENCE PARTICIPATION**

President Bloss opened the floor for audience members to share comments. Hearing none, President Bloss proceeded with the meeting.

**MUNICIPAL SEPARATE STORMWATER SEWER SYSTEM PROGRAM (MS-4)**

President Bloss asked if anyone had questions or concerns regarding the MS-4 Program. Hearing none, President Bloss proceeded with the meeting.

**MINUTES – FEBRUARY 15, 2022, GENERAL BUSINESS MEETING**

\*1) Councilman Thomas made a motion that Council dispense with the reading of the Minutes from the February 15, 2022, Regular Business Meeting and to approve the same. Motion seconded by Vice-President Spackman. Motion carried.

**MINUTES – MARCH 1, 2022, WORKSHOP**

\*2) Councilman Thomas made a motion that Council dispense with the reading of the Minutes from the March 1, 2022, Workshop Meeting and to approve the same. Motion seconded by Councilman Bower. Motion carried.

**REPORT OF THE TREASURER**

Secretary Clark read the Treasurer's Report for the month ended February 28, 2022, as follows:

<b><u>GENERAL FUND</u></b>	\$402,049.25
<b><u>SEWER ACCOUNT</u></b>	\$770,018.13
<b><u>LIQUID FUELS</u></b>	\$102,622.07

**SOLID WASTE** \$ 63,280.89

**CAPITAL RESERVE** \$450,836.51

\*3) Vice-President Spackman made a motion to accept the Treasurer's Report for the month ended February 28, 2022. Motion seconded by Councilman Thomas. Motion carried.

### **REPORT OF THE POLICE**

Lieutenant Dennis Krahling of the Swatara Township Police Department stated 52 calls for service were placed for Paxtang Borough. Four traffic citations, 1 motor vehicle code violation, 1 parking violation, and 4 school foot patrols were carried out.

### **COMMUNITY SERVICE**

Various Officers within the Department attended the Middletown Area High School annual student career presentation for Seniors, presented the Active Shooter, *Run Hide Fight* curriculum to faculty at the St. Catherine Laboure school and offered the T.E.A.M. curriculum, *Teaching, Educating, and Mentoring Program*, at the Swatara Middle School.

### **MEDICATION DROP BOX**

Borough residents were encouraged to participate in disposing of their unused medications at a drug drop off box at the Swatara Township Municipal Building located at 599 Eisenhower Boulevard.

### **CHILD SAFETY SEAT INSTALLATIONS**

Three installation/safety checks for child vehicular safety seats were performed by various officers.

### **MOTOR CARRIER SAFETY ASSISTANCE PROGRAM (MCSAP)**

The MCSAP commercial driver vehicle inspection program is ongoing with inspections of commercial motor vehicles.

### **CANINE REPORT**

Members of the Canine Unit assisted the High Enforcement Action Team (H.E.A.T.) with a detail in Swatara Township, attended Treats with a Cop, which is a program where residents can meet with Officers in a casual setting to discuss matters of community interest, assisted with 4 vehicle searches, 3 commercial/residential building searches, 1 suspect track, 1 apprehension with no force, 1 money scam, and 1 community event. This is an overall report of usages and may or may not have taken place in Paxtang Borough.

### **REPORT OF THE FIRE CHIEF**

Fire Chief Will Skinner reported 10 members were recertified in cardiopulmonary resuscitation (CPR), automated external defibrillator (AED), and First Aid. Six members were recertified in Hazmat operations. Twenty eight calls for service were placed with 2 being in the Borough. Calls in the Borough were a vehicle accident and an AED call. Total manpower was 54, man hours 653.4, average crew 2.0 time in service 12 hours 8 minutes. Rescue ran 17 calls, Engine 9, Utility 0, Officer in Charge 1, Fire Police 4. Six calls went unanswered, 5 with no crew, 1 with no driver. The Fire Company ran 2 trainings with a manpower of 10 and 5.5 hours in training. Fire Police ran 0 trainings.

### **REPORT OF THE MANAGER**

#### **PAXTANG LIONS EASTER EGG HUNT**

Manager Stambaugh reported that the Paxtang Lions will hold their Easter Egg Hunt at Saussaman Park on Saturday, April 9 with a rain date of Saturday, April 16. Start time is 10:00 a.m.

#### **WILHELM PAXTANG BASEBALL ASSOCIATION**

Wilhelm Paxtang Baseball Association will hold Opening Day on Saturday April 9 at 10:00 a.m. at Taylor Park located at 3798 Brisbane Street in Swatara Township.

#### **SWATARA PAXTANG SOFTBALL ASSOCIATION**

Swatara Paxtang Softball Association will hold Opening Day on Saturday, April 9 at 12:00 noon at Saussaman Park.

**SPOTTED LANTERN FLY – “SPOT AND SCRAPE”**

A presentation and interactive program to education the community on the Spotted Lantern Fly will be held on Saturday, April 2. Participants will meet at the Municipal Building and then proceed out in the Borough to identify and remove egg masses.

**PENNSYLVANIA DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES GRANT**

DCNR mandates that the Borough submit a Resolution authorizing the Borough Manager to execute Saussaman Park project documents. To be addressed under Old Business.

**REPORT OF CODES AND ZONING**

No permits were issued for the month of February

**REPORT OF THE MAYOR**

Mayor Martin reported that Mr. William Parker, former resident and Mayor of Paxtang, recently passed away. Mr. Warren Martin, long time resident and former Council Member recently passed away as well. Mr. Parker and Mr. Martin were very involved with Borough matters will be missed by all that knew them.

**PROCLAMATION – WOMEN’S HISTORY MONTH**

Mayor Martin read a Proclamation declaring the month of February 2022 as Women’s History Month. Mayor Martin encouraged residents to join him in commemorating the countless contributions made by women to Paxtang Borough, our Nation, and World.

**REPORT OF THE SOLICITOR**

No Report from Solicitor Bonn

**REPORT OF THE ENGINEER**

Due to the absence of Engineer Smith, Manager Stambaugh presented the following:

**SAUSSAMAN PARK GRANT APPLICATION**

Engineer Smith continues to work with Borough staff on the DCNR Saussaman Park grant application.

**MUNICIPAL PARKING LOT IMPROVEMENTS**

This project will include surface milling and overlay of the municipal parking lot and two adjoining secondary streets. A project schedule was presented to Council for their consideration. Upon approval, Engineer Smith will place the advertisement, open bids, and provide results at the April 19 Regular Business Meeting.

**COMMITTEE REPORTS**

*Administration* – Vice President Spackman anticipates presenting more information on the current vacant position of Treasurer to Council at a later date.

*Highway* – No Report from Councilman Bower

*Property and Recreation* – No Report due to Chairperson Vacancy

*Public Safety* – Councilman Wingert has received and will review a counter proposal from the City of Harrisburg with regard to proposed fire services. At this point Councilman Wingert offered the floor to Mr. Donald Kunst – Executive Director Chief – Susquehanna Township Emergency Management Services. (STEMS)

Mr. Kunst reported 7 calls for service were placed in the Borough for February. Organization is running close to full staff with an expected employee retention rate of 2 to 3 years.

Councilman Wingert and members of Council took this opportunity to thank Mr. Kunst for his report and attendance.

Public Relations – No Report from Councilwoman Britten

Health and Sanitation – No Report from Councilman Thomas

**NEW BUSINESS**

**RESOLUTION 22-08 – AUTHORIZING MANAGER TO EXECUTE SR0083 PROJECT DOCUMENTS**

\*4) Vice-President Spackman made a motion to approve **Resolution 22-08** and authorize the Borough Manager to execute SR0083 project documents on behalf of the Borough with approval/notifications of the Borough Highway Committee. Motion seconded by Councilman Bower. Motion carried.

**LETTER OF SUPPORT-SWATARA TOWNSHIP-EMERGENCY OPERATIONS/LAW ENFORCEMENT FACILITY**

\*5) Councilman Wingert made a motion that the Borough of Paxtang issue a letter backing and supporting a grant for the new Swatara Township Safety Building. Motion seconded by Councilman Bower. Motion carried.

**CANDIDATE FOR MEMBER OF COUNCIL VACANCY**

President Bloss asked Council members if they had any questions for candidates Mr. Eric Fillman and or Mr. Stephen Roth. Resumes from candidates were previously provided to Council members. Hearing none, President Bloss proceeded with the meeting.

\*6) Vice-President Spackman made a nomination of Mr. Eric Fillman to fill the vacancy position on Council.

President Bloss directed Secretary Clark to call for the vote as follows:

Councilwoman Britten	Aye	Councilman Thomas	Aye
Vice-President Spackman	Aye	Councilman Wingert	Aye
President Bloss	Aye	Councilman Bower	Aye

With the cast of a unanimous ballot, Mr. Eric Fillman will serve as a member of Council

**OATH OF OFFICE – Mr. ERIC FILLMAN – MEMBER OF COUNCIL**

Mayor Martin administered the Oath of Office to Mr. Eric Fillman

**ADVERTISEMENT – MUNICIPAL PARKING LOT PROJECT**

\*7) Councilman Thomas made a motion authorizing the advertisement for the municipal parking lot improvement project. Motion seconded by Councilman Bower. Motion carried.

**COMMUNICATIONS – PAXTANG LIONS CLUB – PANCAKE BREAKFAST**

Secretary Clark read for Council a thank you note from Paxtang Lion Jack Thomas for use of the gymnasium on Saturday, February 12 for their 70<sup>th</sup> Annual Pancake Breakfast. Lion Thomas stated without the cooperation from Council and Borough staff, the Lions would not be able to offer this event to the community, friends, and family.

**AUDIENCE PARTICIPATION**

**LINDA FOLLETT of 3625 Brisban Street** requested that the holiday street banners be changed out and replaced with the sponsorship street banners. Manager Stambaugh will speak with the Public Works Department regarding this matter.

**PRESENTATION OF THE BILLS**

\*8) Vice-President Spackman made a motion that Council pay their just and lawful debt. Motion seconded by Councilman Fillman. Motion carried.

**RESOLUTION 22-09 -SAUSSAMAN PARK GRANT APPLICATION**

\*9) Councilman Wingert made a motion to approve **Resolution 22-09**, Project Title – Paxtang Borough, Saussaman Park – Rehab and Development Phase 1. Motion seconded by Vice-President Spackman. Motion carried.

**ADJOURNMENT**

\*19) Councilman Thomas made a motion to adjourn the March 15, 2022, Regular Business Meeting. Motion seconded by Vice-President Spackman. Motion carried.

---

Secretary

- 1.Minutes February 15 – Regular Business Meeting
- 2.Minutes March 1 – Workshop
- 3.Treasurer’s Report
- 4.**Resolution 22-08 SR 0083** Project
- 5.Letter of Support Swatara Emergency Operations/Law Enforcement Facilities
- 6.Fill Vacancy – Council Member Mr. Eric Fillman
- 7.Advertise – Municipal Parking Lot Project
- 8.Pay Bills
- 9.**Resolution 22-09** – Saussaman Park Grant
- 10.Adjourn