

PAXTANG BOROUGH
Regular Business Meeting
3423 Derry Street
November 21, 2023

President Bloss called to order the monthly meeting of the Paxtang Borough Council at 7:00 p.m. with the Pledge of Allegiance led by Mayor Nathan Martin.

COUNCIL MEMBERS PRESENT

Council President	Kathleen Bloss
Council Vice-President	Christopher Spackman
Council President Pro-Tempore	Jack Thomas
Mayor	Nathan Martin

Councilwoman Jennifer Britten
Councilman Corbin Bower
Councilman Eric Fillman

Council Members Absent Thomas Wingert

BOROUGH OFFICIALS

Borough Manager	Keldeen Stambaugh
Borough Solicitor	Joshua Bonn
Borough Engineer	Jeremy Smith - Absent
Borough EMA Coordinator	Robin Bloss

President Bloss presented an opportunity for residents and taxpayers to voice their opinions on matters of public concern. Borough Council would listen to speakers and should not interrupt or engage speakers in debate. Public comment is not a question-and-answer session. Questions raised will be referred to the appropriate committee or to the Borough Manager. Three minutes per speaker for general public comment would be allotted. Comments would begin with Paxtang Borough residents, business, or property owners and then proceed with comments from other individuals.

PUBLIC COMMENT

President Bloss opened the floor for anyone wishing to share comments. Hearing none, President Bloss proceeded with the meeting.

MUNICIPAL SEPARATE STORMWATER SEWER SYSTEM PROGRAM (MS-4)

President Bloss opened the floor for anyone wishing to share comments. Hearing none, President Bloss proceeded with the meeting.

MINUTES – OCTOBER 17, 2023, REGULAR BUSINESS MEETING

*1) Vice-President Spackman made a motion to dispense with the reading of the Minutes from the October 17, 2023, Regular Business Meeting and to approve the same. Motion seconded by Councilman Thomas. Councilman Fillman stated he found the Minutes to be in order and recommended approval. After commentary, motion carried.

MINUTES – NOVEMBER 8, 2023, WORKSHOP MEETING

*2) Councilman Thomas made a motion to dispense with the reading of the Minutes from the November 8, 2023, Workshop Meeting and to approve the same. Motion seconded by Vice-President Spackman. Councilman Fillman requested the record to reflect that the comment offered by Mr. Gavin Ford be included under the comment from Mr. Stephen Roth as both made commentary similar with regard to their concerns about Fire Police. Motion carried after the requested addition of information.

TREASURER’S REPORT – OCTOBER 2023

Secretary Clark read the Treasurer’s Report for the month ended October 31, 2023

GENERAL FUND	\$547,680.48
SEWER	\$913,506.33
LIQUID FUELS	\$ 92,325.90
SOLID WASTE	\$135,159.49
CAPITAL RESERVE	\$515,675.84

*3) Councilman Fillman a motion to approve the October 2023 Treasurer’s Report. Motion seconded by Councilman Bower. Motion carried.

REPORT OF PUBLIC SAFETY

Swatara Township Lieutenant Dennis Krahling stated 66 calls for service were placed for Paxtang in the month of October. Officers carried out 1 traffic citation, 0 motor vehicle code violation warnings, 1 non-traffic criminal citation, 4 parking violations, 3 foot patrols, 1 mobile patrol, 0 bicycle patrols and 2 school foot patrols. Council members offered their gratitude to Lieutenant Krahling and officers of the Swatara Police Department for their coordinated efforts with neighboring forces leading to the apprehension and arrest of suspects involved in a recent series of offences incurring in the Borough as well as outside of the Borough. The investigation extended beyond local to that of regional jurisdictions resulting in the apprehension and arrest of said suspects.

COMMUNITY SERVICE

Various Swatara Township officers participated in the following: H & S towing memorial fundraiser event for Tyler Laudenslager, tow operator for H&S, participated in and assisted at the Paxtang Halloween Parade, attended the Blue Neighbor program focusing on senior health and wellness through Highmark, attended the Swatara Township Halloween Walk-Thru at Vanatta Park, assisted with traffic control at the Paxtang Elementary School costume parade, made a presentation at Penn State University, Middletown campus, made a presentation at Steelton Highspire Elementary School, and a presentation at the Middletown Area High School.

DRUG DROP BOX

Residents are encouraged to deposit expired and or unused medications at the drop box located at the Swatara Township Municipal Building, 599 Eisenhower Boulevard.

CHILD PASSENGER SAFETY SEATS

Five child passenger safety seats were installed by officers certified as car seat installation technicians.

MOTOR CARRIER SAFETY ASSISTANCE PROGRAM (MCSAP)

The MCSAP commercial driver vehicle inspection program is ongoing with inspections of commercial motor vehicles.

CANINE REPORT

Officer Matt Kieselowsky and K-9 Soul completed training at the Iron Rose K-9 Academy. Various officers assisted the Dauphin County Drug Task Force with a search warrant in Susquehanna Township, assisted Central Dauphin School District with security for 2 football games, and assisted with a H.E.A.T. detail. The Canine unit participated in 2 vehicle searches, 1 building search, 2 commercial/residential building searches, 2 article searches, 4 suspect tracks, 7 apprehensions with no force, and 2 community events. This is an overview report of usages that may or may not have taken place in Paxtang Borough.

Discussion was held on the increase of traffic on Derry Street and vehicles parking in posted “No Parking” zones in the vicinity of the municipal building. Lieutenant Krahling will place a request for enforcement in this area.

REPORT OF FIRE SERVICES

Swatara Township Lieutenant Dennis Krahling stated 126 calls were placed for service with 1 call for Paxtang Borough. Mutual Aid was provided 20 times and received 32 times. Average response time from dispatch to arrival was 5 minutes and 25 seconds. Members responded to 10 fire incidents, 38 rescue/emergency medical calls, 10 hazardous

conditions, 14 service calls, 27 good intent calls, and 26 false alarms. Average turnout per incident was 7.2 responders with a total of 58 active responders. A total of 1,232 staffing hours and 294 training hours were accomplished. Firefighters took part in numerous fire prevention visits and activities at Tri Community Elementary, Paxtang Elementary, St. Catherine's, Chambers Hill Elementary, Kids and Company Day Care, Paxtang Presbyterian Nursery School, The Samuel School, Cummins, Swatara Church of God, and Lives Changed By Christ Church (LCBC). Members participated in the Swatara Township Halloween Walk Thru, worked with the Swatara Police Department, Swatara and Paxtang Emergency Management, Paxtang staff, and elected officials at the Paxtang Lions Club's annual Halloween Parade. Members are honored to serve as first responders and will continue to work hard to protect and serve the community.

REPORT OF THE MANAGER

INTERGOVERNMENTAL COOPERATION AGREEMENT – CAPITAL REGION WATER

Manager Stambaugh presented an amendment to the Intergovernmental Cooperation Agreement whereby parties agree that a Rate Consultant is necessary in order to properly negotiate and prepare the new Inter-Municipal Agreement with Capital Region Water. To be addressed later this evening.

RENEWAL – BOROUGH ENGINEER AGREEMENT

Manager Stambaugh presented the Professional Services Agreement for Rettew Associates. To be addressed later this evening.

MUNICIPAL DOMESTIC ANIMAL PROTECTIVE SERVICES AGREEMENT

Manager Stambaugh presented the 2024 Municipal Domestic Animal Protective Services Agreement (Humane Society) stating the same service and contract fee will remain the same as in 2023.

CODES AND ZONING

Secretary Clark presented the October Codes and Zoning Report as follows:

Four Building Permits, 4 Zoning Permits, 2 Street Cut Permits, and 19 Sidewalk Permits were issued in October.

REPORT OF THE MAYOR

Mayor Martin took this opportunity to publicly thank everyone for their support and diligence in assisting with the Paxtang Halloween Parade and service to the Borough. Mayor Martin expressed his gratitude to the Paxtang Highway Department for a great job on the collection of leaves for this season. Mayor Martin wished everyone a Happy Thanksgiving and stated he is pleased to always have the chance to serve.

REPORT OF THE SOLICITOR

No Report from Solicitor Bonn

REPORT OF THE ENGINEER

Vice-President Spackman presented the following on behalf of Engineer Jeremy Smith:

1)Saussaman Park

Revised documents have been submitted to the Department of Conservation and Natural Resources to address outstanding comments. DCNR stated they are satisfied and have approved the project to move into the final design of site drawings and bid documents. Revision of the schedule and updating bid documents will follow with submission to DCNR for final approval.

REPORT OF COMMITTEES

Highway – No Report from Councilman Bower

Property and Recreation – No report from Councilman Fillman

Public Safety – No Report due to the absence of Councilman Wingert

Public Relations – No Report from Councilwoman Britten

Health and Sanitation – No Report from Councilman Thomas

Administration – Vice-President Spackman offered for Council’s consideration the **FIRST READING** of the proposed Budget for 2024. Schedule A referencing projected revenue and expenditures was presented.

President Bloss took this opportunity to thank Vice-President Spackman and Manager Stambaugh for their work on the budget. Vice-President Spackman recognized Borough Treasurer, Linda Lightner for her contribution as well.

ADVERTISE PROPOSED 2024 BUDGET

*4) Vice-President Spackman made a motion to advertise the 2024 Budget. Motion seconded by Councilman Fillman. Councilman Fillman stated he appreciated all the work that went into the proposed budget. Vice President Spackman stated he is not asking looking to advertise any tax increase or increases to sewer or solid waste. President Bloss commented on the ability to keep the Budget in line with no increases in taxes or increases to sewer or solid waste. After discussion, motion carried.

REQUEST FOR ROAD CLOSURE

President Bloss presented a request for the road closure of Swan Street and Montour Street for an event on Friday, May 31, 2024, from 4:00 p.m. to 10:00 p.m. After discussion and clarification, a motion was offered.

*5) Vice-President Spackman made a motion to grant the road closure request for an evening event on May 31, 2024, for Montour Street from North Paxtang Avenue to Swan Street, Swan Street from Rutherford Street to Montour Street and Walnut Street from Rutherford Street to Montour Street. Motion seconded by Councilman Bower. Motion carried.

INTERGOVERNMENTAL COOPERATION AGREEMENT – CAPITAL REGION WATER

President Bloss presented for Council’s consideration Amendment # 1 to the Intergovernmental Cooperation Agreement for the Preparation of the Intermunicipal Agreement with Capital Region Water.

*6) Councilman Fillman made a motion that Council adopt Amendment # 1 to the Intergovernmental Cooperation Agreement for the preparation of the Intermunicipal Agreement with Capital Region Water for further negotiations. Motion seconded by Councilman Thomas. Councilman Fillman stated the Agreement involves 6 municipalities and 3 authorities. After commentary, motion carried.

BOROUGH ENGINEER CONTRACT RENEWAL – RETTEW ASSOCIATES 2024

*7) Councilman Thomas made a motion that Council renew the Agreement with RETTEW Associates for the year 2024. Motion seconded by Councilman Bower. Motion carried.

MUNICIPAL DOMESTIC ANIMAL PROTECTIVE SERVICES AGREEMENT

*8) Councilman Thomas made a motion that Council accept the 2024 Municipal Domestic Animal Protective Services Agreement. Motion seconded by Councilman Bower. Motion carried.

COMMUNICATIONS

Manager Stambaugh presented a communication from Marcellene and Brian Malone along with Stephen O’Brian thanking everyone that assisted with the spectacular parade and Trick or Treat Night. Manager Stambaugh stated the parade in question refers to the Paxtang Lions Halloween Parade that was supported by the Borough.

Secretary Clark presented the following communications: 1. Mr. Dan Keich, Secretary of the Paxtang Elementary School thanking the Swatara Township Police, the Swatara Township Fire Department and the Paxtang Highway Department for assisting with their recent holiday parade. 2. Mr. Mike Bongo with Living Water Community Church in Swatara Township thanking Paxtang for the use of tables and chairs for their recent Fall Festival. Enclosed with the thank you note was a gift card to the Walmart retail store located in Swatara Township. Gift card will be offered as a BINGO prize at a Paxtang Community event.

PUBLIC COMMENT

President Bloss opened the floor for anyone wishing to share comments. Hearing none, President Bloss proceeded with the meeting.

PRESENTATION OF BILLS

*9) Vice-President Spackman made a motion that Council pay its just and lawful debts. Motion seconded by Councilman Thomas. Motion carried.

President Bloss wished everyone a Happy Thanksgiving.

ADJOURNMENT

*) Councilman Thomas made a motion to adjourn the November 21, 2023, Regular Business Meeting. Motion seconded by Vice-President Spackman. Meeting adjourned at 7:37 p.m.

Secretary

- 1.Minutes – Regular Business Meeting October 17, 2023
- 2.Minutes -Workshop Meeting November 7, 2023
- 3.Treasurer’s Report Month of October
- 4.Advertise 2024 Proposed Budget
- 5.Requst for Road Closure
- 6.Intergovernmental Cooperation Agreement – Capital Region Water
- 7.Renew Borough Engineer Contract – RETTEW Associates
- 8.Humane Society Contract
- 9.Pay Bills
- 10.Adjourn

