

PAXTANG BOROUGH
REGULAR BUSINESS MEETING
3423 DERRY STREET
SEPTEMBER 21, 2021

President Bloss called to order the monthly meeting of the Paxtang Borough Council at 7:00 p.m. with the Pledge of Allegiance led by Mayor Borne Fuller

COUNCIL MEMBERS PRESENT

Council President	Kathleen Bloss
Council Vice-President	Christopher Spackman
Council President Pro-Tempore	Jack Thomas

Mayor	Sheilah Borne Fuller
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Joshua Eisner
David Gui
Nathan Martin

MEMBERS ABSENT

Thomas Wingert

BOROUGH OFFICIALS

Borough Manager	Keldeen Stambaugh
Borough Solicitor	Joshua Bonn attended in the absence of J. Stephen Feinour
Borough Engineer	Jeremy Smith
Borough Fire Chief	Will Skinner – Absent

AUDIENCE PARTICIPATION

President Bloss opened the floor for participants to share comments. Hearing none, President Bloss proceeded with the meeting.

MUNICIPAL SEPARATE STORMWATER SEWER SYSTEM PROGRAM (MS-4)

President Bloss asked if anyone had questions or concerns regarding the MS-4 program. Hearing none, President Bloss proceeded with the meeting.

MINUTES

AUGUST 17, 2021, REGULAR BUSINESS MEETING

*1) Councilman Thomas made a motion to dispense with the reading of the Minutes from the August 17, 2021, Regular Business Meeting and to approve the same. Motion seconded by Vice-President Spackman. Motion carried.

MINUTES

SEPTEMBER 7, 2021, WORKSHOP MEETING

*2) Councilman Thomas made a motion to dispense with the reading of the Minutes from the September 7, 2021, Workshop Meeting and to approve the same. Motion seconded by Councilman Gui. Motion carried.

REPORT OF THE TREASURER

Secretary Clark read the Treasurer's Report for the month ending August 31, 2021, as follows:

<u>GENERAL FUND</u>	\$530,107.12
<u>SEWER FUND</u>	\$814,947.87
<u>LIQUID FUELS</u>	\$107,212.60
<u>SOLID WASTE</u>	\$ 54,886.26
<u>CAPITAL RESERVE</u>	\$426,312.26

*3) Councilman Martin made a motion to approve the Treasurer's Report for the month ended August 31, 2021. Motion seconded by Councilman Thomas. Motion carried.

POLICE REPORT

Swatara Township Lieutenant Dennis Krahlung reported 80 calls for service were placed for Paxtang Borough. Ten motor vehicular code violation warnings and 5 parking violations were carried out.

COMMUNITY SERVICE REPORT

Lieutenant Krahlung highlighted the following events: National Night Out was held on Tuesday, August 3, at Vanatta Park located at 4901-4999 South 50th Street in Swatara Township, two block parties were held in Paxtang Borough, a meet and greet with refreshments was held at Latshal Towers, located at 501 Mohn Street in Steelton, Prince of Piece Parish community picnic at Cibort Park located at Penn and Center Streets in Steelton, Swatara float down the Swatara Creek, Dauphin County Housing Authority Back to School event and cookout in Lang Manor Pre School located at 179 Watson Street in Steelton, Paxtang Elementary Back to School event, Corporal Procrop and the K-9 unit attended the Harrisburg Christian Performing Arts Center located at 1000 South Eisenhower Boulevard, and the canine unit demonstrated their skills at detecting explosives for the Dauphin County Sherriff's Department.

Four bike patrols were conducted in the month of August with 2 being in the Borough. An electric motorcycle is being utilized as well. One Clarion University student took part in a ride along while the Dauphin County District Attorney's Office participated in two job shadows.

MEDICAL DRUG DROP BOX

Borough residents were encouraged to participate in disposing of their expired or unused medications at a drug drop box at the Swatara Township Municipal building located at 599 Eisenhower Boulevard.

CHILD SAFETY SEATS

Three installation/safety checks for child vehicular safety seats were performed by various officers.

MOTOR CARRIER SAFETY ASSISTANCE PROGRAM (MCSAP)

The MCSAP commercial driver vehicle inspection program is ongoing with inspections of commercial vehicles.

POLICE ACCREDITATION

Swatara Township is an accredited law enforcement agency. One hundred thirty-nine standards need to be met for this distinction. A mock inspection was held and an onsite inspection will be conducted on October 8.

CANINE REPORT

The Canine unit made appearances at National Night Out events, assisted United States Marshalls in the City of Harrisburg, attended visited the Goddard School in Mechanicsburg, visited children at the Harrisburg Christian Performing Arts Center, aided Steelton Police, assisted with a Highway Enforcement of Aggressive Traffic (H.E.A.T.) detail, and appeared at the Swatara creek float. The unit was involved in 7 vehicle searches, 1 building search, 2 commercial/residential searches, 1 article search, 3 suspect trackings, 3 apprehensions by no force, 1 apprehension by force, and 8 community events. This is an overall report of canine usages and may or may not have been carried out in Paxtang Borough.

CHICKEN BAR B Q FUNDRAISER

A chicken bar b q fundraiser was held on September 11 with proceeds supporting the Swatara Township canine unit.

REPORT OF THE FIRE CHIEF

Due to a scheduling conflict this evening, Fire Chief Will Skinner presented his report at the September 7, 2021, Workshop meeting.

REPORT OF THE MANAGER

PENSION AUDIT

Manager Stambaugh reported that the State audit for the municipal pension plan has been completed. An Exit conference is scheduled for September 22.

TRICK OR TREAT – CHANGE OF DATE

Consideration to change Trick or Treat from October 28, as previously approved, to Sunday, October 31, 2021. To be addressed under New Business

PMRS MMO – 2022 PENSION – FORMER POLICE PENSION

Request for the Minimum Municipal Obligation for the 2022 Pennsylvania Municipal Retirement System for the former Paxtang Police pension plan. To be addressed under New Business.

PAXTANG LIONS HALLOWEEN PARADE

The Paxtang Lions Halloween parade will take place on Tuesday, October 26 at 7:00 p.m.

ELECTION DAY

Election Day will be held on Tuesday, November 2 in the municipal gymnasium.

PAXTANG ART ASSOCIATION SHOW

The Paxtang Art Association will be hosting their annual art show and sale on November 5, 6, and 7 in the municipal gymnasium.

PAXTANG RECYCLES DAY

Paxtang Recycles Day will be held on November 13 from 9:00 a.m. to 12:00 noon. Various items will be collected then distributed to organizations for recycling or repurposing.

TREE REMOVALS – SNYDER TREE SERVICE

Snyder Tree Service will be in the Borough October 11 to 18 for removal of trees contracted in 2021. No Parking signs will be posted appropriately in the Borough.

BUDGET - 2022

Councilman Eisner and Manager Stambaugh are in the process of drafting a budget to be presented at the October Workshop Meeting.

COPIER – LEASE – ADMINISTRATION OFFICE

Higher Information Group, located in Linglestown, will be contracted for copier services for the Administration office. Present lease with MARCO Technologies will expire in February of 2022.

ANNUAL SAFETY TRAINING REQUIREMENTS

Borough staff will be involved in mandatory annual safety training on Wednesday, October 6. Training will be conducted by representatives Chuck Baker of Inservco and Steve Ecker of PennPRIME Insurance Trust.

REPORT OF CODES AND ZONING

One Building, 0 Zoning, 0 Sewer, 3 Street Cuts and 16 Sidewalk Permits were issued. Secretary Clark presented an overview of sidewalks in need or repairs as well as sidewalks that have been repaired.

REPORT OF THE MAYOR

No Report from Mayor Borne Fuller

REPORT OF THE SOLICITOR

No Report from Solicitor Bonn

REPORT OF THE ENGINEER

Engineer Smith informed Council that the annual MS-4 report for the period covering July 1, 2020 through June 30, 2021 has been completed and submitted in draft form to Borough staff for review.

Councilman Martin asked for an update on possible grants and or funding being offered due to the COVID-19 pandemic. Engineer Smith recommended planning for a project but wait for a final ruling from the American Rescue Fund Plan. Manager Stambaugh suggested looking into document scanning as this service would be an option under the Plan.

REPORT OF COMMITTEES

Administration – No Report from Councilman Eisner

Highway – No Report due to the absence of Councilman Wingert

Property and Recreation – Vice-President Spackman would present requests for use of the Borough facilities under New Business.

Public Safety – No report from Councilman Gui

Public Relations – Councilman Martin is finalizing the Fall newsletter for distribution. Paxtang was awarded first place recognition by the Pennsylvania State Association of Boroughs for the newsletter, *The Paxtang Post*.

Health and Sanitation – No Report from Councilman Thomas

NEW BUSINESS

PMRS MMO – 2022 PENSION – FORMER POLICE PENSION – WORKSHEET

*4) Councilman Martin made a motion to approve the MMO Worksheet for the Paxtang Borough Police Pension as presented for the year 2022. Motion seconded by Vice-President Spackman. Motion carried.

USE OF PAVILION – HARRISBURG SCOTTISH RITE LODGE OF PERFECTION

President Bloss presented a request from the Harrisburg Scottish Rite Lodge of Perfection for gratis use of the pavilion at Saussaman Park on June 18, 2022.

*5) Vice-President Spackman made a motion authorizing gratis use of the pavilion on June 18, 2022. Motion seconded by Councilman Thomas. Motion carried.

USE OF GYMNASIUM – FREEDOM GUARD DRILL TEAM

Vice-President Spackman presented a request from Freedom Guard for use of the gymnasium on Sundays at a reduced rate from September 2021, through to and including April 2022. Time requested is for a 3 hour time slot.

*6) Vice-President Spackman made a motion to grant the request from Freedom Guard for use of the gym at a rate of \$25.00 per session on Sundays between September 2021 and April 2022.

Councilman Thomas requested use of the gym be reserved for the Paxtang Lions Club Christmas Tree lighting ceremony on Sunday, December 5. Motion seconded by Councilman Gui.

*7) Motion amended by Vice-President Spackman to grant use of the days requested as long as the facility is not currently in use for Borough related events. Motion seconded by Councilman Thomas. Motion carried.

ADVERTISEMENT ORDINANCE 681 – NON UNIFORM PENSION

President Bloss presented Ordinance 681, An Ordinance of Paxtang Borough adopting the PPA Restatement Of The Money Purchase Pension Plan. Manager Stambaugh requested the words *Non Uniform* be inserted into the proposed Ordinance.

*8) Councilman Eisner made a motion to accept Ordinance 2021-681 under the condition that the words *Non-Uniform Pension Plan* be added. Motion seconded by Councilman Gui. Motion carried.

CHANGE IN DATE FOR TRICK OR TREAT 2021

*9) Councilman Martin made a motion to change Trick or Treat in the Borough of Paxtang to Sunday, October 31, 2021. Motion seconded by Councilman Thomas. Motion carried.

USE OF PAVILION AT SAUSSAMAN PARK

Vice-President Spackman presented a request from Crossroads Ministry for gratis use of the pavilion at Saussaman Park for Sundays in October 2021 providing there are no other scheduling conflicts for use of the pavilion.

*10) Vice-President Spackman made a motion to extend gratis use of the pavilion through October 2021 providing there are no scheduling conflicts. Motion seconded by Councilman Gui. Motion carried.

OLD BUSINESS

No Business was brought forth

RECOGNITION OF PUBLIC WORKS EMPLOYEE – SAUL SCHMOLITZ

Mayor Borne Fuller, members of Council, and Manager Stambaugh presented Saul Schmolitz, Supervisor of the Public Works Department, with a plaque in recognition of his faithful service to the Borough and its residents for the past 30 years.

COMMUNICATIONS

No communications were brought forth.

AUDIENCE PARTICIPATION

Emergency Medical Services Coordinator, Mr. Robin Bloss received a request involving two properties be acquired under a mitigation grant due to repeated flooding. Mr. Bloss will reach out to Dauphin County for assistance.

PRESENTATION OF BILLS

*11) Vice-President Spackman made a motion that Council pay its just and lawful debt. Motion seconded by Councilman Thomas. Motion carried.

At 7:40 p.m. President Bloss stated Council would retire to an Executive Session to discuss matters of personnel and to seek advice from the Borough Solicitor. Meeting would reconvene after the Executive Session. The Mayor, Borough Solicitor, and Borough Manager were invited to attend. Secretary Clark was excused for the remainder of the evening.

President Bloss reconvened the meeting stating matters of personnel and advice from the Borough Solicitor had been discussed.

ADJOURNMENT

*12) Councilman Thomas made a motion to adjourn. Motion seconded by Vice-President Spackman. Motion carried.

Secretary

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| 1.Minutes – Regular Business Meeting – August 17, 2021 | 11.Pay Bills |
| 2.Minutes – Workshop Meeting – September 7, 2021 | 12.Adjourn |
| 3.Treasurer’s Report | |
| 4.PMRS MMO Worksheet | |
| 5.Use of Pavilion – Lodge of Perfection | |
| 6.Use of Gymnasium – Freedom Guard | |
| 7.Amend use of Gymnasium – Freedom Guard | |
| 8.Advertise Ord 681 – Non Uniform Pension | |
| 9.Change Date for Trick or Treat – 2021 | |
| 10.Use of Pavilion – Crossroads Ministry | |