

PAXTANG BOROUGH
3423 Derry Street
Workshop
May 2, 2023

COUNCIL MEMBERS PRESENT

Council President	Kathleen Bloss
Council Vice-President	Christopher Spackman
Council President Pro-Tempore	Jack Thomas

Thomas Wingert
Jennifer Britten
Corbin Bower
Eric Fillman

Mayor	Nathan Martin
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BOROUGH OFFICIALS

Borough Manager	Keldeen Stambaugh
Borough Solicitor	Joshua Bonn
Borough EMA Director	Robin Bloss

President Bloss called to order the May 2, 2023, Workshop meeting at 7:00 p.m.

President Bloss presented an opportunity for residents and taxpayers to voice their opinions on matters of public concern. Borough Council would listen to speakers and should not interrupt or engage speakers in debate. Public comment is not a question and answer session. Questions raised will be referred to the appropriate committee or to the Borough Manager. Three minutes per speaker for general public comment would be allotted. Comments would begin with Paxtang Borough residents, business, or property owners and then proceed with comments from other individuals.

AUDIENCE PARTICIPATION

Stephen Roth, 3642 Derry Street voiced the following: use and rental of the municipal gymnasium the need to be consistent with all that wish to reserve the facility, possible impact on traffic in the vicinity of Wilhelm Road and Derry Street due to the I 83 Beltway Project, provide provisions to deter excessive vehicular speeds with an emphasis on the use of a roundabout in this area, and the potential for an increase in freight trucks not clearing the Norfolk Southern Railway underpass.

REPORT OF THE MAYOR

Mayor Martin thanked Mr. Gavin Ford, members of the Wilhelm Paxtang Athletic Association, and all those that attended opening day held at Taylor Park, Swatara Township. Mayor Martin thanked Ms. Darlene Kvaternik for her effort and time dedicated to Arbor Day festivities and to all that were able to attend the celebration at the Paxtang Elementary School. Mayor Martin asked Council to consider supporting Swatara Township's application to the National Fish and Wildlife Foundation (NFWF) Chesapeake Bay Small Watershed Grant Program. Paxtang Borough would benefit from flooding reduction and water quality improvements associated with the grant.

REPORT OF COMMITTEES

Administration – No Report from Vice-President Spackman

Health and Sanitation – No Report from Councilman Thomas

Highway – No Report from Councilman Bower

Property and Recreation – Councilman Fillman requested Council convene the Property and Recreation Committee for consideration of the Municipal Building and Gymnasium Rental Access and Use Rules. Revisions were provided to members of Council in the Fall of 2023 and seemed to be well received. While there was no particular discussion, Councilman Fillman offered, at that time, an explanation regarding priority use components new to the access and use rules.

*1) As Chairperson of the Property and Recreation Committee, Councilman Fillman made a motion to move for approval of the Paxtang Borough Municipal Building Gymnasium and Rental Access and Use Rules. Motion seconded by Committee member Jack Thomas, with the recommendation that the edits of the rental agreement be approved. Committee member, Christopher Spackman voiced his approval as well. Motion carried.

Councilman Fillman stated there had been extensive edits including the mention of priority use with additional edits since that time. As a result of matters of litigation, the number of priority reservation groups would be reduced from 8 to 7, as the fire company would be removed from the priority list. Councilman Fillman asked members of the Property and Recreation Committee if they were still in favor of proceeding with the edits, to please indicate by saying Aye. Committee members voiced a unanimous vote.

Public Relations – No Report from Councilwoman Britten

Public Safety – No Report from Councilman Wingert

REPORT OF THE SOLICITOR

No Report from Solicitor Bonn

REPORT OF THE MANAGER

Manager Stambaugh reported she was in receipt of the request for support from Swatara Township for the National Fish and Wildlife Foundation (NFWF) Chesapeake Bay Small Watershed Grant Program. A notification was received from Susquehanna Township stating they are applying for a Peer to Peer Grant through the Pennsylvania Department of Conservation and Natural Resources. No requests have been asked of the Borough.

SAUSSAMAN PARK – SEPTIC TANK

A new septic tank has been installed by Borough Public Works employees. Engineer Jeremy Smith of Rettew Associates is working with staff to prepare a bid packet for playground equipment and installation. Playground project is the result of funding through a grant.

LETTER OF SUPPORT – SWATARA TOWNSHIP STREAM IMPROVEMENT NFWF GRANT APPLICATION

President Bloss read a letter of support for Swatara Township's application to NFWF's Chesapeake Bay Small Watershed Grant Program for the Swatara Township Spring Creek Community New Green Stormwater Infrastructure (GSSI) and Floodplain Restoration (FPR) Project.

*2) Vice-President Spackman made a motion to endorse the letter of support for the Swatara Township Stream Improvement NFWF Grant Application. Motion seconded by Councilman Thomas. Motion carried.

VARIANCE FOR USE OF MUNICIPAL GYMNASIUM

Councilman Fillman stated he was in receipt of a request for rental of the municipal gymnasium for July 2, 2023. Hours for Sunday rentals is from 9:00 a.m. to 6:00 p.m. The request is to rent the gymnasium/kitchen from the hours of 10:00 a.m. to 12:00 midnight.

*3) Councilman Fillman made a motion to approve the request for the gym rental on July 2 with the variance from 9:00 a.m. to 6:00 p.m. to 10:00 a.m. to midnight. Motion seconded by Councilman Bower. Discussion was had on renting till midnight, having the building open for such a lengthy amount of time, use of the stove, the need to have the facility checked/secured after the event, and possible disturbance to residents living nearby. Councilman Fillman withdrew his motion on the floor, requested Borough staff contact the requester suggesting if the time frame of 10:00 a.m. to 10:00 p.m. would be suitable. Council would revisit if the family was agreeable to the time frame of 10:00 a.m. to 10:00 p.m.

Councilman Fillman asked if it was appropriate to ratify the action of the Property and Recreation Committee from earlier this evening. Solicitor Bonn stated public comment would be offered before voting to ratify the action of the Property and Recreation Committee.

AUDIENCE PARTICIPATION

Linda Follett 3625 Brisban Street voiced the following: number of persons in party interested in renting on July 2, possible issues from use of the stove, submission of insurance, information regarding listing of “Additional Insured” and posting of new gym rental agreement if ratified.

Steven Roth 3642 Derry Street voiced the following: removal of the fire company from the list for renting the gym, requirements for submitting insurance from all parties that use the gymnasium, and requested the number of and names that were on the priority list.

Mayor Martin stated the change as mentioned was in regard to a list of entities having priority reservation status and not that of excluding anyone from requesting to reserve the gymnasium. Mayor Martin stated the fire company was being removed from the priority listing only.

GAVIN FORD 3731 RUTHERFORD STREET – SWATARA TOWNSHIP asked if there was a current maximum occupancy for the Borough gymnasium and other municipal spaces.

EDITS TO THE PAXTANG BOROUGH MUNICIPAL BUILDING GYMNASIUM/RENTAL ACCESS/USE RULES

*4) Councilman Fillman made a motion that Council adopt the previously approved edits to the Paxtang Borough Municipal Building Gymnasium Rental Access and Use Rules. Motion seconded by Councilman Thomas. Councilman Fillman stated the following: removal of the fire company is more consistent with the fact of being involved in litigation with the organization, removal from priority status did not mean they could not be added back at some point, nor did it mean they could not rent the gymnasium. Councilman Fillman stated a supplementary change to the recent edits was the addition of a provision stating if there is an exception to the fee structure, it would require approval from Borough Council. After discussion, Motion carried.

AUDIENCE PARTICIPATION

GAVIN FORD 3731 RUTHERFORD STREET, SWATARA TOWNSHIP asked if there was any decision made with regard to the use of Council Chambers for baseball registrations and meetings.

EXECUTIVE SESSION

At 7:30 p.m. President Bloss announced Council would retire to Executive Session to seek the advice of the Borough Solicitor with regard to litigation. Council Members, Borough Mayor, Borough Manager, and Borough Solicitor were invited to join the Executive Session. Meeting to reconvene following Executive Session.

Secretary Clark was excused for the remainder of the evening

Meeting reconvened from the Executive Session at 7:53 p.m. where matters of litigation and advice from the Borough Solicitor were sought.

ADJOURNMENT

*5) Councilman Thomas made a motion to adjourn. Motion seconded by Vice-President Spackman. Motion carried.

Secretary

1. Approve Edits – Paxtang Borough Municipal Building Gymnasium and Rental Access and Use Rules (Members of Property and Recreation Committee)
2. Endorse Letter of Support – NFWF – Swatara Township
3. Use of Gym – Variance from Time Frame – Withdrawn

4.Edits – Paxtang Borough Municipal Building Gymnasium and Rental Access and Use Rules
(Members of Council)

5.Adjourn