

PAXTANG BOROUGH
Regular Business Meeting
3423 Derry Street
January 18, 2022

President Bloss called to order the monthly meeting of the Paxtang Borough Council at 7:00 p.m. with the Pledge of Allegiance led by Mayor Nathan Martin.

COUNCIL MEMBERS PRESENT

Council President	Kathleen Bloss
Council Vice-President	Christopher Spackman
Council President Pro Tempore	Jack Thomas
Mayor	Nathan Martin

Corbin Bower
Jennifer Britten
Thomas Wingert

MEMBERS ABSENT

Joshua Eisner

BOROUGH OFFICIALS

Borough Manager	Keldeen Stambaugh
Borough Solicitor	Joshua Bonn – Nauman Smith
Borough Engineer	Jeremy Smith – Rettew Associates
Borough Fire Chief	Will Skinner
Borough EMS	Robin Bloss

AUDIENCE PARTICIPATION

President Bloss opened the floor for audience members to share comments. Hearing none, President Bloss proceeded with the meeting.

MUNICIPAL SEPARATE STORMWATER SEWER SYSTEM PROGRAM (MS-4)

President Bloss asked if anyone had questions or concerns regarding the MS-4 Program. Hearing none, President Bloss proceeded with the meeting.

MINUTES – DECEMBER 21, 2021, REGULAR BUSINESS MEETING

*1) Councilman Thomas made a motion to dispense with the reading of the Minutes from the December 21, 2021, Regular Business Meeting and to approve the same. Motion seconded by Councilwoman Britten. Motion carried.

MINUTES – JANUARY 3, 2022, REORGANIZATION MEETING

*2) Councilman Thomas made a motion to dispense with the reading of the Minutes from the January 3, 2022, Reorganization Meeting and to approve the same. Motion seconded by Councilman Bower. Motion carried.

REPORT OF THE TREASURER

Secretary Clark read the Treasurer’s Report for the month ended December 31, 2021, as follows:

GENERAL FUND	\$284,522.41
SEWER ACCOUNT	\$799,871.93
LIQUID FUELS	\$107,242.04
SOLID WASTE	\$ 19,429.74
CAPITAL RESERVE	\$451,243.12

*3) Vice-President Spackman made a motion to accept the Treasurer's Report for the month ended December 31, 2021. Motion seconded by Councilman Wingert. Motion carried. Manager Stambaugh stated a line item coding error will be adjusted.

REPORT OF THE POLICE

Swatara Township Lieutenant Dennis Krahlung stated 66 calls for service were placed for the month of December. One traffic citation, 6 motor vehicle code violations, 2 non traffic citations, 5 parking violations, 2 foot patrols and 3 foot patrols at the Paxtang Elementary School were carried out. For the year ending 2021, 968 calls for service were placed which included 29 foot patrols, 16 bicycle patrols, 13 school foot patrols, and 109 parking violations.

COMMUNITY SERVICE REPORT

Various officers participated in the following: Swatara tree lighting ceremony, Paxtang tree lighting ceremony, and Shop with a Cop where Officers assisted youth with purchasing gifts for family members at a local Walmart. Gift cards were donated by Walmart.

PRESCRIPTION DROP BOX

Borough residents may dispose of unused and or expired prescription medications at the Swatara Township Municipal Building located at 599 Eisenhower Boulevard, Harrisburg.

CHILD PASSENGER SAFETY SEATS

Officers installed 3 child passenger safety seats.

MOTOR CARRIER SAFETY ASSISTANCE PROGRAM (MCSAP)

The MCSAP commercial driver-vehicle inspection program is ongoing with inspections of commercial vehicles.

CITIZENS POLICE ACADEMY

The Citizens Police Academy, open to participants 16 years of age and older, will run from February 21 to April 25, 2022. Topics of discussion include Patrol and Traffic Enforcement, Canine Units, Forensics, Pennsylvania Court System, Community Services, Criminal investigations, Drug investigations, police administration, and other topics of policing.

CANINE REPORT

Canine Officer Tattoo, along with School Resource Officer, Ben Stewart attended this evening's meeting. As a therapy dog, Tattoo will assist the community and other organizations that focus on effects of trauma, mental health and crime. Members of the canine unit assisted Highspire Borough with a vehicular pursuit, assisted the United States Marshall's Office with a warrant served in Susquehanna Township, and supported the Dauphin County Drug Task Force with a search warrant in Swatara Township. The unit was also involved in vehicle searches, building searches, an article search, and suspect trackings. This is an overall report of canine usages and may or may not have been carried out in Paxtang Borough.

BEAR SIGHTINGS

Lieutenant Krahlung stated there have been a few bear sightings, has been in contact with Manager Stambaugh, and the Pennsylvania State Game Commission.

REPORT OF THE FIRE CHIEF

Fire Chief Will Skinner presented the December 2021 report as follows, 21 calls for service were placed with 1 call being in the Borough. Manpower was 51 with an average crew of 3, and time in service of 12 hours and 50 minutes. The Rescue ran 6 calls, Engine 15, Utility 0, Officer In Charge, 0 and Fire Police 1. There were 4 unanswered calls due to no crew. No trainings were carried out. The year end report showed 336 calls with 49 in the Borough and an average crew of 4. Time in service was 338.01 hours. Total manhours were 24,308.6. The Engine ran 129 calls, Rescue 158, Utility 4 and Fire Police 30. Unanswered calls were 28 with no crew, 16 with no driver, and 2 call outs. Fire Company conducted 18 trainings, Fire Police 3. Total Manpower was 92 with total manhours at 317.15.

REPORT OF THE MANAGER

Manager Stambaugh attended the annual meeting of the Capital Area Council of Governments.

AUDITOR APPOINTMENT

Ms. Janice Hutchison will be sworn in as Auditor at the February 1, 2022, Workshop.

AMERICAN RESCUE PLAN

The final ruling on the American Rescue Plan Act has been issued. Manager Stambaugh will attend an upcoming meeting.

DAUPHIN LEBANON COUNTY BOROUGH ASSOCIATION

A meeting of the Dauphin Lebanon County Boroughs Association will take place on Tuesday, January 25, via the telecommunication services of "Zoom" at 7:00 p.m.

CLEANING OF FIRE COMPANY CARPORT

Manager Stambaugh informed Council that Mr. Terry Bastian, along with Mr. Dan Miller, did an outstanding job of clearing the Fire Company carport located at the back of the municipal parking lot. Mr. Terry Bastian is a member of the Paxtang Fire Police.

SMALL BRIDGE PROGRAM

Discussion of the Dauphin County Small Bridge Program to be addressed under New Business. Bridge in question is located at the entrance of the Capital Area Greenbelt next to the City Line Diner at 3302 Derry Street and Paxtang Commons.

CODES AND ZONING REPORT

One Building Permit, 1 Street Cut Permit, and 1 Sewer Permit were issued in the month of December.

REPORT OF THE MAYOR

PASSING OF FORMER MAYOR – ROBERT SHAVOR

Mayor Martin informed Council that Mr. Robert Shavor, former Mayor of Paxtang recently passed away. Mr. Shavor and wife Sonja were residents of Lewes, Delaware. Mayor Shavor served the Borough from 1974 to 1978.

RENAMING SOUTH ELM STREET

Mayor Martin asked that Council consider renaming South Elm Street as a tribute to Mr. Nick Feher, past Paxtang Art Association Instructor. To be addressed at the February 1, 2022, Workshop meeting by the Highway Committee.

REPORT OF THE SOLICITOR

No Report for Solicitor Bonn

REPORT OF THE ENGINEER

GRANT - SAUSSAMAN PARK IMPROVEMENTS

Engineer Smith presented Council with plans for updating Saussaman Park. Borough staff met with Lori Yeich, with the Pennsylvania Department of Conservation and Natural Resources to discuss eligibility for a Community Conservation Partnerships Program Grant. Ms. Yeich was of the belief that funds through the American Rescue Plan Act (ARPA) could be used as the Borough's match along with in kind services. Project would include the installation of new playground equipment, conversion of the basketball court to Americans with Disabilities Act (ADA) accessible parking, and the addition of ADA accessible walkways between facilities. Engineer Smith recommended confirming that ARPA funds could be used towards park and recreation improvements. Public Works Department employee Brian Rotolo will take the lead on this project. A Community Service Foundation Grant, ARPA funding, and in kind services from Borough Public Works Department as resources for funding the project will be researched. Councilman Wingert and Vice-President Spackman stated they were in favor of the project. While this improvement project would not focus on plans involving nearby tennis courts, the topic of lights, cameras, a recent sewer repair, and wireless internet services would be addressed.

Discussion was held on possibly holding a community movie night in conjunction with a ribbon cutting ceremony after completion of the project along with involving the Paxtang Elementary School, area businesses, Scouts, and local community in the planning process. The Paxtang Fire Company may be able to utilize the demolition of equipment for training purposes.

COMMITTEE ASSIGNMENTS

President Bloss said committee assignments would be presented at the February 1, 2022, Workshop Meeting.

FIRE SERVICES – CITY OF HARRISBURG

Fire Chief Will Skinner stated Fire Chief Enterline of the City of Harrisburg could possibly have a proposal available shortly for Council’s review.

REPORT OF COMMITTEES

Administration – Due to the absence of Councilman Eisner, President Bloss reported that the position of Borough Treasurer remains open, advertised, and possible interest has been received. President Bloss stated an overview of office staff and responsibilities will be addressed by the Administration Committee.

Highway – Councilman Wingert said the Public Works Department did an excellent job at clearing Borough streets during the last snow fall. President Bloss echoed the sentiments of Councilman Wingert.

Property and Recreation - Vice-President Spackman said an act of vandalism to the Borough Ford Crown Victoria has been reported to authorities. Options for repairs are being explored.

Public Relations – Mayor Martin said the Paxtang Post has been distributed. The deadline for the next edition of the Paxtang Post is March 15, 2022. Mayor Martin is in the process of updating the Borough website and encouraged Council members to review the new design.

Councilman Wingert took this opportunity to thank Mayor Martin for his time and effort put into updating the website, for handling the Paxtang Post, and for distribution of the new Waste Disposal Guide. President Bloss echoed the sentiments of Councilman Wingert.

Health and Sanitation – Councilman Thomas thanked Mayor Martin for the new Waste Disposal Guide.

NEW BUSINESS

GRANT APPLICATION – SAUSSAMAN PARK

*4) Vice-President Spackman made a motion to proceed with the grant application for the playground improvement project at Saussaman Park. Motion seconded by Councilman Thomas. Motion carried.

RENAMING OF SOUTH ELM STREET

After a discussion on the possibility of renaming South Elm Street, it was suggested that the issue be addressed at the February 1, 2022, Workshop Meeting.

DAUPHIN COUNTY SMALL BRIDGE PROGRAM

*5) Councilman Thomas made a motion authorizing the Borough Manager to pursue participation in the Dauphin County Small Bridge Program. Motion seconded by Councilman Bower. Motion carried.

OLD BUSINESS

No Old Business was brought forth.

COMMUNICATIONS

Mayor Martin informed Council that the Fire Company is in receipt of a check in the amount of \$5,000.00 on behalf of the Alexander Boyd and Jane Starke Boyd Foundation. Funds are to be used for equipment. Fire Chief Skinner acknowledged that he was aware of the letter.

AUDIENCE PARTICIPATION

President Bloss opened the floor for audience members to share comments. Hearing none, President Bloss proceeded with the meeting.

PRESENTATION OF BILLS

*6) Vice-President Spackman made a motion that Council pay its just and lawful debt. Motion seconded by Councilman Wingert. Motion carried.

ADJOURNMENT

*7) Councilman Thomas made a motion to adjourn the January 18, 2022, Regular Business Meeting. Motion seconded by Vice-President Spackman. Motion carried. Meeting adjourned at 7:53 p.m.

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| 1.Minutes – December 21 Regular Business Meeting | 6. Pay Bills |
| 2.Minutes – January 3 Reorganization Meeting | 7. Adjourn |
| 3.Treasurer’s Report | |
| 4.Grant Application – Saussaman Park | |
| 5.Small Bridge Dauphin County Program | |