

PAXTANG BOROUGH
Regular Business Meeting
3423 Derry Street
January 16, 2024

President Bloss called to order the monthly meeting of the Paxtang Borough Council at 7:00 p.m. with the Pledge of Allegiance led by Mayor Nathan Martin.

COUNCIL MEMBERS PRESENT

Council President	Kathleen Bloss
Council Vice-President	Eric Fillman
Council President Pro-Tempore	Jack Thomas
Mayor	Nathan Martin

Thomas Wingert
Corbin Bower
Matthew Leonard

COUNCIL MEMBERS ABSENT

Jennifer Britten – Participated in Executive Session via Conference Call

BOROUGH OFFICIALS

Borough Manager	Keldeen Stambaugh
Borough Solicitor	Joshua Bonn
Borough Engineer	Jeremy Smith
Borough EMA Coordinator	Robin Bloss - Absent

PUBLIC COMMENT

President Bloss stated since no members of the public were in attendance, it would not be necessary to present the protocol for voicing opinions on matters of public concerns and proceeded with this evening's meeting.

MUNICIPAL SEPARATE STORMWATER SEWER SYSTEM PROGRAM (MS-4)

President Bloss opened the floor for anyone wishing to share comments. Hearing none, President Bloss proceeded with this evening's meeting.

MINUTES – DECEMBER 19, 2023, REGULAR BUSINESS MEETING

*1) Vice-President Fillman made a motion to dispense with the reading of the Minutes from the December 19, 2023, Regular Business Meeting and to approve the same. Motion seconded by Councilman Wingert. Motion carried after Vice-President Fillman stated minor editorial modifications would be addressed. Councilman Leonard abstained from the vote stating he was not a member of Council at the time of the December 19, 2023, meeting nor was he in attendance at the December 19, 2023, Council Meeting.

MINUTES – JANUARY 2, 2024 – REORGANIZATION MEETING

*2) Vice-President Fillman made a motion to dispense with the reading of the Minutes from the January 2, 2024, Reorganization Meeting and to approve the same. Motion seconded by Councilman Thomas. Motion carried.

TREASURER’S REPORT – MONTH ENDED DECEMBER 31, 2023

Secretary Clark read the Report of the Treasurer for the month ending December 31, 2023, as follows:

GENERAL FUND	\$534,789.37
SEWER ACCOUNT	\$903,471.62
LIQUID FUELS	\$ 92,733.59
SOLID WASTE	\$ 98,864.53
CAPITAL RESERVE	\$473,746.68

*3) Vice-President Fillman made a motion to approve the Treasurer’s Report for the month ended December 31, 2023. Motion seconded by Councilman Wingert. Motion carried.

PUBLIC SAFETY REPORT

Swatara Township Deputy Police Chief Thomas Stauffer stated 64 calls for service were placed for Paxtang Borough for the month of December 2023. Officers conducted a total of 2 traffic citations, 7 motor vehicle code violation warnings, 2 foot patrols, 1 mobile patrol and 2 school foot patrols. A total of 877 calls for service were carried out in 2023.

COMMUNITY SERVICE REPORT

Various Officers participated in the following: Shop with a Cop at the Harrisburg Wal-Mart retail establishment in Swatara Township. Dauphin County Police Officers, Probation Officers, and Community Service Officers participated in the program assisting students in selecting gifts for family members. A donation of \$12,000.00 was made by Wal-Mart. A former Swatara Police Academy Cadet participated in their ride-along program. Participant was able to observe activities and procedures involved in the daily duties of Officers. One Driving Under the Influence (DUI) detail was carried out resulting in 11 traffic stops, 1 citation, 1 drug arrest and 1 DUI arrest.

DRUG DROP BOX

Residents are encouraged to deposit expired and or unused medications at the drop box located at the Swatara Township Municipal Building 599 Eisenhower Boulevard.

MOTOR CARRIER SAFETY ASSISTANCE PROGRAM (MSCAP)

The MSCAP commercial driver vehicle inspection program is ongoing with inspections of commercial motor vehicles.

RED TAILED HAWK UPDATE

The Red tailed hawk that recently became entangled in a power line is now recuperating at the non-profit (donations welcomed) Raven Ridge Wildlife Center in Lancaster County. Rescue was assisted by the Pennsylvania Game Commission and Pennsylvania Power Light.

REPORT OF FIRE SERVICES

Due to the absence of Swatara Township Fire Chief Michael Ibberson, Swatara Township Deputy Police Chief Thomas Stauffer presented the following report: 148 calls for service were placed which included 12 fire incidents, 49 rescue/emergency medical calls, 11 hazardous conditions, 9 service calls, 26 good intent calls, and 40 false alarms. There was an average of 8.0 responders per incident and an average response time of 5 minutes and 35 seconds from dispatch to arrival. Mutual aid was provided 34 times and received 28 times. The department responded to a total of 1,350 incidents in 2023, which was a 7.4 increase from 2022, and a 23.5 percent increase since 2020. Two calls for Paxtang Borough were placed in December and 15 calls for 2023. Firefighters had a total of 8,974 staffing hours and 66 training hours. One smoke detector check was carried out.

REPORT OF THE BOROUGH MANAGER

2024 WASTE/RECYCLING SCHEDULE

Manager Stambaugh stated mailing of the 2024 waste/recycling schedule to Borough property owners will be underway shortly.

SAUSSAMAN PARK PHASE II

Preliminary contacts were made to determine the cost range for the various elements of the project. With no objection from Council, Manager Stambaugh will contact Engineer Smith to sketch plans. Additional information will be presented at the February Regular Business Meeting. To be addressed under New Business.

REQUEST – PAXTANG LIONS – HALLOWEEN PARADE

To be addressed under New Business

CODES REPORT

One Building Permit, 1 Zoning Permit, 2 Street Cuts, and 13 Sidewalk Permits were issued in the month of December.

REPORT OF THE MAYOR

Mayor Martin took this opportunity to thank Borough staff, EMA Coordinator Robin Bloss, Borough Highway Department, and Swatara Township Police and Fire for their assistance and communication throughout the recent snow/wind storm. Mayor Martin appreciated their dedication in keeping everyone safe and for making sure Borough streets were passable. Mayor Martin administered the Oath of Office to Mr. E. Denny Beaver on Friday, January 12. Mr. Beaver will be serving on the Zoning Hearing Board. Dauphin County Meals on Wheels is looking for volunteers. Anyone wishing to serve should contact the Good Shepherd Lutheran Church located in Swatara Township.

REPORT OF THE SOLICITOR

No Report from Solicitor Bonn

REPORT OF THE ENGINEER

SAUSSAMAN PARK IMPROVEMENT PROJECT PHASE I

Engineer Smith reported that the construction contract is currently being advertised for bids. Bids are scheduled to be opened on February 14, 2024. Results will be presented to Council at the Regular Business Meeting on Tuesday, February 20, 2024.

MUNICIPAL SEPARATE STORMWATER SEWER SYSTEM PROGRAM POLLUTANT REDUCTION PLAN (PRP)

The final report for the MS-4 PRP has been prepared. The report will recap the 2 Best Management Practices previously installed between Park Terrace and the Parkway. The report was submitted to the Department of Environmental Protection on January 3, 2024.

COMMITTEE ASSIGNMENTS

President Bloss announced the following Committee Assignments for 2024-2025:

ADMINISTRATION – Corbin Bower, Jennifer Britten and Eric Fillman as Chair

HEALTH, SANITATION, and CODES Corbin Bower, Eric Fillman, and Jack Thomas as Chair

HIGHWAY and STORMWATER – Jennifer Britten, Tom Wingert, and Matthew Leonard as Chair

PROPERTY, RECREATION and SHADE TREE ADVISORY – Jack Thomas, Tom Wingert, and Corbin Bower as Chair

PUBLIC RELATIONS and GRANTS – Eric Fillman, Matthew Leonard and Jennifer Britten as Chair

PUBLIC SAFETY – Matthew Leonard, Jack Thomas, and Tom Wingert as Chair

REPORT OF COMMITTEES

Administration – Vice-President Fillman commended the Public Works Department for the fine job they did in keeping Borough streets clear during the recent winter storm. Vice-President Fillman praised EMA Coordinator, Mr. Robin Bloss for providing excellent communication with regard to the recent winter storm.

Highway and Stormwater - No Report from Councilman Bower

Property, Recreation, and Shade Tree Advisory – No Report from Vice-President Fillman.

Public Safety – Councilman Wingert advised all to be alert to the impending weather forecast calling for snow.

Public Relations and Grants– No Report due to the absence of Councilwoman Britten

Health, Sanitation, and Codes – No Report from Councilman Thomas

UNFINISHED BUSINESS

No Unfinished Business was brought forth

NEW BUSINESS

SAUSSAMAN PARK IMPROVEMENT PROJECT PHASE II AND GRANT

President Bloss stated the idea is to proceed with plans and a Grant application for the Saussaman Park Improvement Project Phase II. The concept is for the repair and paving of the tennis court surface, possible addition of a Pickleball Court, Americans with Disabilities (ADA) accessible pathways, upgrades to the pavilion, park building, rest room facilities, and other improvements.

*4) Vice-President Fillman made a motion to grant permission to proceed with plans and grant application for the Saussaman Park Improvement Project Phase II. Motion seconded by Councilman Bower. Motion carried after discussing tentative plans, revising language to the Agreement relating to the tennis courts between the Borough and the Paxton Presbyterian Church, authorization for the Borough Engineer to proceed with plans, and to proceed with the Grant application.

PAXTANG LIONS HALLOWEEN PARADE

*5) Councilman Bower made a motion that Council approve the request from the Paxtang Lions Club to hold their Annual Halloween Parade on Tuesday, October 22, 2024. Motion seconded by Councilman Wingert. Motion carried.

COMMUNICATIONS

No Communications were brought forth

PUBLIC COMMENT

President Bloss stated since no members of the public were in attendance, it would not be necessary to present the protocol for voicing opinions on matters of public concerns and proceeded with this evening's meeting.

PRESENTATION OF BILLS

*6) Vice-President Fillman made a motion that the Borough pay its just and lawful debts. Motion seconded by Councilman Thomas. Motion carried.

Secretary Clark was excused for the remainder of the meeting

EXECUTIVE SESSION

At 7:33 p.m. President Bloss announced that Council would retire to Executive Session to discuss matters of litigation. Members of Council, Borough Manager, Borough Solicitor, and Borough Mayor were invited to attend. Meeting would reconvene after the Executive Session.

At 8:25 p.m. President Bloss reconvened the Regular Business Meeting were matters of litigation were discussed. Members of Council, Borough Mayor, Borough Manager, and Borough Solicitor attended. President Bloss stated Councilwoman Britten participated in the Executive Session via conference call.

ADJOURNMENT

*7) Councilman Thomas made a motion to adjourn the January 16, 2024, Regular Business Meeting. Motion seconded by Councilman Bower. Motion carried. Meeting adjourned at 8:26 p.m.

Secretary

- 1.Minutes December 19, 2023, Regular Business Meeting
- 2.Minutes January 2, 2024, Reorganization Meeting
- 3.Treasurer's Report – December 2023
- 4.Proceed with Plans & Grant – Saussaman Park Project Phase II
- 5.Paxtang Lions Halloween Parade
- 6.Pay Bills
- 7.Adjourn

