

BOROUGH OF PAXTANG
GYMNASIUM RENTAL/USER AGREEMENT

3423 DERRY STREET, HARRISBURG, PA 17111
717-564-4772. WWW.PAXTANG.ORG

The Borough of Paxtang hereby leases/rents use of its Municipal Building Gymnasium

to: _____, hereinafter known as the

"RENTER/USER" for the hours of _____ AM / PM to _____ AM / PM
(circle one) (circle one)

on the Day(s) of _____

for the Purpose/Event of _____

for a fee of \$ _____ for Rent & Use of the premises; (or circle if **Waived**)

\$ _____ for one (1) Key Fob (\$10.00); (or circle if **Waived**)

\$ _____ for one (1) Kitchen Key (\$15.00); (or circle if **Waived**)

\$ _____ for a Security Deposit (\$100.00); (or circle if **Waived**)

For a TOTAL of: \$ _____ (after all applicable waivers).

AS RENTER/USER (OR AGENT THEREOF), WHEN SIGNING BELOW, I HEREBY AFFIRM AND AGREE TO THE FOLLOWING:

- (a) The number of persons who will use the Gymnasium shall not exceed 175 persons;
- (b) All event activity shall be confined to the spaces provided (i.e. gym & kitchen)
- (c) Participants shall not enter other areas of the building, but may use the restrooms adjacent to the gymnasium;
- (d) Renter/User shall maintain order and provide appropriately for the protection and safety of participants using the premises during the times listed above;
- (e) Renter/User shall report any damage or issues found upon arrival to the Borough at 717-564-4770.. Photographs are encouraged to document damage (if any) prior to the Renter/User's Event.
- (f) Renter/User shall reimburse the Borough in the event of loss or damage to personal or real property resulting from actions caused by persons participating in the event;
- (g) Renter/User shall secure the building upon departure.

As (or on behalf of) the Renter/User, I hereby affirm that the Renter/User will comply with all provisions listed above:

NAME: _____ PHONE: _____

ADDRESS: _____ PHONE: _____

_____ EMAIL: _____

SIGNED (for the Renter/User): _____ DATE: _____

(Reservation will not be approved unless this form is signed and dated, and applicable fees are paid.)