

**PAXTNG BOROUGH COUNCIL
3423 DERRY STREET – MUNICIPAL BUILDING
REORGANIZATION MEETING 6:30 p.m.
JANUARY 2, 2024**

Mayor Nathan Martin stated this meeting was being held for the purpose of electing a Council President, Council Vice-President, Council President Pro Tempore and to appoint various other officers for the Borough and any other business that might be brought before Council. At this point Mayor Martin called the Paxtang Borough Council Reorganization Meeting for Tuesday, January 2, 2024, into session and asked the audience to stand with him for the Pledge of Allegiance.

Mayor Martin administered the Oath of Office to the following persons duly elected/re-elected to the office of Member of Council:

Kathleen Bloss	4 Year Term	Thomas Wingert	4 Year Term
Matthew Leonard	4 Year Term	Eric Fillman	4 Year Term

After the administration of oaths, Council Members took their respective seats at the Council table.

The following Council Members were present at this evening’s meeting: Councilwoman Kathleen Bloss, Councilman Jack Thomas, Councilman Thomas Wingert, Councilwoman Jennifer Britten, Councilman Corbin Bower, Councilman Eric Fillman, and Councilman Matthew Leonard.

The following Borough Officials were present at this evening’s meeting: Borough Manager Keldeen Stambaugh, Borough Solicitor Joshua Bonn, and Borough EMA Coordinator, Robin Bloss.

Mayor Martin called for nominations for the Office of Council President.

*1) Councilman Thomas nominated Councilwoman Bloss for Borough Council President. Mayor Martin directed Secretary Clark to call for the vote:

Ms. Bloss	Aye	Mr. Bower	Aye	Mr. Thomas	Aye	Mr. Fillman	Aye
Mr. Wingert	Aye	Ms Britten	Aye	Mr. Leonard	Aye		

Mayor Martin directed Secretary Clark to cast a unanimous ballot and declare Councilwoman Bloss elected to the Office of President of Council.

At this point Mayor Martin announced that Councilwoman Bloss would now preside over the meeting as President of Council.

President Bloss called for nominations for the Office of Council Vice-President.

*2) Councilman Thomas nominated Councilman Fillman for Borough Vice-President. President Bloss directed Secretary Clark to call for the vote:

Ms. Bloss	Aye	Mr. Bower	Aye	Mr. Thomas	Aye	Mr. Fillman	Aye
Mr. Wingert	Aye	Ms. Britten	Aye	Mr. Leonard	Aye		

President Bloss directed Secretary Clark to cast a unanimous ballot and declare Councilman Fillman elected to the Office of Council Vice-President.

President Bloss called for nominations for the Office of Council President Pro-Tempore.

*3) Vice-President Fillman nominated Councilman Thomas for Council President Pro-Tempore.

Ms. Bloss	Aye	Mr. Bower	Aye	Mr. Thomas	Aye	Mr. Fillman	Aye
Mr. Wingert	Aye	Ms. Britten	Aye	Mr. Leonard	Aye		

President Bloss directed Secretary Clark to cast a unanimous ballot and declare Councilman Thomas elected to the Office of Council President Pro-Tempore.

OATH OF OFFICE – AUDITOR

Mayor Martin administered the Oath of Office to Jessica Yohe to the Office of Auditor. The office is a four year term.

APPOINTMENTS – REAPPOINTMENTS

Secretary Clark read the list of Appointments-Reappointments as follows:

<u>POSITION</u>	<u>TERMS ENDS</u>
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<u>SOLICITOR</u> Joshua Bonn – Nauman, Smith, Shissler & Hall	1/2025
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<u>ENGINEER</u> Jeremy Smith – Rettew Associates	1/2025
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<u>HEALTH OFFICER</u> (5 YR TERM) John Holder	1/2026
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<u>ZONING HEARING BOARD</u> (3 YR TERM) Robert Greenwood (Chairman) E. Denny Beaver Elizabeth Rowan Marx (Dawn Deaner, Alternate)	1/2026 1/2027 1/2025
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<u>SHADE TREE COMMISSION</u> (5 YR TERM) Dana Deagan Jody Wood Shane Philipps	1/2026 1/2028 1/2027
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<u>VACANCY BOARD</u> (1 YR TERM) David Gui	1/2025
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<u>CIVIL DEFENSE</u> (4 YR TERM) Robin Bloss (Coordinator) Michael McKenna	1/2025 1/2025
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BUILDING CODES OFFICER/ZONING OFFICER/FLOODPLAIN MANAGER
Robert Ihlein

RIGHT TO KNOW OFFICER
Keldeen Stambaugh

BOROUGH MANAGER
Keldeen Stambaugh

BOROUGH SECRETARY
Faye A. Clark

BOROUGH TREASURER
Linda Lightner

PROPERTY MAINTENANCE ENFORCEMENT OFFICERS
Saul Schmolitz
Brian Rotolo

*Zoning Hearing Board Solicitor, Nestico Druby PC. – Richard Druby
Appointed by the Zoning Hearing Board*

BANK

First National Bank

*4) Vice-President Fillman made a motion to approve the 2024 Appointments. Motion seconded by Councilwoman Britten. Motion carried.

RESOLUTION 24-01 – RESOLUTION OF DEPOSIT

*5) Vice-President Fillman made a motion that Council approve **Resolution 24-01**, A Resolution of Deposit naming First National Bank as our financial institution along with naming signatories. Motion seconded by Councilman Bower. President Bloss requested the name of Vice-President Fillman be added to the signatories. After comment, motion carried.

AUTHORIZATION TO PAY BILLS

*6) Vice-President Fillman made a motion authorizing the Borough Treasurer to pay bills for labor, contracted items, and discount bearing accounts. Motion seconded by Councilman Wingert. Motion carried.

ADOPTING RULES OF COUNCIL – 2024 – 2026

President Bloss stated she would entertain any amendments to the Rules of Council at this time or a motion to approve the Rules of Council for 2024-2026.

*7) Councilman Thomas made a motion that Council adopt the Rules of Council for 2024-2026. Motion seconded by Councilwoman Britten. Changes are as follows: Administration would stand as is, Highway expanded to include Stormwater, Property and Recreation expanded to include a Shade Tree Advisory Position, Public Relations expanded to include Grants, Health and Sanitation expanded to include Codes, and the definition of Public Comment has been expanded. After clarification, motion carried.

RESOLUTION 24-02 A RESOLUTION APPOINTING TRUSTEES TO THE NON-UNIFORM PENSION PLAN

*8) Councilman Thomas made a motion that Council approve **Resolution 24-02** Naming Councilwoman Kathleen Bloss and Councilman Wingert to continue serving as Non-Uniform Pension Trustees. Motion seconded by Vice-President Fillman. Motion carried.

RESOLUTION 24-03 A RESOLUTION APPOINTING REPRESENTATIVES TO THE DAUPHIN COUNTY TAX COLLECTION COMMITTEE

*9) Councilman Bower made a motion that Council approve **Resolution 24-03**, naming F. Joseph Spackman and Council President Kathleen Bloss to represent Paxtang on the Dauphin County Tax Collection District. Motion seconded by Councilwoman Britten. Motion carried.

RESOLUTION 24-04 A RESOLUTION APPOINTING REPRESENTATIVES TO THE CAPITAL REGION COUNCIL OF GOVERNMENTS

*10) Vice-President Fillman made a motion that Council approve **Resolution 24-04**, naming Councilwoman Jennifer Britten and Councilman Jack Thomas as representatives to the Capital Region Council of Governments. Motion seconded by Councilman Wingert. Motion carried.

NEW BUSINESS

No New Business was brought forth

UNFINISHED BUSINESS

No Unfinished Business was brought forth

EXECUTIVE SESSION

President Bloss stated there was no need for an Executive Session this evening

ADJOURNMENT

*11) Councilman Thomas made a motion to adjourn. Motion seconded by Councilman Leonard. Motion carried.
Meeting adjourned at 6:53 p.m.

Secretary

1. Office of Council President
2. Office of Council Vice President
3. Office of President Pro-Tempore
4. Appointments for 2024
5. **Res. 24-01** – Financial Institution
6. Authorize Treasurer to Pay Bills
7. Rules of Council 2024-2026
8. **Res. 24-02** – Trustees Non Uniform
9. **Res. 24-03** – Representatives to Dauphin Co. Tax Committee
10. **Res 24-04** – Representatives to Cap Cog
11. Adjourn