

**PAXTANG BOROUGH**  
**Regular Business Meeting**  
**3423 Derry Street**  
**July 18, 2023**

President Bloss called to order the monthly meeting of the Paxtang Borough Council at 7:00 p.m. with the Pledge of Allegiance led by Mayor Nathan Martin.

**COUNCIL MEMBERS PRESENT**

Council President	Kathleen Bloss
Council Vice-President	Christopher Spackman
Council President Pro-Tempore	Jack Thomas

Mayor	Nathan Martin
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Councilman Thomas Wingert  
Councilman Corbin Bower  
Councilman Eric Fillman

**COUNCIL MEMBERS ABSENT**

Councilwoman Jennifer Britten

**BOROUGH OFFICIALS**

Borough Manager	Keldeen Stambaugh
Borough Solicitor	Joshua Bonn
Borough Engineer	Jeremy Smith – <b>Absent</b>
Borough EMA Coordinator	Robin Bloss

President Bloss presented an opportunity for residents and taxpayers to voice their opinions on matters of public concern. Borough Council would listen to speakers and should not interrupt or engage speakers in debate. Public comment is not a question and answer session. Questions raised will be referred to the appropriate committee or to the Borough Manager. Three minutes per speaker for general public comment would be allotted. Comments would begin with Paxtang Borough residents, businesses, or property owners and then proceed with comments from other individuals.

**PUBLIC COMMENT**

President Bloss opened the floor for anyone wishing to share comments. Hearing none, President Bloss proceeded with the meeting.

**MUNICIPAL SEPARATE STORMWATER SEWER SYSTEM PROGRAM (MS-4)**

President Bloss opened the floor for anyone wishing to share comments. Hearing none, President Bloss proceeded with the meeting.

**MINUTES – JUNE 20, 2023, REGULAR BUSINESS MEETING**

\*1) Councilman Fillman made a motion to dispense with the reading of the Minutes from the June 20, 2023, Regular Business Meeting and to approve the same. Motion seconded by Councilman Thomas. Councilman Fillman stated he read the Minutes and found them to be in order. After commentary, Motion carried.

**MINUTES – JULY 5, 2023, WORKSHOP MEETING**

\*2) Councilman Fillman made a motion to dispense with the reading of the Minutes from the July 5, 2023, Workshop Meeting and to approve the same. Motion seconded by Councilman Thomas. Councilman Fillman stated he read the Minutes and found them to be in order. After commentary, Motion carried.

**TREASURER’S REPORT**

Secretary Clark read the Treasurer’s Report for the month ended June 30, 2023, as follows:

<b>GENERAL FUND</b>	\$748,854.91
<b>SEWER CCOUNT</b>	\$959,486.31
<b>LIQUID FUELS</b>	\$ 91,522.96
<b>SOLID WASTE</b>	\$193,610.95
<b>CAPITAL RESERVE</b>	\$525,444.30

\*3) Councilman Wingert made a motion to accept the Treasurer’s Report for the month ended June 30, 2023. Motion seconded by Councilman Fillman. Motion carried.

**REPORT OF PUBLIC SAFETY**

Deputy Chief Thomas Stauffer stated 102 calls were placed for Paxtang Borough in the month of June. Officers carried out 8 traffic citations, 8 motor vehicle code violations warnings, 0 non-traffic criminal citations, 2 parking violations, 8 foot patrols, 18 mobile patrols, 0 bicycle patrols, and 0 school foot patrols.

**THEFT OF VEHICLES**

Due to a recent rise in the theft of vehicles in the area, the High Enforcement Action Team conducted a roving detail which resulted in the apprehension and custody of suspect without incident. Deputy Chief Stauffer took this opportunity to thank Councilman Wingert for providing information leading to said arrest. Councilman Wingert expressed his gratitude to the Swatara Township Police Department for the support shown to his family during a recent incident involving the theft of a family vehicle.

**COMMUNITY SERVICE REPORT**

Various officers participated in the following: Paxtang Elementary School Summer Fest where officers had the opportunity to meet and greet with students, families, and the community.

**JOB SHADOWS/INTERNSHIPS**

One ride a long was conducted in the month of June. Participant observed daily activities of a police officer.

**DRUG DROP BOX**

Residents are encouraged to deposit expired and or unused medications at the drop box located at the Swatara Township Municipal Building, 559 Eisenhower Boulevard.

**YOUTH POLICE ACADEMY**

Nine cadets participated in the 2023 Youth Police Academy Program. Safety Director Darrell Reider and Swatara Fire and Rescue assisted.

**NATIONAL NIGHT OUT**

Swatara Township will hold National Night Out on Tuesday, August 1 at Vanetta Park 4901-4999 South 50<sup>th</sup> Street. Swatara will detail 2 officers for Paxtang Borough’s National Night Out on August 1.

**DONATION – PAXTANG LIONS CLUB**

Deputy Stauffer took this opportunity to express his gratitude to the Paxtang Lions Club for a recent donation to the Police Department and to Mr. Robin Bloss for taking the time to deliver the check.

**REPORT OF FIRE SERVICE**

Assistant Fire Chief Brenden Orth stated there were 129 calls for service for the month of June. There were 0 calls for Paxtang. Mutual Aid was provided 20 times and received 30 times. Average response time from dispatch to arrival was 5 minutes and 00 seconds. Members responded to 18 fire incidents, 43 rescue and emergency medical calls, 13 hazardous conditions, 12 service calls, 22 good intent calls and 20 false alarms. Average turnout per incident was 8.2 with a total of 63 active responders for the month of June. Firefighters completed basic firefighting training, driver operator classes, and regular Township trainings.

### **COMMUNITY EVENTS**

Crews participated in the following community events: Chambers Hill Elementary June Fair, Paxtang Elementary Summer Fest, Rutherford Elementary End of the Year Bash, Swatara Township Police Youth Program, and the Viva Strawberry Festival. One smoke detector was requested and installed.

### **INTERDEPARTMENTAL ACTIVITY**

Story time at Chick-Fil- fast food restaurant, presentations at U-Gro Learning Center Day Camps, WITF public media organization "Ready Set Explore" event, and National Night Out (August 1, 2023)

### **DONATION FROM PAXTANG LIONS CLUB**

Assistant Fire Chief Orth took this opportunity to express his gratitude to the Paxtang Lions Club for their recent donation to Swatara Fire and Rescue and to Mr. Robin Bloss for taking the time to deliver the check.

### **REPORT OF THE MANAGER**

Manager Stambaugh reported items on the agenda would be addressed under New Business.

### **REPORT OF CODES AND ZONING**

Three street cut permits, 3 zoning permits, 1 building permit, and 9 sidewalk permits were issued in the month of June.

### **REPORT OF THE MAYOR**

Mayor Martin reported the Paxtang Post newsletter is in its final draft and encouraged Council to approve the request from the Paxtang Lions Club to hold their Halloween Parade on Tuesday, October 24. Mayor Martin thanked the Lions for their service, community outreach, and for holding their Patriot Dash, walk/run event on July 4.

### **REPORT OF THE SOLICITOR**

No Report from Solicitor Bonn

### **REPORT OF THE ENGINEER**

Mayor Martin presented the following on behalf of Engineer Jeremy Smith:

#### **1) SAUSSAMAN PARK**

An updated detailed budget and purchasing plan, cooperative purchasing program quotes, certification of design form, draft site drawings, and draft bid documents have been submitted to the Department of Conservation and Natural Resources for review.

#### **2) AUTOMATED RED-LIGHT ENFORCEMENT PROGRAM (ARLE)**

Engineer Smith assisted Borough staff with the preparation of a grant application for rectangular rapid flashing beacon improvements at the Derry Street/Park Terrace crosswalk and the Paxtang Avenue/Rutherford Street crosswalk.

### **REPORT OF COMMITTEES**

*Administration* – Vice-President Spackman reported Council previously approved a loan from the Sewer Fund in the amount of \$30,000.00 for the Municipal Complex Improvement Project and is now requesting a revision of that initial amount to \$50,000.00 for final expenses.

*Highway* – No Report from Councilman Bower

*Property and Recreation* – Councilman Fillman took this opportunity to thank Mr. Robin Bloss for taking the time to deliver checks from the Paxtang Lions Club to the Swatara Township Police Department and to Swatara Fire and Rescue.

*Public Safety* – Councilman Wingert encouraged all to dial the emergency number 911 or Dauphin County Dispatch at 717 558-6900 to report any suspicious activity in the Borough.

*Public Relations* – Report was presented by Mayor Martin earlier this evening.

*Health and Sanitation* – Councilman Thomas reported consideration to extend the trash/recycle contract with the City of Harrisburg would be addressed under New Business. Councilman Thomas stated the Borough receives quality customer service and is in favor of the extension.

## **NEW BUSINESS**

### **EXTENSION – INTERGOVERNMENTAL AGREEMENT – CITY OF HARRISBURG TRASH/RECYCLE COLLECTION**

\*4) Councilman Thomas made a motion to sign a one year extension on the Intergovernmental Agreement with Harrisburg City for the collection of trash and recycling. Motion seconded by Councilman Bower. Discussion was held that the City desires to exercise the first of two (2) one (1) year extension terms of the Agreement to commence January 1, 2024, and end December 31, 2024. Councilman Winger and Vice-President Spackman echoed the sentiments of Councilman Thomas. After discussion, motion carried.

### **BUY OUT – 2021 CHEVROLET SILVERADO PUBLIC WORKS VEHICLE**

Councilman Fillman stated the Borough has been leasing a Ford F350 with an option to purchase. Annual payments were allocated from the Capital Reserve Highway Fund, Sewer Fund, and Liquid Fuels. Approval is required to buy out the lease for a total of \$53,000.

\*5) Councilman Fillman made a motion that Council authorize the Borough to buy out the lease for the 2021 Chevrolet Silverado Public Works Vehicle. Motion seconded by Councilman Thomas. Discussion was held that warranty information would be provided at a later date. After discussion, motion carried.

### **ADVERTISE REQUEST FOR PROPOSAL (RFP) – SHADE TREE 2023 REMOVAL AND TRIMMING**

\*6) Councilman Fillman made a motion for the advertisement of an RFP for the removal/trimming of Borough Shade Trees. Motion seconded by Vice-President Spackman. Discussion was held that an RFP was necessary as the anticipated cost of the project met the threshold requirement for advertising. After discussion, motion carried.

### **PAXTANG LIONS HALLOWEEN PARADE**

Councilman Fillman presented a request from the Paxtang Lions Club to hold their annual Halloween Parade on Tuesday, October 24, 2023.

\*7) Councilman Fillman made a motion authorizing the Paxtang Lions Club to hold their Halloween Parade on Tuesday, October 24, 2023. Motion seconded by Councilman Bower. After discussion that the municipal gymnasium will be reserved for this event, motion carried.

### **LOAN FROM SEWER FUND FOR FINAL EXPENSES - MUNICIPAL COMPLEX IMPROVEMENT PROJECT PHASE II**

\*8) Vice-President Spackman made a motion that Council borrow \$50,000.00 from the Sewer Fund to pay Jones Masonry and the Engineering firm of Herbert, Rowland, & Grubic for final expenses on the Capital Complex Improvement Project Phase II. Motion seconded by Councilman Thomas. Motion carried.

### **USE OF PAVILION – CPC – WMM CHURCH - MOVIMIENTO MISIONERO MUNDIAL**

Councilman Fillman stated Ms. Demaris Perez, is requesting gratis use of the pavilion at Saussaman Park on Saturday, August 12 for an outreach program.

\*9) Councilman Fillman made a motion to approve the request for gratis use of the pavilion at Saussaman Park on August 12, 2023, from 7:00 a.m. to 6:00 p.m. Motion seconded by Councilman Thomas. Motion carried.

## **COMMUNICATIONS**

No Communications were brought forth.

**PUBLIC COMMENT**

President Bloss opened the floor for anyone wishing to share comments. Hearing none, President Bloss proceeded with the meeting.

**PRESENTATION OF BILLS**

\*10) Vice-President Spackman made a motion that Council pay its just and lawful debts. Motion seconded by Councilman Fillman. Motion carried.

**EXECUTIVE SESSION**

At 7:41 p.m. President Bloss announced that Council would retire to Executive Session to discuss matters of litigation. The Borough Solicitor, Borough Manager, Mayor, and members of Council were asked to remain. Regular Business Meeting would reconvene following the Executive Session.

Secretary Clark was excused from her duties for the remainder of the evening

At 8:07 p.m. President Bloss reconvened the Regular Business Meeting.

**ADJOURNMENT**

\*11) Councilman Thomas made a motion to adjourn the July 18, 2023, Regular Business Meeting. Motion seconded by Vice-President Spackman. Meeting adjourned at 8:08 p.m.

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Secretary

- 1.Minutes – Regular Business Meeting – June 20
- 2.Minutes – Workshop Meeting – July 5
- 3.Treasurer’s Report
- 4.Extend Trash Contract – City of Harrisburg
- 5.Buy Out – Silverado Chevrolet Public Works Vehicle
- 6.Advertise – RFP – Shade Trees
- 7.Paxtang Lions Halloween Parade
- 8.Borrow Sewer Fund – Municipal Complex Improvement Project Phase II
- 9.Use of Pavilion - Church
- 10.Pay Bills
11. Adjourn

