

BOROUGH OF PAXTANG
3423 DERRY STREET, PAXTANG, PA 17111
www.PAXTANG.org
PHONE 717-564-4770 FAX 717 561-2020

STATUS OF OCCUPANCY REPORT
Rental Property/Residential Units

Borough Property Address: _____

(One property per form)

Property Owner Name & Address _____ Date: _____

_____ Owner's Phone _____ (Home/Office)

_____ Owner Cell phone _____

_____ Email Address _____

If applicable, Property Management Company Name and Phone _____

Current Tenants: List **All** Tenants, separated by residential unit, including Names Of Children.

Name of Tenants	Apartment # /Unit/Floor	Phone Number, only of Adult(s) Head of Household

Previous Tenants: To be removed from the property records:

Name	Forwarding Address (if available)	Date Moved

ANY CHANGES OR MODIFICATIONS TO THE INFORMATION ON THIS FORM MUST BE PROVIDED TO THE BOROUGH OFFICE WITHIN 30 DAYS.

**PLEASE SUBMIT TO: Borough of Paxtang, 3423 Derry Street, Harrisburg, PA 17111 OR
PaxtangBoroOffice@comcast.net**

