

**PAXTANG BOROUGH  
REGULAR BUSINESS MEETING  
3423 DERRY STREET  
NOVEMBER 16, 2021**

President Bloss called to order the monthly meeting of the Paxtang Borough Council at 7:00 p.m. with the Pledge of Allegiance led by Mayor Borne Fuller.

President Bloss stated an Executive Session was held before the start of this evening's meeting. In attendance was the Borough Solicitor, Borough Manager, Mayor, and members of Council.

Meeting was held with regard to potential litigation and advisement from the Borough Solicitor.

**COUNCIL MEMBERS PRESENT**

Council President	Kathleen Bloss
Council Vice-President	Christopher Spackman
Council President Pro Tempore	Jack Thomas

Mayor	Sheilah Borne Fuller
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Councilman Eisner  
Councilman Martin

**COUNCIL MEMBERS ABSENT**

David Gui  
Thomas Wingert

**BOROUGH OFFICIALS PRESENT**

Borough Manager	Keldeen Stambaugh
Borough Solicitor	Joshua Bonn attended in the absence of J. Stephen Feinour
Borough Engineer	Jeremy Smith
Borough Fire Chief	Will Skinner – <b>Absent</b>

**AUDIENCE PARTICIPATION**

President Bloss opened the floor for participants to share comments. Hearing none, President Bloss proceeded with the meeting.

**MUNICIPAL SEPARATE STORMWATER SEWER SYSTEM PROGRAM (MS-4)**

President Bloss asked if anyone had questions or concerns regarding the MS-4 Program. Hearing none, President Bloss proceeded with the meeting.

**MINUTES – OCTOBER 19 GENERAL BUSINESS MEETING**

\*1) Councilman Thomas made a motion to dispense with the reading of the Minutes from the October 19, 2021, General Business Meeting and to approve the same. Motion seconded by Councilman Martin. President Bloss requested the name of Scout Pack Chairman be corrected to read: Mr. Justin Bradnick. After the request, motion carried.

**MINUTES – NOVEMBER 3, 2021, WORKSHOP MEETING**

\*2) Councilman Thomas made a motion to dispense with the reading of the Minutes from the November 3, 2021, Workshop Meeting and to approve the same. Motion seconded by Councilman Martin. Motion carried.

**TREASURER'S REPORT**

Secretary Clark read the Treasurer's Report for the month ending October 31, 2021, as follows:

<b>GENERAL FUND</b>	\$324,158.99
<b>SEWER ACCOUNT</b>	\$814,900.02

<b>LIQUID FUELS</b>	\$107,227.90
<b>SOLID WASTE</b>	\$ 41,709.80
<b>CAPITAL RESERVE</b>	\$426,691.97

\*3) Vice-President Spackman made a motion to accept the Treasurer’s Report for the month ending October 31, 2021. Motion seconded by Councilman Eisner. Motion carried.

**REPORT OF POLICE**

Lieutenant Krahlung stated 66 calls for service were placed for Paxtang Borough. One traffic citation, 5 motor vehicle code violation warnings, 2 parking violations, 2 foot patrols, and 4 foot patrols at the Paxtang Elementary School were carried out.

**COMMUNITY SERVICE**

Officers attended a Fall Festival at Living Waters Church located at 206 Oakleigh Avenue in Swatara Township, took part in the “Over The Edge” event by rappelled down the 21 story Fulton Bank building located at 200 North Third Street. The event was hosted by the Capital Area Big Brothers and Big Sisters organization. Held a Halloween Drive Thru event where officers handed out bags of candy to participants, and along with Fire Police, were detailed throughout Paxtang Borough on Trick or Treat night.

**AGGRESSIVE DRIVER ENFORCEMENT**

Officers conducted details focusing on aggressive driving.

**CHILD PASSENGER SEATS**

Three installation/safety checks for child vehicular safety seats were performed by various officers.

**MOTOR CARRIER SAFETY ASSISTANCE PROGRAM (MCSAP)**

The MCSAP commercial driver vehicle inspection program is ongoing with inspections of commercial vehicles.

**POLICE ACCREDITATION PROGRAM**

The Department has successfully achieved re-accreditation status through the Pennsylvania Law Enforcement Accreditation Commission and will remain an accredited agency for the next 3 years.

**CANINE REPORT**

Members of the Canine unit assisted with a Highway Enforcement of Aggressive Traffic detail (H.E.A.T.), assisted with 3 vehicle searches, 1 commercial/residential search, and 2 article searches.

**REPORT OF THE MANAGER**

**PAXTANG RECYCLES DAY**

Manager Stambaugh reported that the Paxtang Recycles Day event held on Saturday, November 13 was a success. A variety of items for repurposing and recycling were collected and then distributed to various recipients.

**PENSION PLANS COMPLIANCE AUDIT**

Final documents from the Department of the Auditor General have been received for the Police and Non Uniform Pension Plans. Documents are available in the Administration Office for public review.

**SPOTTED LANTERN FLY**

An educational activity will take place in the Spring of 2022. Participants will have the opportunity to speak with an expert on the Spotted Lantern Fly. Appropriate supplies will be provided to those attending the session to scrap eggs of the Spotted Lantern Fly from trees throughout the Borough. This will act as a preventative measure for reducing the population of this invasive species in the Spring.

**CODES AND ZONING**

One Building, 2 Zoning, 1 Sewer and 9 Sidewalk permits were issued for the month of October.

### **TREASURER POSITION**

Applications have yet to be received for the open position of Borough Treasurer.

### **REPORT OF THE MAYOR**

No Report from Mayor Borne Fuller .

### **REPORT OF THE SOLICITOR**

Solicitor Bonn will be reviewing a proposal for fire services from the City of Harrisburg and will be in contact with the City Solicitor.

### **REPORT OF THE ENGINEER**

No Report from Engineer Jeremy Smith of RETTEW Associates.

### **REPORT OF COMMITTEES**

*Administration* – Councilman Eisner offered for Council’s consideration, the **FIRST READING** of the 2022 Budget. Budget will be advertised, made available for public inspection at the Borough office, and posted to the Borough website at [www.paxtang.org](http://www.paxtang.org).

*Highway* – No Report due to the absence of Councilman Wingert

*Property and Recreation* – No Report from Vice-President Spackman

*Public Safety* – No Report due to the absence of Councilman Gui

*Public Relations* – Councilman Martin requested articles for the next edition of the Paxtang Post be forwarded to him by December 15.

*Health and Sanitation* – No Report from Councilman Thomas

### **NEW BUSINESS**

#### **HUMANE SOCIETY AGREEMENT - 2022**

President Bloss presented the 2022 Municipal Domestic Animal Protective Services Agreement. Contract fee to be set at \$250.00 with additional fees for animal intake.

\*4) Councilman Martin made a motion that Council authorize entry into the Municipal Domestic Animal Protective Services Agreement with the Harrisburg Area Humane Society in the amount of \$250.00. Motion seconded by Councilman Thomas. Motion carried.

#### **ADVERTISE 2022 BUDGET**

\*5) Councilman Thomas made a motion that Council advertise the Budget, Taxes, and Fees for 2022. Solicitor Bonn stated The Borough Code was recently amended to allow non-changing rates to be adopted by resolution rather than ordinance, so advertisement is not necessary.

Councilman Thomas amended his motion on the floor to advertise just the Budget for 2022 for Paxtang Borough. Motion seconded by Councilman Martin. Motion carried.

### **OLD BUSINESS**

#### **AMERICAN RESCUE PLAN ACT – CONTRACT PROPOSAL – ZELENKOFKSKE AXELROD**

President Bloss presented for Council’s consideration a proposal from Zelenkofske Axelrod, Certified Public Accountants, to oversee compliance and administration of funds through the American Rescue Plan Act (ARPA) at a fee of \$7,500.00. ARPA aid is to be \$161,000.00. Options of payment would be 100 percent in 2021 or 50 percent in 2021 and 50 percent in 2022 as funding is received. Invoicing would be in accordance with the option of the chosen payment plan. After discussion it was the desire of Council to accept the proposal from Zelenkofske Axelrod.

\*6) Councilman Eisner made a motion that Council approve the contract proposal for the ARPA fund management contract totaling \$7,500.00 to be paid out of ARPA funds. Motion seconded by Councilman Martin. Motion carried.

**COMMUNICATIONS**

No communications were brought forth.

**AUDIENCE PARTICIPATION**

President Bloss opened the floor for participants to share comments. Hearing none, President Bloss proceeded with the meeting.

**PRESENTATION OF BILLS**

\*7) Vice-President Spackman made a motion that Council pay its just and lawful debt. Motion seconded by Councilman Thomas. Motion carried.

**ADJOURNMENT**

\*8) Councilman Thomas made a motion to adjourn the November 16, 2021, Regular Business Meeting. Motion seconded by Vice-President Spackman. Motion carried. Meeting adjourned at 7:45 p.m.

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Secretary

- 1.Minutes -October 19 Regular Business Meeting
- 2.Minutes – November 3 Workshop Meeting
- 3.Treasurer’s Report
- 4.Accept Humane Society Agreement
- 5.Advertise 2022 Budget
- 6.Hire Zelenkofske Axelrod
- 7.Pay Bills
- 8.Adjournment