

PAXTANG BOROUGH
Regular Business Meeting
3423 Derry Street
March 19, 2024

President Bloss called to order the monthly meeting of the Paxtang Borough Council at 7:00 p.m. with the Pledge of Allegiance led by Mayor Martin.

COUNCIL MEMBERS PRESENT

Council President	Kathleen Bloss
Council Vice-President	Eric Fillman
Council President Pro-Tempore	Jack Thomas
Mayor	Nathan Martin

Thomas Wingert
Jennifer Britten
Corbin Bower
Matthew Leonard

BOROUGH OFFICIALS

Borough Manager	Keldeen Stambaugh
Borough Solicitor	Joshua Bonn
Borough Engineer	Jeremy Smith
Borough EMA Coordinator	Robin Bloss

PUBLIC COMMENT

President Bloss stated since no members of the public were in attendance, it would not be necessary to present the protocol for voicing opinions on matters of public concerns and proceeded with this evening's meeting.

MUNICIPAL SEPARATE STORMWATER SEWER SYSTEM PROGRAM (MS-4)

President Bloss opened the floor for anyone wishing to share comments. Hearing none, President Bloss proceeded with this evening's meeting.

MINUTES – FEBRUARY 20, 2024, REGULAR BUSINESS MEETING

*1) Vice-President Fillman made a motion to waive the reading of the Minutes from the February 20, 2024, Regular Business Meeting and to approve the same. Motion seconded by Councilman Thomas. Motion carried.

MINUTES – MARCH 5, 2024, WORKSHOP MEETING

*2) Vice-President Fillman made a motion to waive the reading of the Minutes from the March 5, 2024, Workshop Meeting and to approve the same. Motion seconded by Councilman Thomas. Motion carried.

TREASURER'S REPORT – MONTH ENDED FEBRUARY 29, 2024

Secretary Clark read the Report of the Treasurer for the month ended February 29, 2024, as follows:

GENERL FUND	\$627,047.30
SEWER FUND	\$921,038.37
LIQUID FUELS	\$ 93,137.91
SOLID WASTE	\$ 75,153.90
CAPITAL RESERVE	\$476,019.13

*3) Vice-President Fillman made a motion to approve the Treasurer's Report for the month ended February 29, 2024. Motion seconded by Councilman Thomas. Motion carried.

PUBLIC SAFETY REPORT

Swatara Township Deputy Police Chief Thomas Stauffer provided the 2023 Swatara Township Police Department Annual Report to members of Council for their review. Deputy Chief Stauffer proceeded to report that a total of 70 calls were placed for Paxtang in the month of February. Officers conducted a total of 4 arrests for Felony & Misdemeanor Crimes, issued 6 traffic citations, 9 traffic warnings, 1 non traffic citation, 3 parking violations, 2 foot patrols and 3 school foot patrols.

COMMUNITY SERVICE REPORT

Various Officers participated in the following: Paxtang Lions Club Pancake Breakfast, Middletown Area School District Senior Career Plan Interviews, and 1 Roving Driving Under the Influence (DUI) Enforcement Detail. There was 1 ride along and a student from Elizabethtown College is participating in an internship. An Easter Egg Hunt will be held on Saturday March 23 at Ivy Ridge Park in Swatara Township.

SENIOR FRAUD FORUM

On March 28, Swatara Township Police and local law enforcement agencies will team up with the Pennsylvania State Employees Credit Union for a Senior Fraud Form. Event will be held at PSECU headquarters, 1500 Elmerton Avenue, Harrisburg.

BRO 2 GO BOWLING AGAINST BULLYING EVENT

The 7th annual BRO 2 GO Bowling Against Bullying will be held April 6 at the ABC East Bowling Center, 1001 Eisenhower Blvd. The organization provides mentoring, job placement, positive motivation, and an emphasis on volunteering.

SENIOR RESOURCE FAIR

A Senior Resource Fair will be held on April 24 at the Lives Changed By Christ Church, 4150 Chambers Hill Road. The event will feature vendors offering services to Seniors and caregivers.

CHURROS WITH THE CHIEF

Churros with the Chief was recently held at Fiesta Mexico, 3957 Paxton Street. Meetings will take place at local restaurants at various times in order to provide for a broader outreach to the community. Residents can meet officers and discuss matters of interest and mutual goals.

I 83 CAPITAL BELTWAY PROJECT

Discussion was held that the tentative time frame for the temporary closing of the 29th Street Bridge would be mid April.

REPORT OF FIRE SERVICES

Deputy Police Chief Thomas Stauffer proceeded with the Report of Fire Services from Fire Chief Michael Ibberson stating a total of 127 calls were placed in the month of February including 12 fires, 26 medical incidents, 28 hazardous conditions, 12 service calls, 25 good intent calls, and 22 false alarms. Fire fighters responded to a recent house fire which ultimately resulted in the successful rescue of an individual from the structure. Firefighters alongside the Police Department and members from Community Life Team performed cardiopulmonary resuscitation on a patient with a positive outcome. Fifty-three active members provided services committing a total of 2,442 staffing hours and 300 training hours. With an average of 7 responders per incident, an average response time of 6 minutes from dispatch to arrival was accomplished. Mutual Aid was provided 17 times and received 14 times. Seven calls for service were provided to Paxtang Borough.

REPORT OF THE BOROUGH MANAGER

LOST DOG

Manager Stambaugh reported that a dog that was recently lost on the West side of the Borough has been reunited with its owner.

REPAIRS TO SEWER

AMERICAN RESCUE PLAN ACT – (COVID STIMULUS PACKAGE)

Resolution 22-18 was approved December 20, 2022, for a Pennsylvania Small Water and Sewer Program Grant. An updated estimate for proposed sanitary sewer repairs is \$116,212.25. After the award of \$97,099.00 from the grant, a balance of \$19,113.25 remains to be allocated from the Sewer Fund.

ELECTRIC SUPPLIER

The current term held with the electric supplier for the Borough will be expiring shortly. A recommendation from the Borough Broker is to consider an Agreement with Constellation Electric at a rate of .09595 for 36 months. To be addressed under New Business.

LETTER OF SUPPORT – CAPITAL AREA GREENBELT

A Letter of Support for the Capital Area Greenbelt's 2024 application to the Pennsylvania Department of Conservation and Natural Resources has been entered into. Funding requests would extend the Parkway Creek restoration project. There is no financial obligation to the Borough.

TENANT LANDLORD CONCERNS

Borough staff is receiving an increase in concerns relating to tenants and landlords. Contact will be made to the Borough's third party inspector to research the cost of implementing the current rental inspection Ordinance. Current Ordinance states a 3-year inspection rotation of rental units. To be addressed at the April 2, 2024, Workshop Meeting.

PHASE II SAUSSAMAN PARK IMPROVEMENT PROJECT

An application for a Department of Conservation and Natural Resources grant will be submitted for Phase II of the Saussaman Park Improvement Project. Plans would be implemented under the 2025 Budget. Total cost would be \$99,600.00 minus the grant at \$30,000.00 with any additional costs at a 50/50 match, leaving approximately \$34,800.00.

CODES AND ZONING REPORT

2 Building Permits, and 1 Sewer Permit was submitted in the month of February 2024.

REPORT OF THE MAYOR

PAXTANG LIONS CLUB EASTER EGG HUNT

Mayor Martin reported the Paxtang Lions Club Easter Egg Hunt would take place on Saturday, March 23 with a rain date of Saturday, March 30. Event will take place at Saussaman Park.

VOTING DEADLINES PRIMARY ELECTION APRIL 23, 2024

Voter deadlines are as follows: April 8 - to register for the Tuesday, April 23 Primary. Deadline of April 16 for voting by mail or Absentee Ballot.

BOOK SALE FRIENDS OF KLINE LIBRARY

Friends of Kline Library book sale will take place April 12-13 at the Friends of Kline Library, 530 South 29th Street, Harrisburg.

ARBOR DAY CELEBRATION

Arbor Day will be held on Friday, April 26, at the Paxtang Elementary School, 3530 Rutherford Street. Mayor Martin expressed his gratitude to Darlene Kvaternik for her diligence in scheduling this event with the school.

REPORT OF THE SOLICITOR

AGREEMENT – USE OF TENNIS COURTS – PAXTON PRESBYTERIAN CHURCH

Solicitor Bonn reported the Paxton Presbyterian Church will review a new Agreement for use of tennis courts. The church is asking that the Borough provide a Certificate of Insurance. The lease will be for a term of 25 years allowing Borough residents use of tennis and pickleball courts.

DECISION – UNITED STATES SUPREME COURT – SOCIAL MEDIA

Solicitor Bonn discussed ensuring a clear division between one's personal social media account and one's business social media account. Marking one's personal account as personal/private would be considered as a best practice to follow.

REPORT OF THE ENGINEER

SAUSSAMAN PARK IMPROVEMENT PROJECT PHASE I

Engineer Smith stated the Notice of Award was issued to Final Grade Excavation on February 21, 2024, at a bid of \$101,382.96. A preconstruction meeting will be scheduled for the week of April 1.

SAUSSAMAN PARK IMPROVEMENT PROJECT PHASE II

A public meeting was held on March 5, 2024. A conceptual plan was presented. A time for comment and feedback was offered. Engineer Smith and Borough staff are reviewing a list of improvements and costs involved for the Phase II grant application to the Pennsylvania Department of Conservation and Natural Resources.

CHAPTER 94 ANNUAL REPORT

The Annual Chapter 94 Report for 2023 has been submitted to Capital Region Water.

2024 ROAD WORK – PAVING PROJECT

Engineer Smith has reviewed recommendations from Borough staff regarding street conditions along with providing input on potential projects and estimated costs.

REPORT OF COMMITTEES

Administration – No Report from Vice-President Fillman

Highway and Stormwater – No Report from Councilman Leonard

Property, Recreation, and Shade Tree Advisory – No Report from Councilman Bower

Public Safety – No Report from Councilman Wingert

Public Relations and Grants – No Report from Councilwoman Britten

Health, Sanitation, and Codes – No Report from Councilman Thomas

NEW BUSINESS

NEW ELECTRIC SUPPLIER

*4) Councilman Bower made a motion that Council enter into a contract with Constellation Electric as the new electric supplier for a 36 month term. Motion seconded by Councilman Wingert. Motion carried after clarification that the rate of .09595 would hold true for the entire 36 month term.

SAUSSAMAN PARK IMPROVEMENT PROJECT PHASE II – GRANT TO DCNR

*5) Councilman Thomas made a motion that Council submit a grant application to DCNR for Phase II of the Saussaman Park Improvement Project. Manager Stambaugh asked that the motion on the floor state Council would commit to budgeting in 2025.

*6) Councilman Thomas amended his motion to include budgeting up to \$35,800.00 in 2025. Motion seconded by Vice-President Fillman. Motion carried after clarification that the total project cost for this grant cannot exceed \$100,000.00.

COMMUNICATIONS

No Communications were brought forth.

MINUTES MARCH 5, 2024, PUBLIC MEETING – SAUSSAMAN PARK IMPROVEMENT PROJECT PHASE II

*7) Vice-President Fillman made a motion to dispense with the reading of the Minutes from the March 5, 2024, Public Meeting with regard to the Saussaman Park Improvement Project Phase II and to approve the same. Motion seconded by Councilman Thomas. Motion withdrawn.

AMEND MOTION – AMEND AGENDA

*8) Vice-President Fillman made a motion to amend this evening’s Agenda in order to consider the Minutes of the March 5, 2024, Public Meeting regarding the Saussaman Park Improvement Project Phase II. Motion seconded by Councilwoman Britten. Motion carried.

MINUTES – MARCH 5, 2024, PUBLIC MEETING – SAUSSAMAN PARK IMPROVEMENT PROJECT PHASE II

*9) Vice-President Fillman made a motion to dispense with the reading of the Minutes from the Public Meeting of March 5, 2024, and approve the Minutes for the Saussaman Park Improvement Project Phase II. Motion seconded by Councilman Thomas. Motion carried.

PUBLIC COMMENT

President Bloss presented an opportunity for residents and taxpayers to voice their opinions on matters of public concern. Borough Council would listen to speakers and should not interrupt or engage speakers in debate. Public comment is not a question and answer session. Questions raised will be referred to the appropriate committee or to the Borough Manager. Three minutes per speaker for general public comment would be allotted. Comments would begin with Paxtang Borough residents, businesses, or property owners and then proceed with comments from other individuals.

AUDIENCE PARTICIPATION

President Bloss opened the floor for anyone wishing to share comments. Hearing none, President Bloss proceeded with this evening’s meeting.

PRESENTATION OF BILLS

*10) Vice-President Fillman made a motion that Council pay its just and lawful debts. Motion seconded by Councilman Thomas. Motion carried.

EXECUTIVE SESSION

At 7:45 p.m. President Bloss announced Council would retire to an Executive Session. Members of Council, Borough Mayor, Borough Manager, and Borough Solicitor were invited to remain. Matters of litigation would be discussed. Meeting would reconvene after Executive Session.

At 8:05 p.m. President Bloss reconvened the Regular Business Meeting.

ADJOURNMENT

*11) Councilman Thomas made a motion to adjourn the March 19, 2024, Regular Business Meeting. Motion seconded by Councilman Bower. Motion carried. Meeting adjourned at 8:06 p.m.

Secretary

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| 1.Minutes February 20 Regular Business Meeting | 10. Pay Bills |
| 2.Minutes March 5 Workshop Meeting | 11. Adjourn |
| 3.Treasurer’s Report | |
| 4.Electric Supplier – Constellation Electric | |
| 5.Saussaman Park Phase II Grant Application Submission (AMENDED) | |
| 6.Budget up to \$35,800.00 for Saussaman Park Phase II Improvement Project | |
| 7.Minutes March 5 Public Meeting WITHDRAWN | |
| 8.Amend Agenda – To Include March 5 Public Meeting – Saussaman Park Phase II | |
| 9.Minutes March 5 Public Meeting Saussaman Park Phase II | |