

**PAXTANG BOROUGH COUNCIL
3423 DERRY STREET – MUNICIPAL BUILDING
REORGANIZATION MEETING
JANUARY 3, 2022**

A special meeting of the Paxtang Borough Council was held on Monday, January 3, 2022, at 6:30 p.m. At this time Manager Stambaugh announced that Magisterial District Judge Michael J. Smith would be administering the Oath of Office to Mr. Nathan A. Martin, duly elected as Mayor of Paxtang Borough.

After being sworn in by Magisterial District Judge Michael J. Smith, Mayor Martin stated this meeting was being held for the purpose of electing a Council President, Council Vice-President, President Pro Tempore, to appoint other officers for the Borough, and for any other business to be brought before Council. At this time Mayor Martin called the Paxtang Borough Council Reorganization Meeting for Monday, January 3, 2022, into session and asked the audience to stand with him for the Pledge of Allegiance.

Mayor Martin administered the Oath of Office to the following persons duly elected/re-elected to the office of Member of Council:

Corbin Bower – 4 Year Term Jennifer Britten – 4 Year Term Jack Thomas – 4 Year Term

After the administration of oaths, Council Members took their respective seats at the Council table.

Mayor Martin directed Secretary Clark to call the roll as follows:

The following Council Members were present at this evening’s meeting: Councilwoman Britten, Councilman Eisner, Councilman Thomas, Councilman Wingert, and Councilman Bower. Councilwoman Bloss and Councilman Spackman were joining the meeting via the telecommunication service of “Zoom”.

Mayor Martin called for nominations for the Office of Council President.

*1) Councilman Thomas nominated Councilwoman Bloss for Borough Council President. Mayor Martin directed Secretary Clark to call for the vote:

Ms. Bloss	Aye	Mr. Thomas	Aye	Mr. Wingert	Aye	Mr. Bower	Aye
Mr. Spackman	Aye	Mr. Eisner	Aye	Ms. Britten	Aye		

Mayor Martin directed Secretary Clark to cast a unanimous ballot and declare Councilwoman Bloss elected to the Office of President of Council.

At this point Mayor Martin announced that Councilwoman Bloss would now preside over the meeting as President of Council.

President Bloss called for nominations for the Office of Council Vice-President.

*2) Councilman Wingert nominated Councilman Spackman for the Office of Council Vice-President. President Bloss directed Secretary Clark to call for the vote as follows:

Ms. Bloss	Aye	Mr. Thomas	Aye	Mr. Winert	Aye	Mr. Bower	Aye
Mr. Spackman	Aye	Mr. Eisner	Aye	Ms. Britten	Aye		

President Bloss directed Secretary Clark to cast a unanimous ballot and declare Councilman Spackman elected to the Office of Vice-President of Council.

President Bloss called for nominations for the Office of Council President Pro-Tempore.

*3) President Bloss nominated Councilman Thomas for the Office of Council President Pro-Tempore.

President Bloss directed Secretary Clark to call for the vote as follows:

Ms. Bloss	Aye	Mr. Thomas	Aye	Mr. Winert	Aye	Mr. Bower	Aye
Mr. Spackman	Aye	Mr. Eisner	Aye	Ms. Britten	Aye		

President Bloss directed Secretary Clark to cast a unanimous ballot and declare Councilman Thomas elected to the Office of Council President Pro-Tempore.

OATH OF OFFICE – TAX COLLECTOR – F. JOSEPH SPACKMAN

President Bloss announced that while Mr. Joseph Spackman has been duly elected to serve as Paxtang Borough Tax Collector, he was unable to attend the meeting. Mayor Martin will administer the oath of office to Mr. Spackman following this evening’s meeting.

OATH OF OFFICE – AUDITOR – PHILLIP FICARRA

Mayor Martin administered the Oath of Office to Mr. Phillip Ficarra as Auditor. Mr. Ficarra will be serving a four year term.

AUDITOR POSITION – TWO YEAR TERM - VACANCY

A position for auditor with a two year term is open and available. Interested residents may contact Manager Stambaugh for details prior to the January 18, 2022, Regular Business Meeting.

APPOINTMENTS – REAPPOINTMENTS - 2022

POSITION	TERM ENDS
SOLICITOR (1 yr. Term) Nauman Smith, Joshua Bonn	1/2023
ENGINEER (1 yr. Term) Rettew Associates – Jeremy Smith	1/2023
FIRE CHIEF (3 yr. Term) Acting Chief Will Skinner	1/2023
ASST. FIRE CHIEF (3 yr. Term) Vacant	.
HEALTH OFFICER (5 yr. Term) John Holder	1/2026
ZONING HEARING BOARD (3 yr. Term) Robert Greenwood (Chairman) Lorraine Spangler Vacant (Dawn Deaner, Alternate)	1/2023 1/2024 1/2025

SHADE TREE COMMISSION (5 yr. Term)

Dana Deagan 1/2026
Jody Wood 1/2023
Vacant 1/2027

VACANCY BOARD (1 yr. Term)

David Gui 1/2023

CIVIL DEFENSE (4 yr. Term)

Robin Bloss (Coordinator) 1/2023
Michael McKenna 1/2023

BUILDING CODES OFFICER/ZONING OFFICER/FLOODPLAIN MANAGER

Robert Ihlein

RIGHT TO KNOW OFFICER

Keldeen Stambaugh

BOROUGH MANAGER

Keldeen Stambaugh

SECRETARY

Faye A. Clark

TREASURER

E. Denny Beaver

Zoning Hearing Board Solicitor, Nestico Druby PC, Richard Druby – Appointed by the Zoning Hearing Board

Bank: First National Bank

PLGIT

*4) Councilman Thomas made a motion to approve the 2022 appointments. Motion seconded by Councilman Eisner. Motion carried.

President Bloss announced vacancies on the Zoning Hearing Board, and Shade Tree Commission. Those interested in serving may contact the Borough Office for details prior to the next public meeting on January 18, 2022.

RESOLUTION 22-01 – A RESOLUTION OF DEPOSIT

President Bloss offered for Council’s consideration **Resolution 22-01**, A Resolution naming First National Bank as the Financial Institution for the Borough of Paxtang and Signatories.

*5) Councilman Eisner made a motion to approve **Resolution 22-01**. Motion seconded by Councilman Thomas. Motion carried.

AUTHORIZATION FOR TREASURER TO PAY BILLS

President Bloss offered for Council’s consideration authorization for the Borough Treasurer to pay bills for labor, contracted items, and discount bearing accounts.

*6) Councilman Wingert made a motion to authorize the Treasurer to pay the bills for labor, contracted items, and discount bearing accounts. Motion seconded by Councilman Thomas. Motion carried.

RULES OF COUNCIL FOR 2022-2024

President Bloss offered for Council's consideration Rules of Council for 2022-2024 for any amendments to the Rules or to approve the Rules as presented for 2022-2024.

*7) Councilman Thomas made a motion to adopt the Rules of Council for 2022-2024. Motion seconded by Councilman Wingert. Motion carried.

RESOLUTION 22-02 – TRUSTEES OF THE NON-UNIFORM PENSION PLAN

President Bloss offered for Council's consideration **Resolution 22-02**, A Resolution appointing President Kathleen Bloss and Councilman Thomas Wingert to continue to serve as Non-Uniform Pension Trustees.

*8) Councilman Eisner made a motion to approve **Resolution 22-02**. Motion seconded by Councilman Thomas. Motion carried.

RESOLUTION 22-03 – DAUPHIN COUNTY TAX COLLECTION COMMITTEE – DELEGATES

President Bloss offered for Council's consideration **Resolution 22-03**, A Resolution appointing Tax Collector, F. Joseph Spackman, and President Kathleen Bloss as delegate and alternate delegate respectively.

*9) Councilman Thomas made a motion to accept **Resolution 22-03**. Motion seconded by Councilman Wingert. Vice-President Spackman requested the resolution be updated to indicate the name of F. Joseph Spackman. After correction, motion carried.

RESOLUTION 22-04 – CAPITAL REGION COUNCIL OF GOVERNMENTS – REPRESENTATIVES

President Bloss offered for Council's consideration **Resolution 22-04**, A Resolution Appointing Vice-President Christopher Spackman and Councilman Jack Thomas as representatives to The Capital Region Council Of Governments.

*10) Councilman Eisner made a motion to approve **Resolution 22-04**. Motion seconded by Councilman Wingert. Motion carried.

NEW BUSINESS

BOROUGH MANAGER'S AGREEMENT

President Bloss offered for Council's consideration the Borough Manager Agreement naming Keldeen Stambaugh to continue as the Borough Manager from January 2022 through December 2023.

*11) Councilman Thomas made a motion to accept the employment agreement for Keldeen Stambaugh to continue as the Borough Manager from January 2022 through December 2023. Motion seconded by Councilman Wingert. Motion carried.

UNFINISHED BUSINESS

No unfinished business was brought forth

EXECUTIVE SESSION

At 6:56 p.m. President Bloss announced Council would retire to Executive Session to discuss matters of personnel and to seek advice of legal counsel.

President Bloss thanked everyone for attending this evening's meeting stating the Reorganization Meeting would reconvene following the Executive Session. Secretary Clark was excused from the meeting.

At 7:08 p.m. President Bloss reconvened the meeting after a brief Executive Session. President Bloss welcomed new members Councilman Corbin Bower, Councilwoman Jennifer Britten and returning member, Councilman Thomas, stating she was looking forward to serving with these individuals.

ADJOURNMENT

*12) Councilman Bower made a motion to adjourn the January 2022 Reorganization meeting. Motion seconded by Councilwoman Britten. Meeting adjourned at 7:09 p.m.

Secretary

1. **Office of Council President.** – Kathleen Bloss
2. **Office of Council Vice-President** – Christopher Spackman
3. **Office of Council President Pro-Tempore** – Jack Thomas
4. **Approve 2022 Appointments.**
5. **RESOLUTION 22-01 – A RESOLUTION OF DEPOSIT** – First National Bank
6. **Authorize Treasurer** to pay bills for labor, contracted items, and discount bearing accounts
7. Adopt the **Rules of Council** for 2022-2024
8. **RESOLUTION 22-02 – Trustees for Non-Uniform Pension Plan** – President Bloss and Councilman Wingert
9. **RESOLUTION 22-03 – DAUPHIN COUNTY TAX COLLECTION COMMITTEE** Tax Collector F. Joseph Spackman, and President Kathleen Bloss
10. **RESOLUTION 22-04 – CAPITAL REGION COUNCIL OF GOVERNMENTS** –Vice-President Christopher Spackman and Councilman Jack Thomas
11. **Manager Agreement** - Keldeen Stambaugh January 2022 through December 2023
12. **Adjourn**