

PAXTANG BOROUGH
Regular Business Meeting
3423 Derry Street
October 20, 2020

President Bloss called to order the monthly meeting of the Paxtang Borough Council at 7:00 p.m. with the Pledge of Allegiance led by Vice-President Spackman. Due to the COVID-19 Pandemic, guidelines set by the Center for Disease Controls for social distancing and wearing of masks are being observed. Mayor Borne Fuller would be joining the meeting via telecommunication.

COUNCIL MEMBERS PRESENT

Council President	Kathleen Bloss
Council Vice President	Christopher Spackman
Council President Pro-Tempore	Jack Thomas

Joshua Eisner
Angel Gonzalez
David Gui
Thomas Wingert

Mayor Sheilah Borne Fuller – Via Telecommunication

BOROUGH OFFICIALS

Borough Manager	Keldeen Stambaugh
Borough Solicitor	J. Stephen Feinour
Deputy Borough Fire Chief	Will Skinner – Absent
Borough Engineer	Jeremy Smith

AUDIENCE PARTICIPATION

No participation from members of the audience was brought forth.

MUNICIPAL SEPARATE STORMWATER SEWER SYSTEM PROGRAM (MS-4)

President Bloss asked if anyone had questions or concerns with regard to the MS-4 Program. Hearing none, President Bloss proceeded with the meeting.

MINUTES – SEPTEMBER 15, 2020 REGULAR BUSINESS MEETING

*1) Vice-President Spackman made a motion to dispense with the reading of the Minutes from the September 15, 2020 Council meeting and to approve the same. Motion seconded by Councilman Thomas. President Bloss requested under the heading of “Swatty Float – Swatara Creek” the spelling of **McNaughten** be corrected to read **McNaughton**. After the correction, motion carried.

MINUTES – OCTOBER 6, 2020 – WORKSHOP

*2) Councilman Thomas made a motion to dispense with the reading of the Minutes from the October 6, 2020 Workshop and to approved the same. Motion seconded by Vice-President Spackman. Motion carried.

TREASURER’S REPORT

Secretary Clark read the Treasurer’s Report for the month ending September 30, 2020 as follows:

GENERAL FUND	\$310,080.79
SEWER	\$704,249.89
LIQUID FUELS	\$ 60,098.57
SOLID WASTE	\$ 57,641.58
CAPITAL RESRVE	\$360,919.76

*3) Councilman Eisner made a motion to accept the Treasurer's Report for the month ending September 30, 2020. Motion seconded by Councilman Thomas. Motion carried.

REPORT OF THE DEPUTY FIRE CHIEF

Due to the absence of Deputy Fire Chief Will Skinner, President Bloss reported the following: twenty three calls for service were placed with eight being in the Borough. Unanswered calls were five. Top five responders were Chief Tinari at eight, Firefighter Lemmon at six, Firefighter Sabrina Schaeffer at six, Firefighter Dan Schaeffer at five and Deputy Chief Skinner at five. One Station Detail training was held, bringing the year to date training to eighteen.

REPORT OF THE POLICE

Lieutenant Dennis Krahling reported seventy-nine calls for service were placed for Paxtang Borough. Ten traffic citations, thirteen vehicle violation warnings, one non traffic criminal citation, and five parking violations were issued.

COMMUNITY SERVICE

CANINE FUNDRAISER – TEXAS ROADHOUSE

K-9 JT and Corporal Tim Bloss attended a fundraiser at Texas Roadhouse located at 3524 Union Deposit Road in Harrisburg. Proceeds will benefit the Swatara K-9 program.

COMMUNITY OUTREACH PUPPY SURPRISE MEET AND GREET

Officer Scott Gibson, Corporal Shawn Moore, and K-9 Kix made a visit to a young man who sees himself one day becoming a police officer and K-9 handler. The family surprised their son with a German Shepherd puppy. Officers were pleased to have been able to attend and introduce K-9 Kix.

PRESENTATION AT LOCAL DAY CARE CENTER

Officers made an appearance at a local day care center and gave a presentation on the duties of a police officer.

NEPALESE COMMUNITY OUTREACH

Officers presented a Question and Answer educational outreach program to the Nepalese population residing in Swatara Township. The session was conducted through the social media services of Face Book.

DRUG DROP OFF BOX

Borough residents are encouraged to dispose of their unused and or expired medications at a drug drop off box located at the Swatara Township municipal building. Medications would then be destroyed of in a safe and proper manner.

CHILD PASSENGER SEAT INSTALLATION CHECKS

Officers carried out 4 child vehicle safety seat installation checks.

MOTOR CARRIER SAFETY ASSISTANCE PROGRAM (MCSAP)

The MCSAP program is up and running. The MCSAP program is a law enforcement based commercial driver-vehicle inspection program.

CANINE REPORT

Canine statistics for September were four vehicle searches, one building search, one commercial/residential building search, two article searches, and one suspect tracking. This is an overall account of usage and may or may not have been carried out in Paxtang Borough. K-9 Santi has graduated from Castle's K-9 Training Academy and made rounds during Paxtang's National Night Out on Tuesday, October 6, 2020.

TRAFFIC STUDY – EASTMAN ROAD AND DERRY STREET

Lieutenant Krahling presented a traffic study conducted by Lieutenant Stauffer for the installation of a stop sign at Eastman Road and Derry Street. It was the recommendation of Lieutenant Stauffer that the stop sign be installed to better control the intersection and increase roadway safety. Approval would need to be obtained from PennDOT

prior to installation as the stop sign would be placed on a local highway approach to the State designed highway of Derry Street. To be addressed under New Business.

REPORT OF THE MANAGER

REMOVAL OF SHADE TREES

Manager Stambaugh reported that the Public Works Department was able to remove nineteen Shade Trees throughout the Borough due to safety concerns or health issues.

BOROUGH WIDE SIDEWALK INSPECTION – 2018 -2019

Public Works employees continue to inspect and track repairs with regard to the Borough wide sidewalk inspection of 2018-2019. A status report will be offered at the November 3, 2020 Council Workshop.

REPORT OF CODES AND ZONING

Five Sidewalk permits, one Zoning permit, one Street Cut permit and two Sewer permits were issued for the month of September. No Building Permits were issued.

REPORT OF THE MAYOR

Mayor Borne Fuller said she was aware of several inquiries asking for the Borough's position on holding Trick or Treat for 2020. Mayor Borne Fuller stated while the Borough was not necessarily taking a position, it was up to each individual resident to participate or not in this evening event. If lighting has been secured by the Fire Company to provide safety measures for trick or treaters, it was not at the direction of Council, but it is appreciated that they would want to provide lighting for the safety of those trick or treating. Lieutenant Krahling said Swatara Township will have a full contingent of officers available for both municipalities for trick or treating on Saturday, October 31.

REPORT OF THE SOLICITOR

No Report from Solicitor Feinour.

REPORT OF THE ENGINEER

MUNICIPAL SEPARATE STORMWATER SEWER SYSTEM PROGRAM

Engineer Smith said the 2019-2020 annual report has been submitted to the Department of Environmental Protection.

REPORT OF COMMITTEES

Public Safety – No Report from Councilman Gui

Public Relations – No Report from Councilman Gonzalez

Property and Recreation – No Report from Vice-President Spackman

Highway – No Report from Councilman Wingert

Health and Sanitation – Councilman Thomas reported three bids and one Intergovernmental Agreement was received for the removal of solid waste and recycles. Council will address this matter at the November 3, 2020 Workshop. For future bids, it was discussed to possibly lower the one million dollar performance bond requirement. If accepted, the Intergovernmental Agreement would need to be advertised. Councilman Eisner would like to see a written proposal as it relates to the Intergovernmental Agreement. President Bloss said a draft contract should be adequate.

Administration - Manager Stambaugh referred Council to documents relating to the 2021 Budget, to review the items, and report back any comments.

Councilman Eisner presented a draft of the 2021 budget of \$1,085,400.00. Estimated expenses of \$1,152,908.00 leaving a short fall of \$67,508.00. A loan could be secured for repairs to the municipal complex improvement project.

A grant has been submitted for a Local Share Municipal Grant through Dauphin County for the project. President Bloss suggested a line item discussion be addressed at the November 3, 2020 Workshop meeting and thanked Councilman Eisner, Manager Stambaugh, Vice-President Spackman, Treasurer Beaver, and Councilman Gonzalez for their time and effort put forth in preparing the proposed budget.

NEW BUSINESS

INSTALL TRAFFIC CONTROL DEVICE – EASTMAN ROAD AND DERRY STREET

*4) Councilman Wingert made a motion that a stop sign be placed at Eastman Road and Derry Street. Motion seconded by Councilman Thomas. Motion carried. Motion was based on a traffic study conducted by Swatara Township Police.

OLD BUSINESS

SOLID WASTE CONTRACT

President Bloss reported that no action would be taken this evening with regard to the Solid Waste Contract.

ORDINANCE NO. 675 - FOOD TRUCK ORDINANCE

Solicitor Feinour stated the Food Truck Ordinance has been advertised and was being presented for Council's consideration.

*5) Councilman Thomas made a motion to adopt **Ordinance Number 675**, An Ordinance of the Borough of Paxtang Amending Chapter 224 (Food Establishments, Retail) of the Code of the Borough of Paxtang. Motion seconded by Councilman Gui. Motion carried.

AUDIENCE PARTICIPATION

Ms. Linda Follett of 3625 Brisban Street took this opportunity to thank Swatara Township Police for making rounds during National Night Out on Tuesday, October 6. Ms. Follett suggested a notice be placed in the Paxtang Post newsletter or social media encouraging residents to turn their porch lights on as a way of illuminating areas for safety and wellbeing. Ms. Follett asked why Penn Waste had concerns with the trash/recycle bond requirement. Councilman Thomas said smaller companies had concerns with the bond requirement. Penn Waste chose not to bid at this time but would consider bidding in the future. Ms. Follett suggested Council become very knowledgeable and well informed when considering proposals as presented.

COMMUNICATIONS

No Communications were brought forth.

PRESENTATION OF THE BILLS

*6) Vice-President Spackman made a motion that Council pay its just and lawful debts. Motion seconded by Councilman Thomas. Motion carried.

EXECUTIVE SESSION

At 8:02 p.m. President Bloss announced that Council would retire to a brief Executive Session to discuss matters of personnel and to seek advice from Council. Solicitor Feinour, Manager Stambaugh, and Mayor Borne Fuller were invited to attend. President Bloss stated Council would reconvene following the Executive Session. Secretary Clark was excused for the remainder of the meeting.

President Bloss reconvened the meeting stating matters of personnel and advice from the Borough Solicitor were sought.

ADJOURNMENT

*7) Councilman Thomas made a motion to adjourn the October Regular Business Meeting. Motion seconded by Councilman Gonzalez. Motion carried. Meeting adjourned.

Secretary

- 1.Minutes – September 15 Regular Business Meeting
- 2.Minutes – October 6 Workshop Meeting
- 3.Treasurer’s Report
- 4.Install Stop Sign – Eastman and Derry
- 5.Adopt **Ordinance 675** – Food Truck
- 6.Pay Bills
- 7.Adjourn