

PAXTANG BOROUGH
Regular Business Meeting
3423 Derry Street
June 16, 2020

President Bloss called to order the monthly meeting of the Paxtang Borough Council at 7:05 p.m. and asked Mayor Borne Fuller to led with the Pledge of Allegiance.

COUNCIL MEMBERS PRESENT

Council President	Kathleen Bloss
Council Vice-President	Christopher Spackman
Council President Pro-Tempore	Jack Thomas

Mayor	Sheilah Borne Fuller
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COUNCIL MEMBERS

Angel Gonzalez
David Gui
Thomas Wingert

COUNCIL MEMBERS ABSENT

Joshua Eisner

COUNCIL OFFICIALS

Borough Manager	Keldeen Stambaugh
Borough Solicitor	Joshua Bonn for J. Stephen Feinour
Borough Fire Chief	John Tinari
Borough Engineer	Jeremy Smith – Absent

Manager Stambaugh announced that due to the Novel Coronavirus COVID-19 and under the recommendations of Pennsylvania Governor Tom Wolf and Pennsylvania Secretary Rachel Levine of the Department of Health, “Social Distancing” has been put into practice by restricting public access to the Borough building and by Council conducting their Regular Business Meeting through the telecommunication service of “Zoom”. Details of the public meeting were provided through the Borough website, social media service of Facebook, and an automated phone call to Borough residents and businesses.

AUDIENCE PARTICIPATION

Manager Stambaugh stated two individual guests currently had their phones on mute and therefore believed the guests did not wish to speak at this time.

MUNICIPAL SEPARATE STORMWATER SEWER SYSTEM PROGRAM (MS-4)

President Bloss asked if anyone had questions or comments with regard to the MS-4 Program. Hearing none, President Bloss proceeded with the Regular Business Meeting.

MINUTES – MAY 19, 2020 REGULAR COUNCIL MEETING

*1) Councilman Thomas made a motion to dispense with the reading of the Minutes from the May Regular Business Meeting and to approve the same. Motion seconded by Councilman Gui. President Bloss requested the following corrections be made: Page one, second paragraph the words “no” and “or” be removed. Sentence is to read “As there was limited visual recognition, Council members were asked to provide their name when making a motion to be recorded for the purpose of meeting Minutes.” Page one, third paragraph the word “gave” be removed. Sentence is to read “President Bloss welcomed all in attendance and asked Manager Stambaugh to unmute phone lines.” Page four Under **OLD BUSINESS STORMWATER AUTHORITY** request yellow highlighting be removed. Motion carried with the recommendations from President Bloss.

MINUTES – JUNE 2, 2020 WORKSHOP MEETING

*2) Councilman Thomas made a motion to dispense with the reading of the Minutes from the June Workshop and to approve the same. Motion seconded by Councilman Wingert. Manager Stambaugh requested the word “parade” be removed from the Minutes and replaced with the word “processional” President Bloss requested the words “celebratory drive” be inserted as well.

TREASURER’S REPORT

Secretary Clark read the following report for the month ending May 31, 2020

GENERAL FUND	\$674,116.43
SEWER	\$762,397.47
LIQUID FUELS	\$ 60,033.81
SOLID WASTE	\$109,784.30
CAPITAL RESERVE	\$365,966.17

*3) Councilman Gui made a motion to approve the Treasurer’s Report for the month ending May 31, 2020. Motion seconded by Councilman Gonzalez. Motion carried.

REPORT OF THE FIRE CHIEF

Fire Chief John Tinari took this opportunity to thank President Bloss, Mayor Borne Fuller, Manager Stambaugh, Members of Council, and Borough Staff for the planter sent to him on behalf of the recent passing of his Father.

Chief Tinari reported 26 calls were placed for service, 4 being in the Borough for a total manpower of 78. Average crew was 3 with a time in service of 11 hours and 16 minutes. The Engine ran 10 calls, Rescue 19, Utility 0, Officer in Charge 0 and Fire Police 3. Calls in the Borough were a carbon monoxide detector alarm, dishwasher fire, oven fire, and an assist to Emergency Medical Services. There were 5 unanswered calls in May of which 4 had no crew, 1 call had a crew but a driver was unavailable. Top Five responders were Firefighter Dan Schaeffer at 15, Chief John Tinari at 14, Firefighter Sabrina Schaeffer at 14, Captain Matthew Lemmon at 12, and Firefighter Clark at 9. Chief Tinari will follow up with a report on trainings held in the month of May.

CELEBRATORY DRIVE – 2020 GRADUATING SENIORS

The processional for students that attended Paxtang Elementary School and are now graduating from high school, would begin at Living Waters Church located at 206 Oakleigh Avenue in Swatara Township, continue through the Borough, pass the Paxtang Elementary School, and end at Saussaman Park. The Paxtang Fire Department, Swatara Township Police, and Paxtang Fire Police will be utilized for traffic control. Originally discussed at the June Workshop Meeting.

REPORT OF THE POLICE

Darrell Reider, Swatara Township Public Safety Director and Police Chief, stated 94 calls for service were placed for the Borough.

Councilman Thomas said he attended recent meetings conducted by Chief Reider, found them very informative, and thanked him for his service to the Borough. Councilman Thomas asked for an update regarding an incident at Derry Street and Paxtang Avenue. Chief Reider replied there was nothing solid to report at this time.

Chief Tinari voiced his concern with individuals riding dirt bikes along the Capital Area Greenbelt. Chief Reider said bike and Utility Task or Terrain Vehicle patrols have been increased in this area. Council members offered information on a probable person of interest, recommended utilizing social media, and suggested reporting suspicious activity to Swatara Township Police.

Chief Reider reported Swatara Township has many tools available to them to assist with the social aspects of policing and have utilized these agencies in their line of duty.

REPORT OF THE MANAGER

REPORT OF CODES AND ZONING

Manager Stambaugh reported 1 Building Permit, 1 Zoning permit, and 6 Sidewalk Permits were issued for the month of May.

REPORT OF THE MAYOR

No Report from Mayor Borne Fuller

REPORT OF THE SOLICITOR

Joshua Bonn is waiting for the Zoning Hearing Board to schedule a hearing regarding a challenge to the amendment to the Borough Zoning Ordinance Chapter 425, Sections 10 and 14. Manager Stambaugh will accompany Mr. Bonn to a pending Right To Know appeal in the Court of Common Pleas.

REPORT OF THE ENGINEER

Engineer Smith presented his report at the June 2, Workshop meeting.

REPORT OF COMMITTEES

Administration – No Report due to the absence of Councilman Eisner. Manager Stambaugh suggested the Budget could be addressed at the July Workshop meeting.

Highway – No Report from Councilman Wingert

Property and Recreation – Vice-President Spackman announced Governor Wolf has advanced Dauphin County to the Green Phase of the COVID-19 pandemic beginning on June 19. Vice-President Spackman recommended reopening the Borough building to the public starting the week of June 22. While no special requirements have been put into place by the Borough, recommendations should be to follow guidelines as set by the Governor and the Center for Diseases Control.

USE OF SAUSSAMAN PARK – MIND STEWARD THEATER GROUP

Vice President Spackman said the children’s theater camp, Mind Steward, requested use of Saussaman Park for July 1 and July 2. Vice-President Spackman did not see any issues with the group using the facilities.

MUNICIPAL BUILDING REPOINTING OF BRICK

A proposal has been received for repointing a portion of the municipal building. The original scope of work and proposed work would be addressed at an upcoming Workshop meeting.

REPLACE CAST IRON WASTE LINES

A proposal has been received to replace cast iron water lines in the basement of the municipal building at an approximate cost of \$2,600.00. While there would be a shortfall under the General Budget line item of building repairs and maintenance, funds are available under the Capital Reserve Building Fund to cover the remainder of costs involved. Vice-President Spackman suggested discussing this under New Business as payment from the Capital Reserve Fund would need approval from Council.

Public Safety – No Report from Councilman Gui

Public Relations – No Report from Councilman Gonzalez

Health and Sanitation – Councilman Thomas said items would be addressed under New Business.

NEW BUSINESS

DRAFT - REQUEST FOR PROPOSAL – SOLID WASTE/RECYCLE COLLECTION CONTRACT 2021-2024

Manager Stambaugh asked for authorization for the Borough Solicitor to draft an RFP for a Solid Waste and Recycling Collection contract for 2021 through 2024.

*4) Councilman Thomas made a motion to draft an RFP for the Solid Waste and Recycling Collection contract for the year 2021 through 2024. Motion seconded by Vice-President Spackman. Motion carried. Manager Stambaugh will contact the Borough Solicitor to draft the RFP.

PLUMBING REPAIRS – CAPITAL RESERVE FUND

*5) Vice-President Spackman made a motion to replace cast iron waste lines in the basement of the municipal building at an approximate cost of \$2,600.00. Any funds not being paid from the General Fund are to be paid from the Capital Reserve Building Fund. Manager Stambaugh asked if Vice-President Spackman was suggesting the initial amount be taken from the line item of maintenance and repairs under the General Budget first. Vice-President Spackman said that was the case. President Bloss was in agreement. Motion seconded by Councilman Thomas. Motion carried.

OLD BUSINESS

It was the general consensus to continue with the drafting of a Mobile Food Truck Ordinance at the July Workshop. Topic was discussed at the May 5, 2020 Workshop meeting.

AUDIENCE PARTICIPATION

President Bloss asked Manager Stambaugh to unmute phone lines of guests participating in this evening’s meeting. Manager Stambaugh stated there were two guests and both were self muted, and took this as an indication that no one wished to speak this evening.

COMMUNICATIONS

THANK YOU NOTE – FIRE CHIEF TINARI

Manager Stambaugh said a thank you note was received from Fire Chief Tinari for a planter sent on behalf of the passing of his Father. Chief Tinari verbally expressed his gratitude to Council earlier this evening.

MS-4 MIDDLE SCHOOL STUDENT ACTIVITY

Manager Stambaugh received comments from a Middle School teacher stating her students were working on a project and found information from the Borough website on Stormwater Management to be very helpful.

OUTDOOR BURNING – 500 BLOCK PARK TERRACE

Manager Stambaugh said Ms. Joanne Shipe of 500 Park Terrace stated outdoor burning has been ongoing since she initially voiced her concern at the June Workshop meeting. Ms. Shipe was encouraged to contact the Paxtang Fire Company to address her issue. Borough Public Works employees were able to speak with a resident regarding guidelines for outdoor burning. Fire Chief Tinari said no one has reached out to the fire company since the June Workshop meeting.

PRESENTATION OF THE BILLS

*6) Vice-President Spackman made a motion that Council pay their just and lawful debts. Motion seconded by Councilman Thomas. Motion carried.

ADJOURNMENT

*7) Councilman Thomas made a motion to adjourn the Regular Business Meeting. Motion seconded by Councilman Gonzalez. Meeting adjourned at 7:53. p.m.

Secretary

- 1.Minutes – May Regular Business Meeting
- 2.Minutes – June Workshop
- 3.Treasurers Report

4. Draft RFP – Solid Waste/Recycle Contract
5. Replace Cast Iron Waste Lines - Basement
6. Pay Bills
7. Adjourn