

**PAXTANG BOROUGH  
Workshop Meeting  
3423 Derry Street  
June 6, 2023**

**COUNCIL MEMBERS PRESENT**

**Council Vice-President**

**Christopher Spackman**

**Thomas Wingert  
Jennifer Britten  
Corbin Bower  
Eric Fillman**

**Mayor**

**Nathan Martin**

**MEMBERS ABSENT**

**Council President**

**Kathleen Bloss**

**Council President Pro-Tempore**

**Jack Thomas**

**BOROUGH OFFICIALS**

**Borough Manager**

**Keldeen Stambaugh**

**Borough Solicitor**

**Joshua Bonn**

**Borough EMA Director**

**Robin Bloss – Absent**

Council Vice-President Spackman called to order the June 6, 2023, Workshop meeting at 7:00 p.m. with the Pledge of Allegiance led by Mayor Martin.

Vice-President Spackman presented an opportunity for residents and taxpayers to voice their opinions on matters of public concern. Borough Council would listen to speakers and should not interrupt or engage speakers in debate. Public comment is not a question and answer session. Questions raised will be referred to the appropriate committee or to the Borough Manager. Three minutes per speaker for general public comment would be allotted. Comments would begin with Paxtang Borough residents, businesses, or property owners and then proceed with comments from other individuals.

**AUDIENCE PARTICIPATION**

Vice-President Spackman opened the floor for anyone wishing to share comments. Hearing none, Vice-President Spackman proceeded with this evening's meeting.

**REPORT OF THE MAYOR**

Mayor Martin took this opportunity to thank Council members, Borough staff, and all that were able to assist with the Memorial Day Community Picnic held on Monday, May 29, 2023. Mayor Martin offered his apology for not being able to attend the May 17, 2023, Council meeting due to an unexpected conflict of schedule and wished all a Happy Pride Month.

**REPORT OF COMMITTEES**

*Administrative* – No Report from Vice-President Spackman

*Health and Sanitation* – No Report due to the absence of Councilman Thomas

*Highway* – No Report from Councilman Bower

*Property and Recreation*

**GAGA BALL PIT**

Councilman Fillman reported that the Gaga Ball Pit at Saussaman Park is now fully constructed, operational, and favorable comments have been received from those that have utilized this new addition to the park. Councilman Fillman suggested a meet and greet with Boy Scout Associate, Mr. Gregory Pitnzer after achieving rank of Eagle Scout. Discussion was held on options for storage, accessibility, and replenishing playground grade Gaga balls. Topic has been discussed at several prior Council meetings.

**REQUEST FOR USE OF PAVILION – LENKER MANOR/PAXTANG WOMEN’S CLUB**

Councilman Fillman presented a request for gratis use of the pavilion from the Lenker Manor/Paxtang Women’s Club for Wednesday, June 14, 2023. Manager Stambaugh noted this issue has been addressed.

Councilman Fillman thanked Manager Stambaugh for her support of the Capital Area Greenbelt Association Tour de Belt bicycle event by handling out water to bicyclists traveling through Paxtang on Sunday, June 4. Manager Stambaugh acknowledged the assistance of EMA Coordinator, Mr. Robin Bloss as well.

*Public Relations* – Councilwoman Britten reported a deadline of June 15 for submission of articles for the next edition of the Paxtang Post. Councilwoman Britten requested protocol for organizations wishing to place advertisements in the Paxtang Post. Vice-President Spackman suggested contact be made to the Borough Manager and Borough Solicitor.

*Public Safety* – Councilman Wingert inquired as to the possibility of converting the tennis courts in the vicinity of Saussaman Park into racket/paddle Pickle Ball courts.

Councilman Fillman stated he has been contacted by a family interested in having the tennis courts refurbished and has information regarding a possible grant through the United States Tennis Association for rehabilitation of said courts. Manager Stambaugh will be communicating with representatives of the Paxton Presbyterian Church, owner of the tennis courts, regarding their thoughts on any potential plans they may have for this area.

Due to extreme dry weather conditions, discussion was held to place “Red Flag” outdoor burning information on the Borough website. Manager Stambaugh reported the Borough did not experience any significant damage during the recent hailstorm that passed through the Borough.

**REPORT OF THE SOLICITOR**

No Report from Solicitor Bonn

**REPORT OF THE MANAGER**

**AMEND BUILDING EXPENDITURE - HEATING/COOLING SYSTEM INSTALLATION**

Manager Stambaugh presented an amended version of an expenditure for the installation of a Mini Split heating and cooling system from Jacobs Services for the office of the Borough Manager and Administration office. Original quotes from W.C. Eshenaur & Son and H. B. McClure were reintroduced to Council. To be addressed later at this evening’s meeting.

**LETTER OF SUPPORT – CAPITAL AREA GREENBELT – GRANT APPLICATION**

Manager Stambaugh noted the receipt of a letter of support from the Capital Area Greenbelt for a grant application for the Parkway Creek Restoration Project. The letter is for support only, no financial request is being made.

Councilwoman Britten mentioned the overgrowth of vegetation at the garden in the Paxtang Commons area. Manager Stambaugh stated the issue could be addressed through volunteers and a landscaper. Plans are to install electric service on site in the future for utilization by the Paxtang Lions Club for their Christmas Tree lighting ceremony. This would eliminate the need to rely on the donation of an evergreen tree each year for the tree lighting ceremony in front of the Borough building.

Councilwoman Britten noted a concern with a Shade Tree. Protocol is to contact the Borough office for direction to the Shade Tree Commission and Borough Public Works Department.

**BUSINESS**

**AMEND BUILDING EXPENDITURE - HEATING/COOLING SYSTEM INSTALLATION**

\*1) Councilman Fillman made a motion that Council revise an earlier approved motion to approve Jacobs Service Company as the heating and air conditioning installer for mini splits in the municipal building to include the revised estimate that of \$11,855.00 to \$12,800.00. Motion seconded by Councilman Wingert. The terms and conditions of the original estimate, approved at the May 17, 2023, Regular Business Meeting, was valid for a period of 15 days which has since expired leading to a slight increase in the cost of some equipment. After discussion, motion carried.

**LETTER OF SUPPORT – CAPITAL AREA GREENBELT - DEPARTMENT OF ENVIRONMENTAL PROTECTION GRANT**

\*2) Councilman Fillman made a motion that Council approve the June 7, 2023, draft of a letter to the Pennsylvania Department of Environmental Protection Grant Center from the Capital Area Greenbelt Association for a grant for the Paxtang Parkway Phase Four restoration project. After discussion that the project involved paving in the Parkway, and that the project intended to reduce erosion in this area, motion carried.

**AUDIENCE PARTICIPATION**

Vice-President Spackman opened the floor for anyone wishing to share comments.

**Linda Follett, 3625 Brisban Street** voiced her concern that a request for submission of an article from the fire company for the Paxtang Post be directed to the Borough Manager for discussion with the Borough Solicitor take place in time to meet the June 15 deadline. Ms. Follett asked that notification of any fees be directed to herself or to Mr. Gavin Ford.

**ADJOURNMENT**

\*3) Councilman Wingert made a motion to adjourn. Motion seconded by Councilman Bower. Meeting adjourned at 7:26 p.m.

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Secretary

1. Mini Split Heating/Cooling Revised Estimate
2. Letter of Support – Capital Area Greenbelt – Restoration Project Phase Four
3. Adjourn

