

**PAXTANG BOROUGH  
REGULAR BUSINESS MEETING  
3423 DERRY STREET  
AUGUST 17, 2021**

President Bloss called to order the monthly meeting of the Paxtang Borough Council at 7:00 p.m. with the Pledge of Allegiance led by Vice-President Spackman.

**COUNCIL MEMBERS PRESENT**

Council President	Kathleen Bloss
Council Vice President	Christopher Spackman
Council President Pro-Tempore	Jack Thomas

Joshua Eisner  
David Gui  
Nathan Martin  
Thomas Wingert

Mayor Borne Fuller	Absent
Secretary Faye Clark	Absent

President Bloss announced that Council held a brief Executive session prior to the start of the meeting to discuss matters of personnel and to seek legal advice from the Borough Solicitor.

**BOROUGH OFFICIALS**

Borough Manager	Keldeen Stambaugh
Borough Solicitor	Joshua Bonn attended in the absence of J. Stephen Feinour
Borough Engineer	Jeremy Smith
Borough Fire Chief	Will Skinner

**AUDIENCE PARTICIPATION**

President Bloss opened the floor for participants to share comments. Hearing none, President Bloss proceeded with the meeting.

**MUNICIPAL SEPARATE STORMWATER SEWER SYSTEM PROGRAM (MS-4)**

President Bloss asked if anyone had questions regarding the MS-4 program. Hearing none, President Bloss proceeded with the meeting.

**MINUTES – JULY 20, REGULAR BUSINESS MEETING**

\*1) Councilman Thomas made a motion to dispense with the reading of the Minutes from the July 20, 2021, Regular Business Meeting and to approve the same. Motion seconded by Councilman Martin. Motion carried.

**REPORT OF THE TREASURER**

Councilman Martin read the Treasurer's Report for the month ending July 31, 2021, as follows:

<b>GENERAL FUND</b>	\$533,935.81
<b>SEWER ACCOUNT</b>	\$810,527.36
<b>LIQUID FUELS</b>	\$107,204.47
<b>SOLID WASTE</b>	\$150,862.71
<b>CAPITAL RESERVE</b>	\$425,668.93

\*2) Councilman Gui made a motion to approve the Treasurer's Report for the month ending July 31, 2021. Motion seconded by Councilman Eisner. Motion carried.

### **REPORT OF POLICE**

Swatara Township Lieutenant Dennis Krahling reported the Swatara Township Police will hold an inner tube float down the Swatara Creek on Saturday, August 21. Float will begin at Schiavoni Park and exit at McNaughton Park. Participants were welcome to join in refreshments and participate in a meet and greet session with officers and the Director of Public Safety, Darrell Reider, after the event.

Lieutenant Krahling stated 106 calls for service were placed for Paxtang Borough. Five traffic citations, 8 motor vehicle code warnings, 2 non traffic criminal citations, 5 parking violations, 2-foot patrols, and 5 bicycle patrols were carried out.

### **COMMUNITY SERVICE**

Annual Hoops for Heroes event was held in conjunction with the Dauphin County Housing Authority.

Presented St. Catherine's Girl Scout Troop with a tour of the Police station.

Two ride-alongs were conducted with past participants from the Youth Police Academy. Participants spent time observing the workday and duties of a police officer.

### **MEDICAL DRUG DROP OFF BOX**

Borough residents were encouraged to participate in disposing of their expired or unused medications at a drug drop box at the Swatara Township Municipal building located at 599 Eisenhower Boulevard.

### **MOTOR CARRIER SAFETY ASSISTANCE PROGRAM (MCSAP)**

The MCSAP commercial driver vehicle inspection program is ongoing with inspections of commercial vehicles.

### **CANINE REPORT**

During the month of July the canine unit carried out multiple duties including assisting a United States Marshall with a warrant, canine Officer Santi and his handler Officer Smith attended a motorcycle procession in memory of Officer Smith's Mother with proceeds benefiting the Swatara canine unit. The unit was also involved in vehicle searches, building searches, and an article search. Canine unit attended 2 community events and suspect trackings with apprehensions. This is an overall report of canine usages and may or may not have been carried out in Paxtang Borough.

### **TRAFFIC STUDIES**

Information will be proved at a later date regarding 2 traffic studies both involving line of site issues in the Borough.

### **FUNDRAISER**

A chicken bar b que will be held on Saturday September 11 with proceeds going to the Swatara Township Canine unit.

### **REPORT OF THE FIRE CHIEF**

Fire Chief Will Skinner presented the August report as follows: 33 calls for service were placed, 3 being in the Borough with an average crew of 3.5. The Rescue ran 18 calls, Engine 13, Utility 0, Officer in Charge 0, Fire Police 4, and EMS 0. There were 7 unanswered calls for the year, 4 with no crew and 3 with no driver. There were no unanswered calls in the Borough. Three trainings were conducted while Fire Police conducted 0 trainings. Trainings consisted of reporting duties, emergency vehicle operation policies, assessment of a recent fire on 32<sup>nd</sup> Street, fundamentals of leadership and hose line/hydrant operations. Members responded to 1 motor vehicle accident and 1 outside trash container fire. Members attended a Paxtang Elementary Back To School event, and a chicken bar b que is scheduled for Saturday September 11.

### **REPORT OF THE BOROUGH MANAGER**

#### **MINIMUM MUNICIPAL OBLIGATION – NON -UNIFORM**

Manager Stambaugh reported information was provided to Council members for consideration.

**209 North 32<sup>nd</sup> STREET PROPERTY DAMAGE- ARSON**

Borough Codes Enforcement Officer, Robert Ihlein is aware of a recent fire at 209 N. 32<sup>nd</sup> Street and is working with the Borough.

**BOROUGH WIDE SIDEWALK INSPECTION LETTERS**

Letters have been mailed to property owners addressing repairs, submission of permit applications, and fees as it relates to their situation regarding the Borough wide sidewalk inspection of 2018.

**PENBROOK/PAXTANG MUTUAL USE OF EQUIPMENT**

Information was made available to Council members for consideration of an Intergovernmental Agreement with Penbrook Borough for mutual use of equipment.

**CAPITAL AREA COUNCIL OF GOVERNMENTS (CAP COG) – 5 G CELLULAR SERVICE**

CAP COG is coordinating a group representation from Cohen Law Group with regard to 5-G cellular tower activity and installations. More details are anticipated in the near future.

**PENNSYLVANIA DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT – GRANT**

A written business integrity policy will need to be established and implemented. Manager Stambaugh will draft a policy for the September Regular Business Meeting.

**CAPITAL AREA GREENBELT STAKEHOLDERS LUNCHEON**

An invitation has been received from the Capital Area Greenbelt Association for Council members to attend a Stakeholder Lunch on Thursday; August 26 at the Reservoir Park Pavilion located at 100 Concert Drive in Harrisburg.

**CAPITAL AREA COUNCIL OF GOVERNMENTS (CAP COG)- PICNIC**

An invitation has been received from CAP COG inviting Council members to attend the CAP COG annual picnic on September 20 at the Armitage Golf Course located at 800 Orrs Bridge Road Mechanicsburg, PA

**ADVERTISEMENT – TREASURER POSITION**

Borough Treasurer, Mr. Denny Beaver will be resigning at the end of 2021. To be addressed under New Business.

**CODES AND ZONING REPORT**

Two Building permits, 1 Zoning permit and 1 Sidewalk permit were issued in the month of July. Councilman Wingert asked if there was any inclination on the proceeds or revenue that would be generated from the installation of 5-G towers. Manager Stambaugh stated she has not been advised on this matter.

**REPORT OF THE MAYOR**

No Report due to the absence of Mayor Borne Fuller

**REPORT OF THE SOLICITOR**

No Report from Solicitor Bonn

**REPORT OF THE ENGINEER**

No Report from Engineer Smith

**REPORT OF COMMITTEES**

*Administration* – Councilman Eisner said the position of Treasurer will be addressed under New Business

*Highway* – Councilman Wingert urged all to assist with keeping storm grates clear of debris in anticipation of significant rainfall. Councilman Wingert mentioned the recent disposal of furniture at the intersection of Prince Street and Park Terrace.

*Property and Recreation* – No Report from Vice-President Spackman

*Public Safety* – No Report from Councilman Gui

*Public Relations* – Councilman Martin stated the newsletter, *The Paxtang Post* should be out for delivery shortly.

*Health and Sanitation* – No Report from Councilman Thomas

#### **NEW BUSINESS**

##### **INTERGOVERNMENTAL AGREEMENT – USE OF EQUIPMENT PENBROOK AND PAXTANG BOROUGHS**

\*3) Vice-President Spackman made a motion to enter into an agreement with Penbrook Borough for the use of municipal equipment. Motion seconded by Councilman Gui. Councilman Wingert stated there was no mention of the salt shed that was previously discussed as needing to be replaced. Manager Stambaugh said she had no information on this matter. After discussion, motion carried.

##### **MINIMUM MUNICIPAL OBLIGATION -NON UNIFORM EMPLOYEE RETIREMENT PLAN**

\*4) Councilman Martin made a motion that Council approve the municipal requirement for the Minimum Municipal Obligation for the 2022 budget at \$17,807.58. Motion seconded by Vice-President Spackman. Motion carried.

##### **ADVERTISEMENT – TREASURER POSITION**

\*5) Councilman Thomas made a motion that Council review and approve the advertisement for a new Treasurer. Motion seconded by Councilman Wingert. Motion carried.

#### **OLD BUSINESS**

No Business to report

#### **COMMUNICATIONS**

No Communications to report

#### **AUDIENCE PARTICIPATION**

President Bloss opened the floor for participants to share comments. Hearing none, President Bloss proceeded with the meeting.

#### **EMERGENCY MEDICAL SERVICES**

No Report from EMS Director Robin Bloss

Councilman Martin expressed his gratitude to EMS Director Robin Bloss, Fire Police, and Borough staff during the recent storm causing flooding in the Borough.

#### **PRESENTATION OF BILLS**

\*6) Vice-President Spackman made a motion that Council pay its just and lawful debt. Motion seconded by Councilman Eisner. Motion carried.

#### **ADJOURNMENT**

\*7) Councilman Thomas made a motion to adjourn the August 17, 2021, Regular Business Meeting. Motion seconded by Vice-President Spackman. Motion carried. Meeting adjourned at 7:34 p.m.

Minutes recorded by Council – Transcribed by Secretary Clark

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Secretary

- 1.Minutes – Regular Business Meeting July 20, 2021, Regular Business Meeting
- 2.Treasurer’s Report

3. Intergovernmental Agreement – Penbrook Borough – Mutual Sharing of Equipment
4. Approve MMO Non Uniform Employees
5. Advertise Treasurer Position
6. Pay Bills
7. Adjourn