

PAXTANG BOROUGH
Regular Business Meeting
3423 Derry Street
November 17, 2020

President Bloss called to order the monthly meeting of the Paxtang Borough Council at 7:00 p.m. with the Pledge of Allegiance led by Mayor Borne Fuller.

President Bloss asked all in attendance to please share in a moment of silence to honor the memory of former long time resident, Murvin Grunden. Mr. Grunden was active in the Paxtang Fire Company, Fire Police, Historical Society, and many other committees and organizations. Mr. Grunden and his wife, Shirley recently relocated to Florida. Mr. and Mrs. Grunden were admired by all who had the opportunity to know them.

COUNCIL MEMBERS PRESENT

Council President	Kathleen Bloss
Council Vice President	Christopher Spackman
Council President Pro-Tempore	Jack Thomas

Joshua Eisner
Angel Gonzalez
David Gui
Thomas Wingert

Mayor	Sheilah Borne Fuller
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BOROUGH OFFICIALS

Borough Manager	Keldeen Stambaugh
Borough Solicitor	J. Stephen Feinour
Acting Fire Chief	Will Skinner
Borough Engineer	Jeremy Smith

AUDIENCE PARTICIPATION

Eric Papenfuse, Harrisburg City Mayor was attending this evening's meeting with anticipation that Council would desire to move forward with an Intergovernmental Agreement for the removal of solid waste and recycles.

Tom Stang of Waste Management was attending this evening's meeting with anticipation that Council would desire to accept their bid for the removal of solid waste and recycles.

Councilman Thomas stated the excellence in service provided by Waste Management would be expected by anyone servicing the Borough. Previous discussion was held at the October 20, 2020 Regular Business Meeting and the November 3, 2020 Workshop meeting on matters relating to a solid waste/recycle contract.

MUNICIPAL SEPARATE STORMWATER SEWER SYSTEM PROGRAM (MS-4)

President Bloss asked if anyone had questions or concerns with regard to the MS-4 Program. Hearing none, President Bloss proceeded with the meeting.

MINUTES – OCTOBER 20, 2020 REGULAR BUSINESS MEETING

*1) Councilman Thomas made a motion to dispense with the reading of the Minutes from the October 20, 2020 Regular Business Meeting and to approve the same. Motion seconded by Councilman Gui. Motion carried.

MINUTES – NOVEMBER 3, 2020 WORKSHOP MEETING

*2) Vice-President Spackman made a motion to dispense with the reading of the Minutes from the November 3, Council Workshop and to approve the same. Motion seconded by Councilman Thomas. Motion carried.

TREASURER'S REPORT

Secretary Clark read the Treasurer's Report for the month ending October 31, 2020 as follows:

GENERAL FUND	\$288,492.01
SEWER	\$704,249.84
LIQUID FUELS	\$ 60,105.77
SOLID WASTE	\$ 40,859.71
CAPITAL RESERVE	\$359,859.04

*3) Councilman Gui made a motion to accept the Treasurer's Report for the month ending October 31, 2020. Motion seconded by Councilman Gonzalez. Motion carried.

REPORT OF THE FIRE CHIEF

Chief Will Skinner reported 30 calls for service were placed with 3 being in the Borough. One unanswered call due to no driver. Total manpower was 104, average crew was 4, time in service was 15 hours 35 minutes. The Engine ran 11 calls, Rescue 17, Utility 0, Officer In Charge 0, Fire Police 2. Trainings consisted of Fast Board usage, Run Ins, SCBA Review and Confidence Maze, Firefighter Safety and Survival, and Neighborhood Familiarization.

Councilman Gui thanked Chief Skinner for participation from the Fire Company for riding through the Borough and providing lighting during Trick or Treat held on Saturday, October 31.

REPORT OF THE POLICE

Lieutenant Dennis Krahlung reported 93 calls were placed for service for Paxtang. Five traffic citations, 15 motor vehicle code violations, 1 non traffic criminal citation, and 3 parking violations were issued. A detail was provided to Paxtang during Trick or Treat held on Saturday, October 31.

COMMUNITY SERVICE REPORT

Officers participated in numerous community events including the rededication of a Steelton Borough park, a police fundraiser, Paxtang Borough block parties during National Night Out, a Faith in Blue event at Living Water Community Church located in Swatara Township, attended several Halloween events, installed child vehicle safety seats, and continued with inspections through the Motor Carrier Safety Assistance Program.

CANINE REPORT

Ten vehicle searches were conducted, 1 building search, 1 commercial/residential search, 6 suspect tracks, and 2 community events. This is an overall count of usage and may or may not have been carried out in Paxtang Borough.

TRAFFIC STUDY – SOUTH PAXTANG AVENUE

Lieutenant Krahlung presented a traffic study conducted by Lieutenant Stauffer with regard to restricting parking on South Paxtang Avenue. The study supported the complete elimination of parking along both sides of South Paxtang Avenue. It was the recommendation of Lieutenant Stauffer that South Paxtang Avenue be posted "No Parking" from Derry Street to the dead end at the southern Borough line. The study was requested by Councilman Thomas Wingert at a previous Council meeting. To be addressed under Committee Reports.

REPORT OF THE MANAGER

PAXTANG RECYCLES DAY

Manager Stambaugh reported Paxtang Recycles Day was held on Saturday, November 14 at the municipal building. Items collected were distributed according to the organizations that participated in the educational and collection day. A Spring event is being considered.

HUMANE SOCIETY 2021 MUNICIPAL DOMESTIC ANIMAL PROTECTION SERVICE AGREEMENT

Manager Stambaugh presented to Council the 2021 Humane Society Agreement
To be addressed under New Business.

2021 MEETING SCHEDULE - ADVERTISE

The 2021 meeting schedule was offered for Council's consideration. To be addressed under New Business

REPORT OF CODES AND ZONING

One Building Permit, 1 Zoning Permit, 1 Sewer Permit, and 33 sidewalk permits were issued during the month of October. Secretary Clark shared the following information: 48 properties have work to be completed, 33 properties had work completed but need to submit a permit application, 13 Certified Mail notices were returned. After a discussion on the next line of protocol in dealing with repairs and submission of building permit applications and fee, it was requested that Secretary Clark supply more detailed information at the December 1, 2020 Workshop meeting.

REPORT OF THE MAYOR

No Report from Mayor Borne Fuller

REPORT OF THE SOLICITOR

No Report from Solicitor Feinour

REPORT OF THE ENGINEER

MUNICIPAL SEPARATE STORMWATER SEWER SYSTEM PROGRAM

Engineer Jeremy Smith reported the Department of Environmental Protection has issued a notice of acceptance for the 2019-2020 annual report.

PAXTON STREET AND DERRY STREET TRAFFIC CONTROL SIGNAL IMPROVEMENTS

Engineer Smith assisted Borough staff with completion of a utility questionnaire from PennDOT.

DERRY STREET AND 29TH STREET SEWER PROJECT

Vice-President Spackman thanked Engineer Smith for ensuring the lawns of properties in this area have been returned to their original state. The project was addressed numerous times in 2019 and 2020 and now seems to be remedied.

REPORT OF COMMITTEES

Highway – Councilman Wingert made a motion on the recommendation of the Swatara Township Police Department, that “No Parking” signs be installed on both sides of South Paxtang Avenue from Derry Street to the dead end. Motion seconded by Councilman Thomas. Discussion was held that this addition would be addressed in the updated highway Ordinance and would be installed at a later date. Motion withdrawn.

Property and Recreation – No Report from Vice President Spackman

Public Safety – No Report from Councilman Gui

Public Relations – No Report from Councilman Gonzalez

Health and Sanitation – No Report from Councilman Thomas

Administration – No Report from Councilman Eisner

OLD BUSINESS

SOLID WASTE CONTRACT 2021 –2025 – REJECT BIDS

*4) Councilman Thomas made a motion to reject bids as submitted for the removal of solid waste for Paxtang. Motion seconded by Councilman Gonzalez. Discussion was held on the following: contract would need to be rebid and advertised if for some reason an Intergovernmental Agreement with the City of Harrisburg was found not to be in the best interest of the Borough, bids as submitted for this contract could not be revisited, discussed whether or not to enter into an Intergovernmental Agreement with the City of Harrisburg for waste/recycles, advertise Intergovernmental Agreement if accepted, and a detailed report was shared by Manager Stambaugh on total expenses including outlays to the Borough Tax Collector for his services and \$10,000.00 Administration fees for time spent by Borough staff handling calls relating to the collection of solid waste and recycles. President Bloss asked if there would be any further discussion, hearing none, motion carried.

NEW BUSINESS

READING OF THE PROPOSED BUDGET FOR 2021

President Bloss read for Council the proposed Budget for 2021. Councilman Eisner provided updated information for Council members. Discussion was held on implementing a reasonable tax increase to provide services for Borough residents, making necessary improvements due to deferred maintenance to the municipal building and campus, improvements to the Borough parking lot as directed by Dauphin County in order to retain a voting venue for residents, raise the tax rate to provide for a balanced Budget, or consider a higher millage to cover a few years as opposed to discussing a possible tax rate increase on a yearly basis, and to revisit the implementation of a Stormwater Authority in 2021. Discussion was held to raise the tax rate for general Borough purposes from 10.4 to 11.4. Vice President Spackman opposed a tax increase for 2021 due to hardships created by the COVID-19 pandemic. Borough Treasurer, Denny Beaver, stated \$175,000.00 is retained in the General Fund as an insurance policy for if tax revenue is not available in the first months of the new year.

ADVERTISE 2021 TAX ORDINANCE

*5) Councilman Eisner made a motion to advertise the Tax Ordinance for 2021 with the tax rate for general Borough purposes at the sum of 11.4 mills on each dollar of assessed valuation, Fire at the sum of .08 mills, and highway at the sum of .75 mills, making the total tax rate for all Borough purposes at 12.23 mills. Motion seconded by Councilman Gui. Vice President Spackman said before Council approved a tax increase, there could be more ways to look at decreasing spending. A Roll Call vote was taken with the following results:

Councilman Eisner	Aye	Councilman Thomas	Aye
Councilman Gui	Aye	Councilman Gonzalez	Nay
Vice President Spackman	Nay	Councilman Wingert	Aye
		President Bloss	Aye

Motion carried 5 Aye 2 Nay

ADVERTISE 2021 BUDGET

*6) Councilman Eisner made a motion to advertise the 2021 Budget with the understanding that Council will calculate and incorporate the one mill increase calculation to revenue projections. Motion seconded by Councilman Wingert. A Roll Call vote was taken with the following results:

Councilman Eisner	Aye	Councilman Thomas	Aye
Councilman Gui	Aye	Councilman Gonzalez	Nay
Vice President Spackman	Nay	Councilman Wingert	Aye
		President Bloss	Aye

Motion carried with 5 Aye 2 Nay

ADVERTISE SEWER ORDINANCE

President Bloss stated there would not be an increase to the Sewer charge for 2021. The Sewer charge for 2021 will remain at \$300.00 per year.

*7) Councilman Thomas made a motion to advertise the amendment to the Sewer charge ordinance with no increase and that the charge stands at \$300.00 per dwelling unit. Motion seconded by Vice President Spackman. Motion carried.

PURSUE INTERGOVERNMENTAL SERVICES AGREEMENT – SOLID WASTE

President Bloss said due to Council rejecting all bids as submitted for the solid waste/recycle contract, discussion would be held if Council desired to pursue an Intergovernmental Services Agreement with the City of Harrisburg for the removal of solid waste and recycles. Discussion was held on the following: ensuring that the Agreement would be for the same services currently provided to Borough residents other than the new pick up day of Thursdays, offering 3 different sizes of toters for property owners to choose from, option of purchasing additional toters, multiple options for disposal of glass, same day bulk item pick up, and requesting advance notice for pick up of items with refrigerant.

*8) Councilman Thomas made a motion that Council pursue an Intergovernmental Services Agreement with the City of Harrisburg for solid waste disposal for Paxtang residents. Motion seconded by Councilman Gonzalez. Motion carried.

ADVERTISE SOLID WASTE ORDINANCE

*9) Councilman Thomas made a motion to advertise an amendment to the Solid Waste Ordinance amending the ordinance for the collection and disposal of solid waste with a charge of \$290.00 per dwelling unit for the year 2021. Motion seconded by Councilman Wingert. Vice President Spackman said since Council is projecting a surplus for the fund and in light of the recent vote to increase taxes, he would voice a Nay vote. A Roll Call vote was taken with the following results:

Councilman Eisner	Aye	Councilman Thomas	Aye
Councilman Gui	Aye	Councilman Gonzalez	Nay
Vice President Spackman	Nay	Councilman Wingert	Aye
		President Bloss	Aye

Motion carried with 5 Aye 2 Nay

President Bloss took this opportunity to thank Council members for the candor and honesty put forth relating to the budget and for doing what they felt was in the best interest for Borough residents.

HUMANE SOCIETY AGREEMENT - 2021

Manager Stambaugh was of the understanding that the agreement as submitted held no changes from the 2020 agreement. Councilman Wingert mentioned the Humane Society would not euthanize feral cats but has a Spay/Neuter program and would return the cats to their original location.

*10) Councilman Wingert made a motion to accept the Humane Society Agreement. Motion seconded by Councilman Eisner Motion carried.

AUDIENCE PARTICIPATION

Tom Stang of Waste Management asked Council if they would be reviewing the Intermunicipal Government Agreement with a formal award at an upcoming Council meeting. It was the general consensus of Council that that was the case.

2021 MEETING SCHEDULE

President Bloss presented to Council the 2021 meeting schedule which includes Workshop and Regular Business Meetings. There will be no Workshop meeting in the month of August due to holding National Night Out.

*11) Councilman Eisner made a motion to approve the 2021 schedule for Workshops and Regular Business Meetings. Motion seconded by Councilman Gui. If National Night Out is cancelled, a Workshop meeting will be scheduled and advertised. After discussion, motion carried.

COMMUNICATIONS

Secretary Clark read a note from Manager Stambaugh thanking Borough Council, Mayor Borne Fuller, and Borough staff for the floral arrangement sent to her family after the passing of her father. Manager Stambaugh said the support, kind words, and prayers expressed to her were greatly appreciated.

PRESENTATION OF THE BILLS

*12) Vice President Spackman made a motion that Council pay its just and lawful debts. Motion seconded by Councilman Thomas. Motion carried.

EXECUTIVE SESSION

At 9:18 p.m. President Bloss announced that Council would retire to Executive Session and invited the Borough Manager, Borough Solicitor, and Mayor Borne Fuller to attend the meeting to discuss matters of personnel and to obtain advice from the Borough Solicitor. Secretary Clark was excused for the remainder of the meeting. Council would reconvene following the Executive Session.

At 9:29 p.m. President Bloss reconvened the Regular Business Meeting stating matters of personnel and advice from the Borough Solicitor were discussed. Hearing no further business, meeting adjourned.

Secretary

- 1.Minutes – October 20, 2020 Regular Business Meeting
- 2.Minutes – November 3, 2020 Workshop Meeting
- 3.Treasurer’s Report
- 4.Rejct Bids – Solid Waste Contract
- 5.Advertise – 2021 Tax Ordinance 5 Aye 2 Nay
- 6.Advertise 2021 Budget 5 Aye 2 Nay
- 7.Advertise 2021 Sewer Ordinance
- 8.Pursue Intergovernmental Agreement – City of Harrisburg – Solid Waste
- 9.Advertise 2021 Solid Waste Ordinance 5 Aye 2 Nay
- 10.Humane Society Agreement
- 11.2021 Meeting Schedule
- 12.Pay Bills
- 13.Adjourn