

**PAXTANG BOROUGH**  
**Regular Business Meeting**  
**3423 Derry Street**  
**February 21, 2023**

President Bloss called to order the monthly meeting of the Paxtang Borough Council at 7:00 p.m. with the Pledge of Allegiance led by Mayor Martin.

**COUNCIL MEMBERS PRESENT**

Council President	Kathleen Bloss
Council Vice-President	Christopher Spackman

Councilman Wingert  
Councilwoman Britten  
Councilman Bower  
Councilman Fillman

Mayor	Nathan Martin
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**COUNCIL MEMBERS ABSENT**

Council President Pro-Tempore	Jack Thomas
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**BOROUGH OFFICIALS**

Borough Manager	Keldeen Stambaugh
Borough Solicitor	Joshua Bonn
Borough Engineer	Jeremy Smith
Borough EMA	Robin Bloss

President Bloss presented an opportunity for residents and taxpayers to voice their opinions on matters of public concern. Borough Council would listen to speakers and should not interrupt or engage speakers in debate. Public comment is not a question and answer session. Questions raised will be referred to the appropriate committee or to the Borough Manager. Three minutes per speaker for general public comment would be allotted. Comments would begin with Paxtang Borough residents, businesses, or property owners and then proceed with comments from other individuals.

**AUDIENCE PARTICIPATION**

President Bloss opened the floor for anyone wishing to share comments. Hearing none, President Bloss proceeded with this evening's meeting.

**MUNICIPAL SEPARATE STORMWATER SEWER SYSTEM PROGRAM (MS-4)**

President Bloss opened the floor for anyone wishing to share comments.

**MINUTES – JANUARY 17, 2023, REGULAR BUSINESS MEETING**

\*1) Councilman Fillman made a motion to dispense with the reading of the Minutes from the January 17, 2023, Regular Business Meeting and to approve the same. Motion seconded by Councilman Wingert. Motion carried.

**MINUTES – FEBRUARY 7, 2023 , WORKSHOP MEETING**

\*2) Councilman Fillman made a motion to dispense with the reading of the Minutes from the February 7, 2023, Workshop Meeting and to approve the same. Motion seconded by Councilman Bower. Motion carried.

**TREASURER’S REPORT**

Secretary Clark read the Treasurer’s Report for the month ended January 31, 2023, as follows:

<b>GENERAL FUND</b>	\$390,777.36
<b>SEWER</b>	\$840,153.75
<b>LIQUID FUELS</b>	\$ 36,295.78
<b>SOLID WASTE</b>	\$ 88,612.18
<b>CAPITAL RESERVE</b>	\$485,337.27

\*3) Councilman Wingert made a motion to accept the Treasurer’s Report for the month ended January 31, 2023. Motion seconded by Councilman Fillman. Motion carried.

**REPORT OF THE PUBLIC SAFETY DIRECTOR**

Swatara Township Lieutenant Dennis Khraling stated 102 calls for service were placed for Paxtang Borough for the month of January 2023. Three traffic citations, 4 motor vehicle code warning violations, 0 non traffic citations, 10 parking violations, 6 foot patrols, 18 documented mobile patrols and 3 school foot patrols were carried out.

**COMMUNITY SERVICE PROJECTS**

Officers participated in presentations with police recruitment at area Universities.

**TEACHING, EDUCATING AND MENTORING (T.E.A.M)**

Officers presented curriculum covering topics relating to student safety in grades Kindergarten through grade 12.

**INTERNSHIP PROGRAM**

A university student will be participating in a month-long Internship with an interest in the Canine Unit.

**DRUG DROP BOX – UNUSED – EXPIRED MEDICATIONS**

Residents are encouraged to deposit expired and or unused medications at the drop box located at the Swatara Township Municipal Building 599 Eisenhower Boulevard.

**CHILD PASSENGER SAFETY SEATS**

Five child passenger safety seats were installed by officers certified as car seat installation technicians.

**MOTOR CARRIER SAFETY ASSISTANCE PROGRAM (MSCAP)**

The MCSAP commercial driver vehicle inspection program is ongoing with inspections of commercial motor vehicles.

**SENIOR CITIZEN RESOURCE FAIR**

Swatara Township is hosting a Senior Resource Fair on April 26 at the Lives Changed by Christ (LCBC) Church at 4150 Chambers Hill Road. The event is designed for those 60 years and older or for those involved as a care giver of a senior citizen.

**CANINE REPORT**

The Canine Unit participated in 4 vehicle searches, 2 commercial-residential building searches, 1 article search, 2 suspect tracks, and 2 apprehensions with no force. This is an overall report of usages and may or may not have taken place in Paxtang Borough.

**REPORT OF FIRE SERVICES**

Swatara Township Fire Chief, Michael Ibberson presented the January 2023 Swatara Fire Rescue Report as follows: 90 calls for service were placed, mutual aid was provided 19 times, and received 11 times. Average response time from dispatch to arrival was 4 minutes and 35 seconds. Members responded to 6 fire incidents, 32 rescue and emergency medical incidents, 7 hazardous conditions, 7 service calls, 19 good intent calls and 19 false alarms. Calls for Paxtang were 3 calls with 1 rescue and emergency medical incident, 1 hazardous condition, and 1 service call. Average turnout per incident was 9.6 with and a total of 66 active responders. Staffing hours were 2,113 and training hours were 191. Three smoke detectors were installed and checked. Chief Ibberson noted mental health services are provided to all Swatara Township volunteers and that Township officials strongly offer their support.

### **REPORT OF THE MANAGER**

Manager Stambaugh reported topics for discussion would be addressed later in this evening's meeting.

### **CODES AND ZONING**

One Building Permit was issued in the month of January.

### **REPORT OF THE MAYOR**

#### **PROCLAMATION – BLACK HISTORY MONTH**

Mayor Martin read a Proclamation declaring February 2023 as Black History Month. Mayor Martin encouraged residents to join with him in celebrating our diverse heritage, culture, and to continue efforts to create a world that is more just, peaceful, and prosperous for all.

### **REPORT OF THE SOLICITOR**

No Report from Solicitor Bonn

### **REPORT OF THE ENGINEER**

Engineer Smith is preparing the Borough's Chapter 94 Annual Report for submission to Capital Region Water. Capital Region Water will then submit the report to the Department of Environmental Protection.

### **REPORT OF COMMITTEES**

*Administration* – No Report from Vice-President Spackman

*Highway* – No Report from Councilman Bower

*Property and Recreation*

#### **REQUEST FOR USE OF MUNICIPAL GYMNASIUM – RUTHERFORD YOUTH CLUB**

\*4) Councilman Fillman made a motion to offer the Rutherford Youth Club an extension for use of the municipal gymnasium for the dates of March 3, 6, 13, and 17. Time frame to be from 6:00 p.m. to 7:00 p.m. Motion seconded by Vice-President Spackman. Motion carried.

#### **REQUEST FOR USE OF THE PAVILION AT SAUSSAMAN PARK – HARRIBURG LODGE OF PERFECTION**

\*5) Councilman Fillman made a motion that Council approve a request from the Masonic group: Harrisburg Lodge of Perfection for gratis use of the pavilion at Saussaman Park on June 17, 2023. Time frame to be from 11:00 a.m. to 4:00 p.m. for their annual picnic. Council has granted gratis use for this organization in the past. Motion seconded by Councilman Wingert. Motion carried.

#### **EAGLE SCOUT PROJECT – GAGA BALL**

Councilman Fillman reported an Eagle Scout project proposal has been received from a member of the Boy Scouts of America. The project is the construction of a Gaga ball arena/pit at a recreation area within the Borough. Project was discussed at the February 7, 2023, Workshop Meeting.

*Public Safety*

Councilman Wingert reported a higher than normal traffic flow is to be expected on Derry Street due to VEOLIA making water main repairs at Mall Road/Paxton Street and on 29<sup>th</sup> Street to Derry Street. Work is in preparation of the Route 83 Project.

*Public Relations* – No Report from Councilwoman Britten

*Health and Sanitation* – No Report due to the absence of Councilman Thomas

**CROSSWALK LIGHTING AND GRANT APPLICATION**

Manager Stambaugh requested direction from Council with regard to the installation of flashing light systems at the 3 crosswalks in the Borough. Discussion was held at the February 7, 2023, Workshop Meeting. Manager Stambaugh suggested moving forward with the installation of a push button curbside flashing light system at the crosswalk in front of the municipal building this Spring. Funding to be allocated from the Capital Reserve Highway Fund at an approximate cost of \$30,000.00. Rettew Associates would provide engineering/permitting for this location. Council could then proceed with a State grant for the installation of a lighting system at Derry Street/Park Terrace and a lighting system at Paxtang Avenue/Rutherford Street. Grant applications would be received in June of 2023 and awarded in December of 2023. Other options from Council could be entertained as well.

Discussion was held to authorize the expenditure of \$30,000.00 for the installation of a push button lighting system in front of the municipal building in 2023, apply for a State grant for a crosswalks at Derry/Park Terrace and Paxtang Avenue/Rutherford Street. Council addressed no parking issues on Derry Street, possible placement of bollards, sight distance, reconfiguring parking and possibly installing overhead warning devices.

\*6) Councilman Wingert made a motion to allocate up to \$35,000.00 for the installation of a push button crosswalk signals in front of the municipal building on Derry Street. Motion seconded by Councilman Fillman. Discussion was held that financing would be allocated from the Capital Reserve Highway Fund. After discussion, motion carried.

**STORAGE – LEAF COLLECTION MACHINE**

Manager Stambaugh quoted a price of \$4,625.00 for a storage unit to house the leaf collection machine. Storage unit would provide space for a snow plow as well. Funds to be allocated from the Capital Reserve Highway Fund. Topic was addressed at the February 7, 2023, Workshop meeting.

\*7) Councilman Fillman made a motion to approve the purchase of the carport at the cost of \$4,625.00 with funds to be allocated from the Capital Reserve Highway Fund. Motion seconded by Councilman Bower. Motion carried.

**APPOINTMENTS – 2023**

\*8) Vice-President Spackman made a motion that Council appoint the following individuals to serve as appointed Officials for the Borough. Motion seconded by Councilman Fillman. Councilman Fillman requested the motion read “approval subject to clarification on the term of members of the Zoning Hearing Board as to serving a 3 or a 5 year term. Motion carried. Councilman Fillman expressed his gratitude to the Officials for their service to the Community.

<b>POSITION</b>	<b>Term Ending</b>
<b>SOLICITOR</b>	
Nauman Smith, Joshua Bonn	1/2024
<b>ENGINEER</b>	
Rettew Associates – Jeremy Smith	1/2024
<b>HEALTH OFFICER (5 yr. Term)</b>	
John Holder	1/2026
<b>ZONING HEARING BOARD (3 yr. Term)</b>	
Robert Greenwood (Chairman)	1/2028 (2026)
Lorraine Spangler	1/2024
Elizabeth Rowan Marx	1/2025
(Dawn Deaner, Alternate)	
<b>SHADE TREE COMMISSION (5 yr. Term)</b>	
Dana Deagan	1/2026
Jody Wood	1/2028
Shane Philipps	1/2027
<b>VACANCY BOARD (1 yr. Term)</b>	
David Gui	1/2024

**CIVIL DEFENSE** (4 yr. Term)

Robin Bloss (Coordinator)  
Michael McKenna

1/2024  
1/2024

**BUILDING CODES OFFICER/ZONING OFFICER/FLOODPLAIN MANAGER**

Robert Ihlein

**RIGHT TO KNOW OFFICER**

Keldeen Stambaugh

**BOROUGH MANAGER**

Keldeen Stambaugh

**SECRETARY**

Faye A. Clark

**TREASURER**

Linda Lightner

**PROPERTY MAINTENANCE ENFORCEMENT OFFICERS**

Saul Schmolitz  
Brian Rotolo

*Zoning Hearing Board Solicitor, Nestico Druby PC, Richard Druby  
Appointed by the Zoning Hearing Board*

**Bank:** First National Bank

**COMMUNICATIONS**

No Communications were brought forth

**AUDIENCE PARTICIPATION**

President Bloss opened the floor for anyone wishing to share comments. Hearing none, President Bloss proceeded with this evening’s meeting.

**PRESENTATION OF BILLS**

\*9) Vice-President Spackman made a motion that Council pay its just and lawful debts. Motion seconded by Councilman Fillman. Motion carried.

Secretary Clark was excused for the remainder of the meeting

**EXECUTIVE SESSION**

At 8:01 p.m. President Bloss announced that Council would retire to Executive Session to discuss matters of potential litigation and to seek the advice of Borough Solicitor. Members of Council, Borough Manager, Borough Solicitor, and Borough Mayor were invited to attend. Meeting would reconvene after the Executive Session.

At 8:36 p.m. President Bloss reconvened the Regular Business Meeting were potential litigation and advise of Council were discussed. Members of Council, Borough Mayor, Borough Manager, and Borough Solicitor attended.

**ADJOURNMENT**

\*10) Vice-President Spackman made a motion to adjourn the February 21, 2023, Regular Business Meeting. Motion seconded by Councilman Bower. Motion carried. Meeting adjourned at 8:37 p.m.

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Secretary

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| 1.Minutes January 17 Regular Business Meeting      | 6.Crosswalk Signals – Front of Municipal Building |
| 2.Minutes February 7 Workshop Meeting              | 7.Leaf Collection Storage                         |
| 3.Treasurer’s Report – January                     | 8.Appointments                                    |
| 4.Use of Gym – Rutherford Youth Club               | 9. Pay Bills                                      |
| 5.Use of Pavilion – Harrisburg Lodge of Perfection | 10.Adjournment                                    |

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