

**PAXTANG BOROUGH**  
**Regular Business Meeting**  
**3423 Derry Street**  
**October 17, 2023**

President Bloss called to order the monthly meeting of the Paxtang Borough Council at 7:00 p.m. with the Pledge of Allegiance led by Mayor Nathan Martin.

**COUNCIL MEMBERS PRESENT**

Council President	Kathleen Bloss
Council Vice-President	Christopher Spackman
Council President Pro-Tempore	Jack Thomas
Mayor	Nathan Martin

Councilman Thomas Wingert  
Councilwoman Jennifer Britten  
Councilman Corbin Bower  
Councilman Eric Fillman

**BOROUGH OFFICIALS**

Borough Manager	Keldeen Stambaugh
Borough Solicitor	Joshua Bonn
Borough Engineer	Jeremy Smith
Borough EMA Coordinator	Robin Bloss

President Bloss presented an opportunity for residents and taxpayers to voice their opinions on matters of public concern. Borough Council would listen to speakers and should not interrupt or engage speakers in debate. Public comment is not a question-and-answer session. Questions raised will be referred to the appropriate committee or to the Borough Manager. Three minutes per speaker for general public comment would be allotted. Comments would begin with Paxtang Borough residents, business, or property owners and then proceed with comments from other individuals.

**PUBLIC COMMENT**

President Bloss opened the floor for anyone wishing to share comments. Hearing none, President Bloss proceeded with the meeting.

**MUNICIPAL SEPARATE STORMWATER SEWER SYSTEM PROGRAM (MS-4)**

President Bloss opened the floor for anyone wishing to share comments. Hearing none, President Bloss proceeded with the meeting.

**MINUTES – SEPTEMBER 19, 2023, REGULAR BUSINESS MEETING**

\*1) Councilman Thomas made a motion to dispense with the reading of the Minutes from the September 19, 2023, Regular Business Meeting and to approve the same. Motion seconded by Councilman Fillman. Councilman Fillman stated that under the heading of *2024 Minimum Municipal Obligation – Police Pension Plan*, it should read *“The Borough has received guidance from the Pennsylvania Municipal Retirement System so these numbers are projected. This is required to be provided to us by the end of September preceding the enactment of the budget for the following year.”* Motion carried after stated addition.

### **MINUTES – OCTOBER 3, 2023, WORKSHOP MEETING**

\*2) Vice-President Spackman made a motion to dispense with the reading of the Minutes from the October 3, 2023, Workshop Meeting and to approve the same. Motion seconded by Councilman Thomas. Motion carried.

### **TREASURER’S REPORT – SEPTEMBER**

Secretary Clark read the Treasurer’s Report for the month ended September 30, 2023

<b>GENERAL FUND</b>	\$547,069.31
<b>SEWER FUND</b>	\$915,394.48
<b>LIQUID FUELS</b>	\$ 92,119.13
<b>SOLID WASTE</b>	\$144,379.74
<b>CAPITAL RESERVE</b>	\$533,695.47

\*3) Councilman Fillman made a motion to approve the September 2023, Treasurer’s Report. Motion seconded by Councilman Wingert. Motion carried.

### **REPORT OF PUBLIC SAFETY**

Swatara Township Deputy Police Chief Thomas Stauffer stated 72 calls were placed for Paxtang in the month of September. Officers carried out 13 traffic citations, 6 motor vehicle code violation warnings, 5 parking violations, 1 foot patrol, 4 mobile patrols, and 1 school foot patrol at Paxtang Elementary.

### **COMMUNITY SERVICE REPORT**

Various Swatara Township officers participated in the following: Labor Day Fireworks Celebration at Bishop Park, Swatara Township, Chicken BBQ fundraiser with assistance from the Lawnton American Legion Post 998 - proceeds benefit Special Olympics Torch Run, Hershey Medical Center’s Pediatric Trauma Prevention Unit, and the Swatara Township Canine Unit, a car seat safety check at Rutherford Elementary School, a presentation at Paxton Street Ministries, will participate and assist with the Paxtang Lions Club Halloween parade on Tuesday, October 24, will assist with Trick or Treat on Tuesday, October 31, will hold a Halloween Walk-Thru event at Vanatta Park in Swatara Township, and the 5K Hero Run will be held on November 5 at the Harrisburg Mall. Proceeds benefit the Swatara Canine Unit, Cops for K.O.P.S, Keystone Warriors and the National Fallen Firefighters Foundation.

### **REPORT OF FIRE SERVICES**

Swatara Township Fire Chief, Michael Ibberson stated 95 calls were placed for service in August. There were 0 calls for Paxtang Borough. Mutual Aid was provided 30 times and received 15 times. Average response time from dispatch to arrival was 4 minutes and 24 seconds. Members responded to 12 fire incidents, 30 rescue/emergency medical calls, 5 hazardous conditions, 6 service calls, 17 good intent calls, and 25 false alarms. Average turnout per incident was 7.8 with a total of 62 active responders. A total of 1,240 staffing hours and 328 training hours were accomplished. Firefighters attended a live fire training at the Berks County Public Safety Center, basic firefighting classes, truck company operations, fire officer classes, and regular weekly department trainings. Swatara Fire-Rescue worked together with the Red Cross and United Way to hold a *Sound the Alarm* event in Paxtang Borough and Lenker Manor which resulted in the installation of 86 smoke detectors in area homes.

### **REPORT OF THE MANAGER**

#### **SHADE TREE TRIMMING**

Manager Stambaugh presented the following estimates: Shulls Tree Service, 2688 East Harrisburg Pike at \$6,175.00 and Snyders Tree Service, 1144 Picketown Road at \$4,500.00 for Council’s consideration. There was no response from a third outreach.

\*4) Vice-President Spackman made a motion to approve the bid from Snyder’s Tree Service at \$4,500.00 for the trimming of Shade Trees. Motion seconded by Councilman Thomas. Councilman Fillman stated he was in favor of saving \$1,600.00. Discussion was held that both businesses are reputable. Motion carried after discussion.

### **TESTING OF EMERGENCY SIREN**

There will be a brief test of the emergency alarm system on Wednesday, October 18, 2023, at 10:00 a.m.

### **YARD WASTE SCHEDULE – UPDATED**

The updated yard waste schedule has been posted on the Borough website - paxtang.org. Information will be noted on the front door of the municipal building as well.

### **CODES AND ZONING**

Three Building Permits, 2 Street Cut Permits, and 12 Sidewalk Permits were issued in the month of September.

### **REPORT OF THE MAYOR**

Mayor Martin reported the following: due to a scheduling conflict, the citation presentation as listed on the Agenda will be rescheduled. The Paxtang Art Show and Sale will be held October 20, 21, and 22 at the municipal building. The Paxtang Lions Club Halloween Parade will be held on Tuesday, October 24. Mayor Martin took this opportunity to express his gratitude to the Paxtang Lions Club for hosting this event. Trick or Treat will be held on Tuesday, October 31 from 6:00 p.m. to 8:00 p.m. Fire Prevention Week is underway. Mayor Martin thanked the Swatara Township Fire and Rescue along with the Red Cross for the recent *Sound the Alarm* event held in the Borough and Lenker Manor. A higher volume of traffic is to be expected on Derry Street due to the bridge project at Taylor Park, Swatara Township. Mayor Martin read a note from the Friends of Kline Library expressing their gratitude to the Borough for their ongoing efforts in publicizing their events and programs.

Councilman Wingert reminded all that in addition to the higher volume of traffic expected on Derry Street due to the I-83 Capital Beltway Project, to be aware of the influx of children that will out during the upcoming Trick or Treat night scheduled for Tuesday, October 31.

### **REPORT OF THE SOLICITOR**

No Report from Solicitor Bonn

### **REPORT OF THE ENGINEER**

#### **2023 SHADE TREE REMOVAL**

Engineer Smith reported he assisted Borough staff with processing the contract paperwork for the awarded bid for the 2023 Shade Tree Removal Project.

### **MUNICIPAL SEPARATE STORMWATER SEWER SYSTEM PROGRAM (MS-4)**

The final 2022-2023 MS4 Annual Report was submitted to the Department of Environmental Protection on September 27, 2023. A response from DEP is expected later this year.

### **REPORT OF COMMITTEES**

*Administration* – Vice-President Spackman will present the 2024 proposed budget at the November 8, Workshop meeting. A First Reading will take place at the November 21 Regular Business Meeting and a Second Reading will take place at the December 19 Regular Business Meeting.

*Highway* – No Report from Councilman Bower

*Property and Recreation* – Councilman Fillman will address a proposed change in language to rules relating to the waiver of the security deposit for residents seeking minimum use of the municipal gymnasium.

*Public Safety* – Councilman Wingert reminded all to be watchful at this time of year as elementary and secondary students are going to and from school while it is dark and suggested a reminder be placed on Borough social media. Councilman Wingert reminded all to be vigilant in regard to keeping their vehicles locked.

*Public Relations* – No Report from Councilwoman Britten

*Health and Sanitation* – No Report from Councilman Thomas

**PUBLIC COMMENT**

President Bloss opened the floor for anyone wishing to share comments.

**Linda Follett 3625 Brisban Street** asked for clarification with regard to the collection of yard waste from the City of Harrisburg. Discussion was held that the updated version has been posted to the Borough website. Information will be noted on the front door of the municipal building as well.

**PRESENTATION OF BILLS**

\*5) Vice-President Spackman made a motion that Council pay its just and lawful debts. Motion seconded by Councilwoman Britten. Motion carried.

**EXECUTIVE SESSION**

At 7:40 p.m. President Bloss announced that Council would be adjourning to an Executive Session to discuss matters of litigation. Members of Council, Borough Mayor, Borough Manager, and Borough Solicitor were invited to remain. Meeting would reconvene following the Executive Session.

Secretary Clark was relieved of duties for the remainder of the meeting

At 8:07 p.m. President Bloss reconvened the Regular Business Meeting stating matters of litigation were discussed.

**ADJOURNMENT**

\*6) Councilman Thomas made a motion to adjourn. Motion seconded by Vice-President Spackman. Motion carried. Meeting adjourned at 8:08 p.m.

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Secretary

- 1.Minutes September 19 Regular Business Meeting
- 2.Minutes October 3 Workshop Meeting
- 3.Treasurer's Report
- 4.Award Shade Tree **Trimming** – Snyders Tree Service
- 5.Presentation of Bills
- 6.Adjourn

