

**PAXTANG BOROUGH  
REGULAR BUSINESS MEETING  
3423 DERRY STREET  
SEPTEMBER 17, 2024**

President Bloss called to order the monthly meeting of the Paxtang Borough Council at 7:00 p.m. with the Pledge of Allegiance led by Mayor Nathan Martin.

**COUNCIL MEMBERS PRESENT**

|                               |                |
|-------------------------------|----------------|
| Council President             | Kathleen Bloss |
| Council Vice-President        | Eric Fillman   |
| Council President Pro-Tempore | Jack Thomas    |

Thomas Wingert  
Jennifer Britten  
Matthew Leonard

|       |               |
|-------|---------------|
| Mayor | Nathan Martin |
|-------|---------------|

**COUNCIL MEMBERS ABSENT**      Corbin Bower

**BOROUGH OFFICIALS**

|                         |                   |
|-------------------------|-------------------|
| Borough Manager         | Keldeen Stambaugh |
| Borough Solicitor       | Joshua Bonn       |
| Borough Engineer        | Jeremy Smith      |
| Borough EMA Coordinator | Robin Bloss       |

**PUBLIC COMMENT**

President Bloss stated since no members of the public were in attendance, it would not be necessary to present the protocol for voicing opinions on matters of public concerns and proceeded with this evening's meeting.

**MUNICIPAL SEPARATE STORMWATER SEWER SYSTEM PROGRAM (MS-4)**

President Bloss opened the floor for anyone wishing to share comments. Hearing none, President Bloss proceeded with this evening's meeting.

**MINUTES – AUGUST 20, 2024, GENERAL BUSINESS MEETING**

\*1) Vice-President Fillman made a motion to dispense with the reading of the Minutes from the August 20, 2024, General Business Meeting and to approve the same. Motion seconded by Councilman Thomas. Vice-President Fillman noted a typographical error was corrected administratively. After comment, motion carried.

**MINUTES – SEPTEMBER 3, 2024, WORKSHOP MEETING**

\*2) Vice-President Fillman made a motion to dispense with the reading of the Minutes from the September 3, 2024, Workshop Meeting and to approve the same. Motion seconded by Councilman Thomas. Manager Stambaugh noted the September 3, 2024, Workshop Minutes should include the following under report of a fire on Derry Street: “Arrival time was 5 minutes with the entire 42 plus individuals on site within 10 minutes”. After comment, motion carried.

**TREASURER’S REPORT**

|                        |                |
|------------------------|----------------|
| <b>GENERAL FUND</b>    | \$ 823,163.78  |
| <b>SEWER ACCOUNT</b>   | \$1,002,234.90 |
| <b>LIQUID FUELS</b>    | \$ 136,422.17  |
| <b>SOLID WASTE</b>     | \$ 153,836.90  |
| <b>CAPITAL RESERVE</b> | \$ 523,836.54  |

\*3) Vice-President Fillman made a motion to accept the Treasurer’s Report for the month ended August 31, 2024. Motion seconded by Councilman Thomas. Motion carried.

**PUBLIC SAFETY REPORT**

Swatara Township Lieutenant Dennis Krahlung expressed his gratitude to Officers Patrick Corkle and Rodney Zwigart, former officers of Paxtang Borough. Officers were being instrumental in assisting Swatara Township with contracted police services to Paxtang Borough since 2015. Officer Zwigart completed his final shift tonight and has presented documents announcing his retirement. Lieutenant Krahlung shared a rebroadcast radio sign off retirement announcement for Officer Zwigart as transmitted by Mr. Craig Powers with Dauphin County Dispatch.

President Bloss stated Officers Corkle and Zwigart made the transition to Swatara Township with the highest degree of professionalism which speaks highly of their work ethic.

Lieutenant Krahlung stated 69 calls for service were placed for Paxtang Borough in the month of August 2024. Three traffic warnings, 0 traffic citations, 1 non traffic citation, and 5 parking violations were carried out. With the closure of the 29<sup>th</sup> Street Bridge, PennDOT is monitoring the traffic light cycle on Derry Street and City Park Drive. Due to the pro active approach of having 2 officers assigned to and remaining in the “Paxtang Zone” there have been no issues regarding response time to Paxtang Borough.

President Bloss commented she is pleased with the forethought and plan for coverage with the temporary closure of the 29<sup>th</sup> Street Bridge and feels residents should be pleased by the action taken by Swatara Township.

**COMMUNITY SERVICE**

Various officers participated in or attended the following: K-9 demonstration at the Harrisburg Christian Performing Arts Center, WITF “Back to School” event, Shiloh Church of God’s Community Fair, Movie Night at Vanatta Park, Annual Labor Day Fireworks Celebration, Active Shooter Training to faculty of the Steelton-Highspire School District, and an Aggressive Driver Enforcement Detail.

### **DRUG DROP OFF BOX**

Borough residents are encouraged to drop off unused/expired medications at a drop off box located at the Swatara Township Municipal Building, 599 Eisenhower Boulevard.

### **CHILD PASSENGER SAFETY SEATS**

Two child passenger safety seats were installed by officers certified as car seat installation technicians.

### **MOTOR CARRIER SAFETY ASSISTANCE PROGRAM (MSCAP)**

The MSCAP commercial driver vehicle inspection program is ongoing with inspections of commercial motor vehicles.

### **UPCOMING EVENTS**

Halloween Walk-Thru at Vanetta Park - 4901-4999 S 50th St, Swatara Township Thursday, October 24, 2024

### **PAXTANG BOROUGH HALLOWEEN PARADE**

Swatara Township officers will be on site for the Paxtang Halloween parade on Tuesday, October 22, and Trick or Treat Night scheduled for Thursday, October 31.

Vice-President Fillman took this opportunity to thank Lieutenant Krahlung and fellow officers for their presence at the Paxtang Labor Day Community Picnic.

### **REPORT OF FIRE SERVICES**

Swatara Township Police Lieutenant Dennis Krahlung stated Swatara Fire-Rescue responded to 107 calls for service including 8 fires, 31 medical incidents, 8 hazardous conditions, 15 service calls, 17 good intent calls, and 26 false alarms. There were 2 calls for service in Paxtang Borough. Fifty-two active responders took part in 1,493 staffing hours and 180 training hours. With an average of 8.3 responders per incident, an average response time of 4 minutes and 51 seconds from dispatch to arrival was accomplished.

Fire and Rescue responded to 2 structure fires in multi-family dwellings. The National Weather Service confirmed an EFI tornado traveled through multiple municipalities on August 9. The Inclinator Warehouse at 601 Gibson Avenue, Swatara Township received major damage. Damage from fallen trees was observed throughout surrounding municipalities. Swatara Township Fire-Rescue, Emergency Management, Police, Fire Police, Codes, and Public Works joined forces in managing this weather related event.

Mutual Aid was provided 25 times and received 22 times. Swatara Fire-Rescue took part in a Swatara Township Movie Night at Vanetta Park, a pop up Bar B Q at Horner Park, served lunch and dinner to Dauphin County dispatch, attended the Shilo Church of God Community Fair, Paxtang Borough National Night Out, Swatara Middle School Back to School Night, and the Swatara Township's 225<sup>th</sup> Celebration.

## **REPORT OF THE MANAGER**

### **RAIN BARREL WORKSHOP WITH SWATARA TOWNSHIP**

Manager Stambaugh reported Paxtang will participate with Swatara Township at their municipal building, 599 Eisenhower Boulevard on Thursday, September 19 for a rain barrel workshop. Participants will learn about stormwater management in the home, water conservation, and how to install a rain barrel. A one per household rain barrel will be available at no charge to those signed up for the seminar.

### **PENNDOT MILLING PROJECT**

The PennDOT milling project has begun on a 2.5 mile safety improvement project on Derry Street in the City of Harrisburg, Paxtang Borough, and Swatara Township. Information is available on the Borough website – [paxtang.org](http://paxtang.org).

### **UGI- GAS UTILITY PROJECT**

An infrastructure improvement project involving gas mains will be take place on Derry Street and the intersection of Derry and Wilhelm Road

### **SEWER PROJECT – MR. REHAB SEWER SYSTEM REHABILITATION**

Manager Stambaugh is requesting approval of up to \$3,500.00 from the Sewer Fund to cover extra costs involved with cleaning and lining of the sewer system at various locations throughout the Borough. Project was previously approved by Council. To be addressed under New Business.

### **APPROVAL OF RESTORATION COMPANY – MUNICIPAL BUILDING**

The municipal building restoration project will be placed on hold in order to obtain a third bid and a review from Councilman Bower, Chairperson of the Property, Recreation, and Shade Tree Advisory Committee.

### **CODE AND ZONING REPORT**

Issued for the month of August were 2 Building permits, 1 Zoning permit, and 1 Sewer permit.

## **REPORT OF THE MAYOR**

Mayor Martin expressed his gratitude to the following: Swatara Township Fire and Police Departments for their participation at the Paxtang Borough Community Labor Day Picnic, Borough staff for their work involved in organizing the event on such short notice, Borough residents that were able to attend, Swatara Fire and Fire Police for their rapid response to a structure fire on Derry Street, and to Officer Rodney Zwigart on his retirement and years of service with Paxtang Borough and Swatara Township.

## **REPORT OF THE SOLICITOR**

No Report from Solicitor Bonn

## **REPORT OF THE ENGINEER**

### **2024 STREET PROJECT**

Engineer Smith reported that a walk through has been completed with the contractor. A substantial completion certificate has been issued and the application for payment has been processed.

### **MS-4 ANNUAL REPORT**

Preparation is underway for the July 1, 2023, to June 30, 2024, annual MS-4 report

### **PENNDOT ROUTE 83 CAPITAL BELTWAY PROJECT**

Engineer Smith gave an extensive verbal presentation along with the use of a flip chart outlining a projected time line for the project as well as information relating to the following: potential impacts to the existing Spring Creek sewer interceptors, ownership and operation of a relief interceptor installed in the 1990's by Lower Paxton Township, Susquehanna Township, and Swatara Township for additional capacity, the need for clarification regarding responsibility for the relief interceptor, possible financial responsibility involved, engaging the services of Rettew Associates or utilize PennDOT's consultants that are already designing the project, and to hold meetings with Lower Paxton Township, Penbrook Borough, Swatara Township, and Susquehanna Township with regard to clarification on maintenance.

President Bloss stated an informal consensus showed that Paxtang would not be managing the project but would refer to PennDOT.

Engineer Smith suggested contacting PennDOT for information that they have on record.

No formal action was required at this evening's meeting.

### **COMMITTEE REPORTS**

*Administration* – Vice-President Fillman reported a draft of the proposed 2025 Budget would be available in October, a First Reading to be announced in November, and a Second Reading to be held in December. Vice-President Fillman thanked Councilman Wingert for his cooperation in assisting with the duty of signing checks when he has a scheduling conflict. Gratitude was expressed to the Public Works Department for the fine job they did with street sweeping this past week.

*Highway and Stormwater* – No Report from Councilman Leonard

*Property, Recreation, and Shade Tree Advisory* – No Report due to the absence of Councilman Bower

Manager Stambaugh mentioned the Shade Tree Commission will hold a meeting on Wednesday, September 18 at 7:00 p.m. in Council Chambers. All are invited to attend this public meeting.

*Public Safety* – Councilman Wingert stated Officer Zwigart has been a very good friend to his family and wished him well on his retirement.

*Public Relations and Grants* – No Report from Councilwoman Britten

**Health, Sanitation, and Codes** – No Report from Councilman Thomas

**NEW BUSINESS**

**APPROVAL OF \$3,500.00 SEWER FUND MAINTENANCE AND CLEANING**

\*4) Councilman Thomas made a motion to approve up to \$3,500.00 from the Sewer Fund for maintenance and cleaning to be paid to Mr. Rehab Sewer System Rehabilitation. Motion seconded by Vice-President Fillman. Motion carried.

**APPROVAL OF RESTORATION COMPANY PROPOSAL – MUNICIPAL BUILDING**

Without objection from Council, this matter will be postponed until receipt of a third bid and a review by Councilman Bower, Chairperson of the Property, Recreation, and Shade Tree Advisory Committee

**REQUEST FOR 2025 EXEMPTION FOR SEPARATE TRASH COLLECTION**

\*5) Councilman Thomas made a motion that Council provide an exemption for separate trash collection for 3327 and 3401 Derry Street for the year 2025. Motion seconded by Vice-President Fillman. Vice-President Fillman noted the reason for the exemption is that the requestor utilizes a private commercial dumpster for trash. After clarification, motion carried.

**COMMUNICATIONS**

Secretary Clark read a communication from a Borough resident expressing their gratitude to Council for offering a Community Labor Day Picnic and that they had an extremely good time. Due to adverse weather conditions, the Memorial Day Community Picnic was rescheduled for Monday, September 2 at Saussaman Park.

**PUBLIC COMMENT**

President Bloss opened the floor for anyone wishing to share comments. Hearing none, President Bloss proceeded with this evening's meeting.

**PRESENTATION OF BILLS**

\*6) Vice-President Fillman made a motion that the Borough pay its just and lawful debts. Motion seconded by Councilman Thomas. Motion carried.

**EXECUTIVE SESSION**

At 7:54 p.m. President Bloss announced that Council would retire to an Executive Session to discuss matters of litigation. Members of Council, Borough Mayor, Borough Manager, and Borough Solicitor were invited to remain. Meeting to reconvene after the Executive Session.

**SECRETARY CLARK WAS RELIEVED OF HER DUTIES FOR THE REMAINDER OF THE MEETING**

At 8:12 p.m. President Bloss reconvened the Regular Business Meeting stating matters of litigation were discussed.

## **ADJOURNMENT**

\*7) Councilman Thomas made a motion to adjourn the September 17, 2024, Regular Business Meeting. Motion seconded by Vice-President Fillman. Motion carried. Meeting adjourned at 8:13 p.m.

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Secretary

- 1.Minutes – August 20, 2024, Regular Business Meeting
- 2.Minutes – September 3, 2024, Workshop Meeting
- 3.Treasurer’s Report – August 2024
- 4.Approval of up to \$3,500.00 from Sewer Fund – Pay Mr. Rehab
- 5.Exemption from Trash Fee
- 6.Pay Bills
7. Adjourn

