

**PAXTANG BOROUGH
Workshop Meeting
3423 Derry Street
October 6, 2020**

COUNCIL MEMBERS PRESENT

| | |
|-------------------------------|----------------------|
| Council President | Kathleen Bloss |
| Council Vice President | Christopher Spackman |
| Council President Pro-Tempore | Jack Thomas |

Joshua Eisner
Angel Gonzalez
David Gui

Mayor Sheilah Borne Fuller – Arrived 7:07 p.m.

Council Members Absent Thomas Wingert

BOROUGH OFFICIALS

| | |
|---------------------------|-----------------------------|
| Borough Manager | Keldeen Stambaugh |
| Borough Solicitor | J. Stephen Feinour – Absent |
| Borough Engineer | Jeremy Smith |
| Borough Deputy Fire Chief | Will Skinner |

AUDIENCE PARTICIPATION

President Bloss opened the floor for participants to voice concerns. Hearing none, President Bloss proceeded with the meeting.

REPORT OF THE DEPUTY FIRE CHIEF

Deputy Fire Chief Skinner reported that due to a change in domicile, John Tinari has resigned as Fire Chief. Deputy Fire Chief Skinner will fulfill the duties as Acting Fire Chief for the remainder of 2020. Councilman Gui expressed his gratitude to the Fire Department for making rounds during National Night Out on Tuesday, October 6.

REPORT OF COMMITTEES

Public Relations - No Report from Councilman Gonzalez

Health and Sanitation – Councilman Thomas said sealed bids for the new Solid Waste contract will be opened on Thursday, October 15 in Council Chambers.

Property and Recreation – No Report from Vice-President Spackman

Public Safety – No Report from Councilman Gui

Administration – Councilman Eisner provided Council with budget information from 2019 and 2020. Data on the revised and projected 2021 Budget was provided as well. While the 2020 budget was passed, which included the possibility of instituting a Stormwater Authority, no further action was taken to move forward with an Authority.

Mayor Borne Fuller entered at 7:07 p.m.

Councilman Eisner suggested Council revise the Budget to represent actual costs, reductions, and the Municipal Separate Storm Sewer System Program at the General Business Meeting on October 20, 2020. The projected Budget for 2021 has a \$90,000.00 shortfall. Discussion was held on possibly raising taxes and or revisiting the formation of a Stormwater Authority. A stormwater fee would be assessed on all Borough properties including those listed as non profit. Council discussed taking out a Capital Project loan for the Municipal Complex Improvement Project. A Municipal Share or Gaming Grant in the amount of \$150,000.00 has been submitted to Dauphin County. Discussions were held at the August 20, 2019 Regular Business Meeting, the August 18, 2020 Regular Business Meeting, and the September 1, 2020 Workshop Meeting. Council members were asked to review the proposed budget and report back to Manager Stambaugh with any suggestions. Councilman Eisner expressed his gratitude to Manager Stambaugh and Treasurer Beaver for their efforts put forth in preparing the proposed 2021 Budget.

REPORT OF THE MANAGER

FOOD TRUCK ORDINANCE

Manager Stambaugh said the proposed Food Truck Ordinance will be presented for Council's consideration at the October 20, 2020 Regular Business Meeting. Current ordinances relating to street parking and traffic flow is to be reviewed as well.

SIDEWALK INSPECTIONS

Letters have been sent to property owners by regular mail and Certified Mail with regard to the 2018-2019 Borough wide sidewalk inspection. Discussion was held regarding protocol due to the inability to find contractors during the COVID-19 pandemic, homeowners requesting extensions, and for properties that changed ownership in 2020. Properties purchased in 2020 would be offered a ten month window to have their sidewalks repaired. Manager Stambaugh asked if there was a specific Council member she could contact with regard to questions and concerns from property owners. President Bloss said Manager Stambaugh may contact the Chairman of the Highway Committee, Councilman Wingert.

LEAF COLLECTION

There would be no assistance from Dauphin County Work Release Program for the collection of leaves. Public Works employees will reach out to Penbrook Borough for use of their leaf collection equipment in exchange for an offer to assist Penbrook with future man power.

TREE TRIMMING

Once or twice a month the Public Works Department has been utilizing a bucket truck from Steelton Borough for tree trimming and other duties. While Steelton Borough has not charged for use of this equipment, it was suggested to offer a compensation of \$100.00 per use. Public Works use equipment from Steelton for cleaning inlets as well. Vice-President Spackman said \$100.00 per use sounds reasonable and to budget \$2,400.00 for this expense. Used bucket trucks are at an estimated cost of \$15,000.00. To be considered at a later date.

REPORT OF THE MAYOR

No Report from Mayor Borne Fuller

HALLOWEEN TRICK OR TREAT NIGHT

Manager Stambaugh said one employee from Public Works will be available to work the evening of Trick or Treat scheduled for Saturday, October 31. Participation is optional for Borough residents.

EXECUTIVE SESSION

At 7:32 p.m. President Bloss announced that Council would retire to Executive Session to discuss matters of personnel. Manager Stambaugh and Mayor Borne Fuller were invited to attend. Meeting would reconvene after the Executive Session. Secretary Clark was excused for the remainder of the meeting.

AUDIENCE PARTICIPATION

President Bloss opened the floor for participants to voice concerns. Hearing none, President Bloss proceeded with the Meeting.

Deputy Fire Chief Skinner asked if Council was in receipt of his report. Manager Stambaugh said Council was in receipt in the report and moving forward would only need to present the report for the Regular Business meetings. The quarterly report of Deputy Fire Chief Skinner would be shared at the Regular Business Meeting on October 20, 2020.

At 7:38 p.m. President Bloss announced that Council had reconvened from their Executive Session where matters of personnel were discussed.

*1) Councilman Thomas made a motion authorizing the Borough Manager to change plans and health care provider for Borough employees. Motioned seconded by Councilman Gui. Councilman Eisner abstained due to a conflict of interest. Motion carried.

HALLOWEEN – TRICK OR TREAT

Mayor Borne Fuller inquired if the Fire Department would be supplying lights at crosswalks during Trick or Treat. Councilman Gui will contact the Fire Department and report back to Mayor Borne Fuller.

ADJOURNMENT

Councilman Thomas made a motion to adjourn the Workshop Meeting. Motion seconded by Vice-President Spackman. Motion carried. At 7:45 meeting adjourned.

Secretary

1.Change Insurance carrier – Employee Health Insurance

