

**PAXTANG BOROUGH  
REGULAR BUSINESS MEETING  
3423 DERRY STREET  
JULY 20, 2021**

President Bloss called to order the monthly meeting of the Paxtang Borough Council at 7:00 p.m. with the Pledge of Allegiance led by Mayor Borne Fuller.

**COUNCIL MEMBERS PRESENT**

Council President	Kathleen Bloss
Council Vice President	Christopher Spackman
Council President Pro-Tempore	Jack Thomas – <b>Absent</b>
Mayor	Sheilah Borne Fuller

Joshua Eisner  
David Gui  
Nathan Martin  
Thomas Wingert

**BOROUGH OFFICIALS**

Borough Manager	Keldeen Stambaugh
Borough Solicitor	Joshua Bonn attending for Solicitor J. Stephen Feinour
Borough Engineer	Jeremy Smith
Borough Fire Chief	Will Skinner – <b>Absent</b>

**AUDIENCE PARTICIPATION**

**Mr. Andrew Stienstra of 120 Park Terrace** shared concerns with vehicles traveling more than the posted speed limit at or near the pedestrian crosswalk on Park Terrace leading to the Greenbelt. Mr. Stienstra suggested the installation of speed bumps, a stop sign installed at the intersection of Greenwood Street and Park Terrace, and or increased police patrol. Swatara Township Police Chief Darrell Ryder will meet with Mr. Stienstra at the conclusion of the meeting to discuss possible solutions. Members of Council expressed their gratitude to Mr. Stienstra for attending the meeting, for sharing his concerns, and for offering potential solutions.

**MUNICIPAL SEPARATE STORMWATER SEWER SYSTEM PROGRAM (MS-4)**

President Bloss asked if anyone had questions or concerns regarding the MS-4 Program. Hearing none, President Bloss proceeded with the meeting.

**MINUTES – JUNE 15, 2021, REGULAR BUSINESS MEETING**

\*1) Vice-President Spackman made a motion to dispense with the reading of the Minutes from the June 15, 2021, Regular Business Meeting and to approve the same. Motion seconded by Councilman Gui. Motion carried.

**MINUTES – JULY 6, 2021, WORKSHOP MEETING**

\*2) Councilman Martin made a motion to dispense with the reading of the Minutes from the July 6, 2021, Workshop Meeting and to approve the same. Motion seconded by Councilman Gui. Motion carried.

**REPORT OF THE TREASURER**

Secretary Clark read the Treasurer’s Report for the month ending June 30, 2021, as follows:

<b>GENERAL FUND</b>	\$737,452.74
<b>SEWER FUND</b>	\$809,834.42
<b>LIQUID FUELS</b>	\$107,196.70
<b>SOLID WASTE</b>	\$164,492.71
<b>CAPITAL RESERVE</b>	\$425,481.38

\*3) Councilman Eisner made a motion to accept the Treasurer's Report for the month ending June 30, 2021. Motion seconded by Councilman Wingert. Motion carried.

**REPORT OF THE POLICE**

Swatara Township Police Chief Darrell Ryder introduced Tattoo, the newest member of the Swatara Township Police canine program. Tattoo will be utilized as a therapy dog and will provide aid to a multitude of individuals as well as government and non-profit organizations who address the effect of trauma and mental health. Tattoo is partnered with Officer Ben Stewart. Chief Ryder stated 108 calls for service were placed for Paxtang Borough for the month of June. Twelve traffic citations, 6 motor vehicle warnings, 1 non traffic criminal citation, 34 parking violations, 2 foot patrols, and 2 bicycle patrols were carried out.

**COMMUNITY SERVICE**

Various members of the Swatara Township Police Department took part in the following community service events: ice cream social at the Rutherford Park Townhomes, Lawnton Elementary Fifth Grade Graduation Party, Harrisburg Tour De Belt bicycle event, Lawnton Legion annual Chili Cook Off, Chambers Hill United Methodist's annual Community Fair, and a safety fair for the Nepalese Community. "Nellie" the Department's utility task vehicle has been patrolling the Capital Area Greenbelt, a drug drop off box is available in the lobby of the Swatara Township Municipal building located at 599 Eisenhower Boulevard for Borough residents to dispose of expired and or unused prescription medications, and 2 child vehicle safety seats were installed in the month of June.

**MOTOR CARRIER SAFETY ASSISTANCE PROGRAM (MCSAP)**

The MCSAP commercial driver vehicle inspection program is ongoing with inspections of commercial vehicles.

**YOUTH POLICE ACADEMY**

This year's program saw the graduation of 24 cadettes. Topics of discussion included patrol duties, forensics, canine units, traffic enforcement, and interviewing for a career in law enforcement.

**COFFEE WITH A COP**

Coffee With A Cop will be held on Thursday, July 15, 2021, at the Swatara Township Municipal building. Coffee With A Cop is a community outreach event where residents can meet with officers to discuss public safety concerns.

Councilman Wingert took this opportunity to thank Chief Ryder and the Department for their efforts in successfully identifying individuals involved in the illegal use of All-Terrain Vehicles on Borough streets.

**REPORT OF THE FIRE CHIEF**

President Bloss informed Council that Fire Chief Will Skinner has returned from his assignment with the Pennsylvania Task Force. Chief Skinner was in Miami, Florida assisting with the Surfside, Florida condo collapse of June 24, 2021. President Bloss read the report from Chief Skinner as follows: 36 calls for service were placed with 11 being in the Borough. The Rescue answered 18 calls, Engine 13, Utility 0, Officer In Charge 1, and Fire Police 7. Five unanswered calls were due to no driver. Trainings consisted of Hazmat Decontamination, and E-Tools, (electronic equipment utilized to access technical data). No trainings were held by Fire Police.

**REPORT OF THE MANAGER**

Manager Stambaugh is in receipt of the Department of Environmental Protection (DEP) Municipal Recycling Grant Agreement for the purchase of a leaf collection box. Approximate amount of the grant is \$70,000.00. Payment would be made through the Solid Waste Fund with reimbursement back to the fund from allocations from the DEP grant. Council made a request that they be informed of the exact amount of the grant.

**QUOTES – SHADE TREE TRIM AND REMOVAL**

Quotes have been received from tree service vendors for trimming and removal of Shade Trees. Quotes will be under review.

**REPORT OF CODES**

Three Zoning, 0 Building, 0 Sewer, 0 Street Cuts, and 0 Sidewalks were issued in the month of June.

**REPORT OF THE MAYOR**

No Report from Mayor Borne Fuller

**REPORT OF THE SOLICITOR**

No Report from Solicitor Bonn

**REPORT OF THE ENGINEER**

Engineer Smith met with Borough staff regarding submission of MS-4 activities for the reporting period ending June 30, 2021.

**ROAD PROJECT FOR 2021**

Engineer Smith recommended not putting to bid road projects for 2021 due to current hardships in securing contractors and supplies. Engineer Smith suggested planning and placing for bid in the winter of 2021, accept a bid in March or April of 2022, and have work commence in the summer of 2022.

**REPORT OF COMMITTEES**

*Administration* – No Report from Councilman Eisner

*Highway* – Councilman Wingert referred to a traffic study conducted at the intersection of Derry Street and Wilhelm Road regarding vehicular speed and accident history. Based on the recommendation from the officer that performed the study, there will be no changes made at this time.

*Property and Recreation*

Vice-President Spackman will address the use of the municipal gymnasium by the Paxtang Art Association under New Business. Vice-President Spackman acknowledged a letter from the Friends of Kline Library thanking Council for gratis use of the municipal gymnasium for their fall book sale. Members have decided not to follow through with a fall book sale at the municipal building. The association will conduct small scale book sales during the months of September, October, and December at the Friends of Kline Library located at 530 South 29<sup>th</sup> Street, Harrisburg.

*Public Safety* – No Report from Councilman Gui

*Public Relations* – Councilman Martin said the newsletter, The Paxtang Post, should be scheduled for delivery shortly. The Paxtang Community Wide Yard Sale will be held on Saturday, September 11. Permit and permit fee will be waived for that day. National Night Out will be held on Tuesday, August 3.

*Health and Sanitation* – No report due to the absence of Councilman Thomas

**NEW BUSINESS**

**ROAD CLOSURES FOR NATIONAL NIGHT OUT**

\*4) Councilman Martin made a motion to approve the request to close Brisban Street between Oak Street and Wilhelm Road and to close Montour Street between Kelso Street and North Elm Street on August 3, 2021, for National Night Out between the hours of 5:00 p.m. and 9:00 p.m. Motion seconded by Vice-President Spackman. Motion carried.

**USE OF THE MUNICIPAL GYMNASIUM – PAXTANG ART ASSOCIATION**

\*5) Vice-President Spackman made a motion to grant the Paxtang Art Association gratis use of the municipal gymnasium on November 4,5,6, and 7 for their Fall Art Show. Motion seconded by Councilman Gui. Motion carried.

**TRICK OR TREAT OCTOBER 28, 2021**

\*6) Councilman Martin made a motion designating Thursday, October 28, 2021, as Trick or Treat. Motion seconded by Councilman Wingert. Motion carried.

**HALLOWEEN PARADE AND SPECIAL EVENT PERMIT TO PENNDOT**

\*7) Councilman Martin made a motion designating Tuesday, October 26, 2021, for the Paxtang Lions Club Halloween Parade and submission of a Special Event Permit to PennDOT for the road closure of Derry Street. Motion seconded by Councilman Gui. Motion carried.

**PURCHASE OF LEAF COLLECTION BOX – DEP RECYCLING GRANT**

\*8) Councilman Wingert made a motion to purchase the leaf collection box through the DEP Recycling Grant to be paid from and reimbursed to the Solid Waste Fund in an amount not to exceed \$70,000.00. Motion seconded by Councilman Eisner. After much discussion on mandates, rules, regulations, implementation, execution, and the request for the exact amount of the grant, motion carried 5 Aye 1 Nay.

President Bloss requested a Roll Call Vote

Councilman Eisner	Aye	President Bloss	Aye
Councilman Gui	Aye	Councilman Wingert	Aye
Vice-President Spackman	Nay	Councilman Martin	Aye

**TRAFFIC STUDY – BRISBAN STREET AND 29<sup>TH</sup> STREET**

\*9) Councilman Wingert made a motion to have a traffic study conducted by the Swatara Township Police Department at the intersection of 29<sup>th</sup> Street and Brisban Street for line-of-sight issues. Motion seconded by Councilman Martin. Motion carried.

**OLD BUSINESS**

No Business was brought forth

**COMMUNICATIONS**

No Communications were brought forth

**AUDIENCE PARTICIPATION**

**Mr. Andrew Stienstra of 120 Park Terrace** said a tree in front of his residence was marked with pink paint and asked what the color signified. Manager Stambaugh will contact Mr. Stienstra upon verification from the Shade Tree Commission.

**PRESENTATION OF BILLS**

\*10) Vice-President Spackman made a motion that Council pay its just and lawful debts. Motion seconded by Councilman Gui. Motion carried.

**EXECUTIVE SESSION**

At 8:00 p.m. President Bloss announced that Council would retire to an Executive Session to discuss matters of personnel, and to seek advice from the Borough Solicitor. Meeting to reconvene upon return from the Executive Session. Secretary Clark was excused for the remainder of the meeting.

President Bloss reconvened the Regular Business Meeting at 8:23 p.m. stating matters of personnel and advice from Legal Counsel were discussed.

**ADJOURNMENT**

\*11) Vice-President Spackman made a motion to adjourn the Regular Business Meeting. Motion seconded by Councilman Wingert. Meeting adjourned at 8:24 p.m.

---

Secretary

- 1.Minutes – June 15 – Regular Business Meeting
- 2.Minutes – July 6 – Workshop Meeting
- 3.Treasurer’s Report
- 4.Road Closures – National Night Out
- 5.Use of Gym – Paxtang Art Association
- 6.Trick or Treat
- 7.Halloween Parade
- 8.Purchase Leaf Box 5 Aye 1 Nay
- 9.Traffic Study – Brisban and 29<sup>th</sup> Streets
- 10.Pay Bills
- 11.Adjourn