

PAXTANG BOROUGH
Regular Business Meeting
3423 Derry Street
January 19, 2021

President Bloss called to order the monthly meeting of the Paxtang Borough Council at 7:00 p.m. with the Pledge of Allegiance led by Mayor Borne Fuller. Due to the COVID-19 Pandemic, guidelines set by the Center for Disease Controls for social distancing and wearing of masks were being observed.

COUNCIL MEMBERS PRESENT

Council President	Kathleen Bloss
Council Vice President	Christopher Spackman
Council President Pro Tempore	Jack Thomas

Joshua Eisner
David Gui
Thomas Wingert

Mayor	Sheilah Borne Fuller
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COUNCIL MEMBERS ABSENT

Angel Gonzalez

BOROUGH OFFICIALS

Borough Manager	Keldeen Stambaugh
Borough Solicitor	J. Stephen Feinour
Fire Chief	Will Skinner – Absent
Borough Engineer	Jeremy Smith

AUDIENCE PARTICIPATION

Jack Thomas, 112 North 32nd Street, Councilman, and Chairman of the Paxtang Lions Pancake Breakfast, requested use of the municipal gymnasium for the Lions Club annual Pancake Breakfast event on Saturday, February 13, 2021. Due to the current COVID-19 Pandemic, this would be a carry out only event, no dine in services would be offered, and guidelines set by the Center for Disease Controls would be followed.

MUNICIPAL SEPARATE STORMWATER SEWER SYSTEM PROGRAM (MS-4)

President Bloss asked if anyone had questions or concerns with regard to the MS-4 Program. Hearing none, President Bloss proceeded with the meeting.

MINUTES – DECEMBER 15, 2021 GENERAL BUSINESS MEETING

*1) Vice-President Spackman made a motion to dispense with the reading of the December 15, 2020 Regular Business Meeting and to approve the same with a correction to Resolution 2020-09. Motion seconded by Councilman Thomas. Motion carried.

MINUTES – JANUARY 5, 2021 – WORKSHOP MEETING

*2) Councilman Thomas made a motion to dispense with the reading of the January 5, 2021 Workshop Meeting and to approve the same. Motion seconded by Councilman Gui. Motion carried.

TREASURER'S REPORT

GENERAL FUND	\$222,549.35
SEWER FUND	\$687,460.30
LIQUID FUELS	\$ 60,115.03
SOLID WASTE	\$ 20,739.07
CAPITAL RESERVE	\$378,833.32

*3) Councilman Gui made a motion to approve the Treasurer's Report for the month ended December 31, 2020. Motion seconded by Councilman Eisner. Vice-President Spackman stated the General Fund balance was \$222,000.00 at the end of 2020. Councilman Eisner commented this was partly due to an increase in gains from certain revenues and the dedication of those involved with the Budget. Motion carried.

REPORT OF THE POLICE

Swatara Township Lieutenant Dennis Krahlung reported 73 calls for service were placed for Paxtang Borough for the month of December 2021. Six traffic citations, 6 motor vehicle code warnings, 2 non traffic criminal citations, and 5 parking violations were issued for December. Officers conducted 2 foot patrols in the Borough as well.

COMMUNITY SERVICE

HOLIDAY DRIVE THRU

Swatara Township officers, members of the highway department, fire department, Commissioner Connolly, McGruff the Crime Dog, and Santa Claus participated in a Holiday Drive Thru at the Rainbow Hills Swim Club located at 4095 Swatara Drive in Swatara Township. Goodie bags were distributed to children and families were encouraged to drive by the display of Christmas lights at the municipal building.

TEACHING, EDUCATING, AND MENTORING PROGRAM – T.E.A.M.

The T.E.A.M. Program is a program where officers visit schools and present students with various lessons pertaining to their safety. No lessons were taught as students are on a modified schedule due to the COVID-19 Pandemic.

MOTOR CARRIER SAFETY ASSISTANCE PROGRAM (MCSAP)

The MCSAP commercial driver-vehicle inspection program is ongoing with inspections of commercial vehicles.

CITIZENS POLICE ACADEMY

The Swatara Township Police Department will be hosting a Citizens Police Academy for residents and non-residents. The program gives citizens a look at different aspects of policing from officers in their specific field, as well as incorporating various field trips to criminal justice facilities within Dauphin County.

CANINE REPORT

A donation from the Harrisburg Mall was presented to Corporal Bloss and his canine partner TJ. The donation will be used for the Swatara Township's Canine Unit. Canine usages for December included vehicular searches, commercial/residential building searches, 2 suspect tracks, 2 apprehensions with no force, and 1 apprehension with force. This is an over all report of canine usages and may or may not have been carried out in Paxtang Borough.

Mayor Borne Fuller inquired if Swatara Township's Police Department has received any guidance with regard to COVID-19 vaccinations. Lieutenant Krahlung stated they were contacted by the University of Pittsburgh Medical Center (UMPC). Officers interested in receiving the vaccine will be contacted by UPMC to set up an appointment to have the vaccine administered.

REPORT OF THE FIRE CHIEF

Due to the absence of Fire Chief Will Skinner, a report will be furnished to Council Members as soon as the report is made available.

REPORT OF THE MANAGER

PASSING OF PENNSYLVANIA STATE SENATOR – DAVID ARNOLD

Manager Stambaugh advised Council on the recent passing of Pennsylvania State Senator David Arnold who served the 48th District which encompasses Paxtang Borough. Manager Stambaugh asked members of Council keep the family of Senator Arnold in their thoughts and prayers.

AUTOMATED CALL SYSTEM

Manager Stambaugh is working with the Borough Information Technician (IT) to form an in house emergency/information alert automated call system.

HIT AND RUN INCIDENT – PAXTANG AVENUE AND DERRY STREET

Borough property was damaged due to a recent accident at the intersection of Derry Street and Paxtang Avenue. With information obtained from the Swatara Township police, Manager Stambaugh will be able to follow up with the driver's insurance carrier.

BOROUGH ENGINEER CONTRACT AGREEMENT – RETTEW ASSOCIATES

With no objections from Council, Manager Stambaugh will sign the Consulting Engineering/Planning Services Contract for 2021 to continue with RETTEW Associates of 5031 Richard Lane Mechanicsburg, PA as Borough Engineer for 2021.

ACHIEVEMENT AWARDS

Secretary Faye Clark and Borough Treasurer E. Denny Beaver were recipients of the Cecil K. Leberknight Award through the Pennsylvania State Association of Boroughs in recognition of ten or more years of service to the Borough. Mr. Beaver has served many years on numerous committees, commissions, Borough Council, and now services as Borough Treasurer.

PENNSYLVANIA STATE ASSOCIATION OF BOROUGHES – COMMUNICATION AWARDS

Paxtang has received two Honoree awards in the Borough News Communications Contest in the under 2,500 population category for the Borough website, www.paxtang.org and for the Borough newsletter, The Paxtang Post.

MURAL PRINT FROM THE PAXTANG ELEMENTARY PARENT-TEACHER ASSOCIATION (PTA)

A print of a mural painted by Carrie Kingsbury was presented to Council. The full depiction is painted on the lobby wall of the Paxtang Elementary School. The print was framed by Robert Burton, owner of the Harrisburg Framing and Sea Gallery located at 3430 Derry Street, and will be displayed in Council Chambers.

DAUPHIN LEBANON COUNTY BOROUGHES ASSOCIATION MEETING

The Dauphin Lebanon County Boroughs Association will meet on Monday, January 25, 2021. Due to the COVID-19 Pandemic, the meeting will be conducted through the telecommunication services of "Zoom".

REPORT OF CODES AND ZONING

Two Building permits, 3 Zoning permits, and 3 Sidewalk permits were submitted for December 2020. Secretary Clark reported 46 sidewalks in need of repairs, 32 property owners had work completed but are in need of submitting a building permit application and fee. Permit applications are being received at the Borough office, but at a slow rate.

REPORT OF THE MAYOR

No Report from Mayor Borne Fuller

REPORT OF THE SOLICITOR

No Report from Solicitor Feinour

REPORT OF THE ENGINEER

PENNDOT SR 0083-079 IMPROVEMENT PROJECT – EISENHOWER INTERCHANGE

Engineer Smith attended a meeting conducted by PennDOT regarding an overview of underground utilities. The project will involve the years 2023 through to and including 2034. Project may have an impact on Borough sewer lines along I-83 or at the Spring Creek bridge tentatively to commence in 2030. This project is a separate project from the PennDOT Interstate 83 Sidewalk Agreement that has been discussed at previous Borough meetings.

REPORT OF COMMITTEES

Administration – No Report from Councilman Eisner

Highway – Councilman Wingert will report under Old Business.

Property and Recreation – Vice-President Spackman stated that while use of the gymnasium is closed to organizations, he was open to allowing the Paxtang Lions use of the gym for their Pancake breakfast on Saturday, February 13, suggested a fee for cleaning after the event, and would entertain comments from Council.

It was the general consensus of Council to offer the gym to the Lions Club for their Pancake Breakfast. COVID-19 Pandemic guidelines as set by the State need to be adhered to and a nominal fee for having Borough employees sanitize and disinfect the facility after the event will be required. To be addressed under New Business.

Public Safety – Councilman Gui presented the following elected/appointed officers for the Paxtang Fire Company for 2021:

President	Thomas Leach
Vice-President	Rebecca Frankenfield
Secretary	Cheryl Zwigart
Membership Secretary	Dan Scheaffer
Treasurer	Joe Kilpatrick
Crabfest Treasurer	Linda Follett
Trustee	Todd Zwigart, Greg Moyer, Sabrina Schaeffer
Fire Chief	Will Skinner
Captain	Matt Lemmon
Lieutenant	Travis Frankenfield

Public Relations – Due to the absence of Councilman Gonzalez, President Bloss acknowledged her gratitude to Vice-President Spackman and everyone who devoted their time and effort to the Borough newsletter, the Paxtang Post and to the Borough website of www.paxtang.org.

Health and Sanitation – No Report from Councilman Thomas

NEW BUSINESS

APPOINTMENT OF ROBERT IHLEIN – FLOODPLAIN MANAGER

According to the Borough Floodplain Ordinance, the Floodplain Manager and Codes Enforcement Officer shall be one in the same. Manager Stambaugh held this position until Mr. Robert Ihlein, Borough Codes and Zoning Officer was able to do so. Manager Stambaugh will now step down from this position.

*4) Councilman Thomas made a motion to appoint Mr. Robert Ihlein as Floodplain Manager. Motion seconded by Vice-President Spackman. Motion carried.

RESOLUTION 2021-01 – DAUPHIN COUNTY EMERGENCY OPERATIONS PLAN

President Bloss presented for Council's consideration, **Resolution 2021-01** A Resolution of the Borough of Paxtang Adopting the Dauphin County Emergency Operations Plan.

*5) Councilman Gui made a motion to adopt **Resolution 2021-01**. Motion seconded by Councilman Wingert. Motion carried.

RESOLUTION 2021-02 COMCAST FRANCHISE AGREEMENT

President Bloss presented for Council's consideration **Resolution 2021-02** A Cable Franchise Agreement where Comcast of Southeast Pennsylvania, LLC has requested the Borough of Paxtang renew Comcast's franchise to maintain, construct, and operate its Cable System throughout the Borough. Solicitor Feinour summarized changes in the Agreement as set by Federal Law.

*6) Councilman Wingert made a motion to adopt **Resolution No. 2021-02**, A Resolution of the Borough of Paxtang authorizing execution of a cable franchise agreement between the Borough and Comcast of Southeast PA, LLC. Motion seconded by Councilman Thomas. Motion carried.

RESOLUTION 2021-03 VERIZON FRANCHISE AGREEMENT

President Bloss presented for Council's consideration **Resolution 2021-03** A Cable Franchise Agreement where Verizon Pennsylvania LLC has requested the Borough of Paxtang renew Verizon's franchise to maintain, construct, and operate its Cable System throughout the Borough. Solicitor Feinour summarized changes in the Agreement as set by Federal Law.

*7) Vice-President Spackman made a motion to adopt **Resolution No. 2021-03**, A Resolution of the Borough of Paxtang authorizing execution of a cable franchise agreement between the Borough and Verizon Pennsylvania LLC. Motion seconded by Councilman Thomas. Motion carried.

USE OF MUNICIPAL GYMNASIUM – LIONS CLUB PANCAKE BREAKFAST

*8) Vice-President Spackman made a motion that Council grant a one time use of the Borough gymnasium to the Paxtang Lions Club for their Saturday, February 13 Pancake Breakfast and to be charged a \$50.00 to cover cleaning of the facilities. Motion seconded by Councilman Gui. Motion carried. Councilman Thomas abstained from the vote due to a conflict of interest as the Chairman of the Paxtang Lions Breakfast Committee.

OLD BUSINESS

AMENDMENT TO THE VEHICLES AND TRAFFIC ORDINANCE NO 679

*9) Councilman Wingert made a motion that Council accept Ordinance Revision Draft of Chapter 400. Motion seconded by Vice-President Spackman. Councilman Wingert expressed his gratitude to everyone involved in this revision, the Borough Manager, Borough employees, and Swatara Township Police Department. Motion carried.

TAX COLLECTOR COMPENSATION ORDINANCE NO. 680

President Bloss presented for Council's consideration **Ordinance No. 680**, An Ordinance of the Borough of Paxtang Amending Chapter 45, Article II, Section 45-4 Tax Collector's Compensation of the Code of the Borough of Paxtang.

*10) Councilman Eisner made a motion to adopt **Ordinance No. 680**. Motion seconded by Councilman Eisner. Motion carried. Ordinance to become effective on **January 1, 2022**.

ENGINEER CONTRACT

*11) Councilman Thomas made a motion to accept the Agreement for Professional Services for RETTEW Associates with a retainer fee to remain at \$156.00 per meeting, and with all other work to be performed on a time and expense basis as outlined in their 2021 Rate Schedule. Motion seconded by Councilman Gui. Motion carried.

COMMUNICATIONS

Secretary Clark read for Council a thank you note from Mrs. William S. Miller III and daughter expressing their gratitude to Council for the planter and to all that were able to attend the recent visitation for former Mayor, William S. Miller III who passed away on January 14, 2020.

AUDIENCE PARTICIPATION

Mr. Eric Fillman, 605 South 29th Street stated what a great experience to was this evening to watch one's Government in action. Mr. Fillman commented on a job well done by Ms. Rene Romberger, as Judge of Elections during the November 2020 Presidential Election. Mr. Fillman had the opportunity not only to volunteer during the event, but was also witness to a very efficiently run operation and requested that Council pass along his congratulations to Ms. Romberger and all the volunteers involved.

PRESENTATION OF THE BILLS

*12) Vice-President Spackman made a motion that Council pay its just and lawful debt. Motion seconded by Councilman Gui. Motion carried.

ADJOURNMENT

*13) Councilman Thomas made a motion to adjourn. Motion seconded by Vice-President Spackman. Motion carried.

Meeting adjourned at 7:53 p.m.

Secretary

- 1.Minutes December 15 Regular Business Meeting
- 2.Minutes January 5 Workshop Meeting
- 3.Treasurer's Report
- 4.Floodplain Manager – Robert Ihlein
- 5.**Resolution 2021-01** Dauphin County Emergency Plan
- 6.**Resolution 2021-02** Comcast Franchise
- 7.**Resolution 2021 -03** Verizon Franchise
- 8.Uses of Gym – Paxtang Lions Pancake Breakfast
- 9.Amend Vehicles and Traffic **Ordinance 679**
- 10.Tax Collector Compensation – **Ordinance 680**
- 11.Engineer Contract – RETTEW Associates
- 12.Pay Bills
13. Adjourn