

**PAXTANG BOROUGH
Workshop Meeting
3423 Derry Street
November 8, 2023**

COUNCIL MEMBERS PRESENT

Council President	Kathleen Bloss
Council Vice-President	Christopher Spackman
Council President Pro-Tempore	Jack Thomas

Jennifer Britten
Corbin Bower
Eric Fillman

Mayor	Nathan Martin
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COUNCIL MEMBERS ABSENT Thomas Wingert

BOROUGH OFFICIALS

Borough Manager	Keldeen Stambaugh
Borough Solicitor	Joshua Bonn
Borough EMA Director	Robin Bloss

President Bloss called to order the November 8, 2023, Workshop meeting at 7:00 p.m. Meeting was held on Wednesday, November 8 as opposed to holding the meeting on Election Day, Tuesday, November 7.

President Bloss presented an opportunity for residents and taxpayers to voice their opinions on matters of public concern. Borough Council would listen to speakers and should not interrupt or engage speakers in debate. Public comment is not a question and answer session. Questions raised will be referred to the appropriate committee or to the Borough Manager. Three minutes per speaker for general public comment would be allotted. Comments would begin with Paxtang Borough residents, business, or property owners and then proceed with comments from other individuals.

PUBLIC COMMENT

President Bloss opened the floor for anyone wishing to share comments. Hearing none, President Bloss proceeded with the meeting.

Councilman Fillman announced that Councilman elect Matthew Leonard was in attendance and observing tonight's meeting in a non-official capacity.

RECOGNITION – EAGLE SCOUT GREGORY PITZNER

President Bloss announced that Borough resident, Gregory Pitzner and his Father, Mr. Alex Pitzner, have been invited to this evening's meeting. Gregory was commended for organizing and overseeing his Eagle Scout project that of the installation of a Gaga Pit recreational area at Saussaman Park. Councilman Fillman presented Gregory with a framed canvas print depicting those who assisted with the project along with words of encouragement and gratitude. Mayor Martin read a Mayor's Citation to Gregory in recognition of his outstanding contribution to Saussaman Park and complimented him on his exceptional contribution to the community of Paxtang through the creation of a Gaga Pit.

President Bloss commended Gregory for his dedication to take on such a project that will provide enjoyment for the community.

Vice-President Spackman stated as an Eagle Scout, he also contributed to a project in the Borough and congratulated Gregory for a job well done.

REPORT OF THE MAYOR

Mayor Martin thanked Mr. Alex Pitzner for attending the meeting. Mayor Martin expressed his gratitude to everyone that handed out copious amounts of candy during the Paxtang Lions Club Halloween Parade and Trick or Treat Night. Mayor Martin announced that the Paxtang Lions Club Tree lighting ceremony will be held on Sunday, December 3 in front of the municipal building.

REPORT OF COMMITTEES

Administration – Vice-President Spackman will provide an overview of the proposed 2024 Budget later this evening.

Health and Sanitation – No Report from Councilman Thomas

Highway – No Report from Councilman Bower

Property and Recreation – Councilman Fillman thanked Borough staff for their research with regard to the installation of the rapid flashing beacon system for the pedestrian crosswalk in front of the municipal building.

Public Relations – Councilwoman Britten reported that the fourth quarter newsletter will be out for mailing shortly.

Public Safety – No Report from Councilman Wingert due to his absence

REPORT OF THE SOLICITOR

No Report from Solicitor Bonn

Administration - Vice-President Spackman presented an overview of the proposed Budget for 2024. Potential projected Revenue is \$1,353,340.00 and potential projected Expenses are \$1,344,305.00 leaving a likely projected net income of \$9,035.00. First Reading of the Budget will take place at the November 21, 2023, Regular Business Meeting with the Second and Final Reading scheduled for the December 19, 2023, Regular Business Meeting. Vice-President Spackman stated based on proposed Revenue and Expenses, he is not asking, proposing, or suggesting any increase in taxes or fees.

REPORT OF THE MANAGER

Manager Stambaugh stated that Vice-President Spackman provided a preliminary draft of the 2024 Budget. The First Reading will take place on November 21, 2023, will be advertised and available for public inspection, and then presented for Council's consideration at the December 19, 2023, Regular Business Meeting. Sentiments of gratitude and appreciation were offered to the Borough Manager, Borough Treasurer, Chair of the Administration Committee, and Borough Staff for their time and effort put forth on the proposed budget.

BOROUGH WIDE SIDEWALK INSPECTION

Secretary Clark presented an overview of the Borough wide sidewalk inspection stating the first mailing of non-compliance letters were sent out in June of 2023. Initial notification for non-compliance was 174. As of November 1, 2023, 63 permits have been submitted. A second mailing for non-compliance will be sent out on Thursday, November 9, 2023.

INSURANCE RENEWAL APPLICATION

Manager Stambaugh stated insurance rates for 2024 would be addressed in the proposed Budget for 2024 when received from the Borough's insurance carrier. With no objection from Council, Manager Stambaugh will transition to direct communication and contact with the Borough's insurance carrier and discontinue the services of a Broker for property and general liability. Manager Stambaugh will notify appropriate individuals.

*1) Councilman Fillman made a motion that Council empower staff to discontinue the services of a Broker and communicate with our insurance carrier directly. Manager Stambaugh requested the motion specify discontinue use of a Broker for property and general liability. Councilman Fillman amended his motion to read: for property and general liability purposes. Motion seconded by Vice - President Spackman. Motion carried.

2024 MEETING SCHEDULE – ADVERTISE

*2) Councilman Thomas made a motion to advertise the proposed Public Meeting Schedule for 2024. Motion seconded by Councilman Fillman. Vice-President Spackman was in favor of scheduling the Tuesday, November 5, 2023, Workshop Meeting for Wednesday, November 6, 2023, due to Election Day. After discussion, motion carried.

PUBLIC COMMENT

President Bloss opened the floor for anyone wishing to share comments.

Stephen Roth 3642 Derry Street stated concerns that one would need to join with Swatara Fire and Rescue in order to provide public safety services to the residents of Paxtang Borough. Mr. Roth was very disappointed that the Fire Police with the independent Paxtang Fire Company No. 1 was not able to assist with the Halloween Parade.

Gavin Ford 3731 Rutherford Street – Swatara Township expressed his gratitude to Council for having a flashing lighting system installed at the pedestrian crosswalk in front of the municipal building, for consistency would like all safety signage throughout the Borough be the same color, would like the pedestrian traffic pylon removed from the middle of the crosswalk, and was disappointed that the Fire Police with the independent Paxtang Fire Company No. 1 was not able to assist with the Halloween Parade.

EXECUTIVE SESSION

At 7:43 p.m. President Bloss announced that Council would retire to Executive Session to discuss matters of litigation. Borough Council Members, Borough Mayor, Borough Manager, and Borough Solicitor were invited to remain. Meeting would reconvene following the meeting.

Secretary Clark was excused from her duties for the remainder of the evening.

At 8:22 p.m. President Bloss reconvened the Regular Business Meeting stating matters of litigation were discussed.

ADJOURNMENT

*3) Councilman Thomas made a motion to adjourn the November 8, 2023, Workshop Meeting. Motion seconded by Vice-President Spackman. Motion carried.

Meeting adjourned at 8:23 p.m.

Secretary

1. Discontinue Insurance Broker
2. Advertise 2024 Public Meeting Schedule
3. 3.Adjourn

