

PAXTANG BOROUGH
Regular Business Meeting
3423 Derry Street – Harrisburg, PA
September 17, 2019

Vice President Spackman called to order the monthly meeting of the Paxtang Borough Council at 7:00 p.m. with the Pledge of Allegiance led by Mayor Borne Fuller.

COUNCIL MEMBERS PRESENT

Council Vice President	Christopher Spackman
Council President Pro-Tempore	Jack Thomas
Council Members	Joshua Eisner David Gui Bonnie Pugliese Thomas Wingert
Mayor	Sheilah Borne Fuller
Council Members Absent	Kathleen Bloss – Council President

BOROUGH OFFICIALS

Borough Manager	Keldeen Stambaugh
Borough Solicitor	J. Stephen Feinour
Borough Engineer	Jeremy Smith
Borough Fire Chief	Todd Zwigart – Absent

AUDIENCE PARTICIPATION

No Audience Participation

MUNICIPAL SEPARATE STORMWATER SEWER SYSTEM PROGRAM (MS-4)

Vice-President Spackman asked if anyone had questions or concerns with regard to the MS-4 program. Hearing none, Vice-President Spackman proceeded with the Regular Business Meeting.

MINUTES

*1) Councilman Wingert made a motion to dispense with the reading of the Minutes from the August 20, 2019 Regular Business Meeting and to approve the same. Motion seconded by Councilman Eisner. Motion carried.

TREASURER'S REPORT

Secretary Clark read the Treasurer's Report for the month of August 2019 as follows:

GENERAL FUND	\$186,188.24
SEWER ACCOUNT	\$632,234.91
LIQUID FUELS	\$ 68,556.75
SOLID WASTE	\$ 68,390.86
CAPITAL RESERVE	\$339,503.87

*2) Councilman Gui made a motion to approve the Report of the Treasurer for the month ending August 31, 2019. Motion seconded by Councilman Thomas. Motion carried.

POLICE REPORT

Swatara Township Police Lieutenant Timothy Shatto stated 108 calls for service were placed for Paxtang for the month of September. Seven traffic citations, 16 traffic warnings, 4 parking violations, 1 enforcement detail, 11 foot/bicycle patrols, and mobile patrol details in response to drug related intelligence received through various methods were carried out. Sixteen youth graduated from the Swatara Youth Police Program. The program focused

on various aspects of law enforcement. Swatara Township Police Department's Car Seat Install/Check Program has officers certified to install vehicle child car seats. Installations and safety checks are by appointment. The Teaching, Educating, and Mentoring program (T.E.A.M.) is a program where officers act in a liaison role with schools to establish relationship with the students through teaching and mentoring. Corporal Timothy Bloss is the T.E.A.M. contact for the Paxtang Elementary School. Canine Officers J.T. and Kix performed multiple drug searches, patrols and apprehensions. Coffee with a Cop will take place at the Red Lion Hotel located at 4751 Lindle Road, Harrisburg on September 19. This event allows citizens to meet with officers in a causal setting to discuss community matters of interest. Councilman Wingert requested a follow up to a recent vehicular incident on 30th Street.

REPORT OF THE FIRE CHIEF

Deputy Fire Chief John Tinari said the Fire Company ran a total of 28 calls for service, 4 being in the Borough with a total manpower of 115. The average crew for the month was 4. Total hours in service was 6 hours and 33 minutes for a year to date total of 1,113.24. The Engine ran 26 calls, Utility 0, Officer In Charge 0, and Fire Police 1. Calls in the Borough were 1 vehicle accident 2 fire alarms, and 1 Harrisburg City call inadvertently dispatched to Paxtang. One training was held on Pump Operations. Top five responders were Chief Zwigart at 20, Firefighter Clark at 16, Firefighter Schaeffer at 15, Deputy Chief Tinari at 12, Lieutenant Lemmon at 12. The Rescue is expected to be back in service shortly. Repairs were authorized by Council at the August 2019 Regular Business Meeting.

CRABFEST FUNDRAISER

The 2019 Crabfest fundraiser to be held on Saturday, September 21 at Cibort Park in Steelton has been declared SOLD OUT.

FIRE PREVENTION OPEN HOUSE

Fire Prevention is the week of October 6 with Open House taking place on Wednesday, October 9 from 6:00 p.m. to 9:00 p.m. at the Borough fire station. Members will be making safety presentations at the Paxtang Elementary School and the Paxton Presbyterian Church on October 8 and October 9.

REPORT OF EMERGENCY MEDICAL SERVICES (STEMS)

Chief Matthew Bailey, Executive Director/Chief with Susquehanna Township EMS reported 8 calls for service were placed for Paxtang. Average call length (dispatch to available) was 50.1 minutes. Approximate total time handling emergency calls was 6.68 hours.

REPORT OF THE BOROUGH MANAGER

PENNPRIME INSURANCE TRUST

Manager Stambaugh will be attending the annual PennPrime Insurance Trust Meeting and Safety Conference in State College on September 19 and 20.

COMMUNITY MOVIE NIGHT

The Paxtang Community movie night originally scheduled for July 3 has been rescheduled for Friday, September 20 at Saussaman Park. The Disney movie, "*Ralph Breaks The Internet*" will be shown. Lighting will be provided by the Paxtang Fire Company and Rutherford Fire Company.

ACT 44 DISCLOSURE ACT

Information regarding the Act 44 Disclosure Act will be placed on the Borough Internet Web Site www.paxtang.org Act 44 mandates the annual disclosure of information by any entity that is a party to a professional services contract with Borough pension funds.

PENNSYLVANIA POWER LIGHT – INSTALL LIGHT ON UTILITY POLE

A request has been received to install a light on an existing utility pole in the 3400 block of Sharon Street as well as a light at Apple and Swan Street. Pennsylvania Power Light has accessed the situation. Manager Stambaugh will file paperwork to accomplish the installation of the two lights. There is no cost to the Borough other than for the installation.

USE OF MUNICIPAL GYMNASIUM – ST. CATHERINE LABOURE CHURCH

A request has been received from St. Catherine Laboure Church located at 4000 Derry Street, Swatara Township for use of the municipal gymnasium from November 2019 through to and including February 2020. The athletic association is asking for gratis use of the gymnasium. To be addressed under New Business.

USE OF MUNICIPAL GYMNASIUM – FREEDOM GUARD DRILL TEAM

A request has been received from Freedom Guard Drill Team asking for gratis use of the municipal gymnasium on Sundays for a 2.5 hour time frame from October 2019 through to and including April of 2020. To be addressed under New Business.

ROAD CLOSURE – HALLOWEEN PARADE

With no objection from Council, a Special Event Permit for the Paxtang Lions Club Halloween Parade, to be held on Tuesday, October 22, will be sent to the Pennsylvania Department of Transportation for the temporary closing of Derry Street and Paxtang Avenue.

REPORT OF CODES ENFORCEMENT

The following permits were issued for the month of August: 14 Sidewalks, 1 Building, 3 Zoning, 0 Sewer, 0 Street Cuts.

HALLOWEEN PARADE

The Paxtang Lions Halloween Parade will take place on Tuesday, October 22.

TRICK OR TREAT NIGHT

Trick or Treat Night will take place throughout the Borough on Thursday, October 24.

REPORT OF THE MAYOR

No Report from Mayor Borne Fuller

REPORT OF THE BOROUGH SOLICITOR

No Report from Solicitor Feinour

REPORT OF THE ENGINEER

2016 and 2017 MUNICIPAL SEPARATE STORMWATER SEWER SYSTEM DEPARTMENT OF ENVIRONMENTAL PROTECTION BEST MANAGEMENT PRACTICES IMPLEMENTATION FUNDING PROJECT

Engineer Smith said the Borough Solicitor is finalizing an operation and maintenance agreement for the 2016 and 2017 BMP Grants. The 2016 project is located at Park Terrace and Prince Street. The 2017 project is located at Park Terrace and Brookwood Street.

2017 MUNICIPAL SEPARATE STORMWATER SEWER SYSTEM DEPARTMENT OF ENVIRONMENTAL PROTECTION BEST MANAGEMENT PRACTICES IMPLEMENTATION FUNDING PROJECT

A final inspection will be performed by the Department of Environmental Protection.

DERRY STREET SANITARY SEWER REPLACEMENT PROJECT

Ankiewicz Enterprises has reseeded the area as it was lacking acceptable grass cover. Project was awarded to Ankiewicz Enterprises at the May 2019 Regular Business Meeting.

MILL AND OVERLAY PROJECT

The mill and overlay project has been completed. A final walkthrough was carried out by Borough Public Works employees and Engineer Smith. All repairs and work items have been completed by E. K. Services. Project was awarded to EK Services at the July 2019 Regular Business Meeting.

REPORT OF COMMITTEES

Administration – Councilman Eisner said a rough draft of the 2020 Budget was provided to Council members. An updated draft will be available at the October 1 Workshop.

Highway – No Report from Councilman Wingert

Property and Recreation – Vice-President Spackman presented for Council the following quotes for the Borough building sidewalk and curb replacement project: ABC Landscaping of 1012 Southfield Court, Harrisburg, \$13,000.00 and Fogle Masonry of 610 Sheepbridge Road, York Haven, \$6,200.00. This project was mandated by a Dauphin County wide audit of election polling places for compliance with the Americans with Disability Act. To be addressed under New Business with the consideration of allocating up to \$6,500.00 for the repairs. Vice-President Spackman will address requests for use of the municipal gymnasium under New Business.

Public Safety – No Report from Councilman Gui

Public Relations – No Report from Councilwoman Pugliese

NEW BUSINESS

REVISED PAYMENT – PENNSYLVANIA MUNICIPAL RETIREMENT SYSTEM – POLICE RETIREMENT PENSION

A revised invoice has been sent by The Pennsylvania Municipal Retirement System. Manager Stambaugh said any possible payment would be subject to verification from the Borough Solicitor.

*3) Councilman Wingert made a motion acknowledging receipt of the PMRS revised payment to the Police Retirement Plan. Motion seconded by Councilman Thomas. Motion carried.

INSTALL LIGHTS ON PENNSYLVANIA POWER LIGHT UTILITY POLES

*4) Councilman Thomas made a motion for PPL to install lights on utility poles at Sharon and Elm Streets and Apply and Swan Streets. Motion seconded by Councilman Gui. Councilman Thomas asked if the lights to be installed would be light emitting diode (LED) lights. Manager Stambaugh will research. After discussion, motion carried.

REQUEST FOR USE OF MUNICIPAL GYMNASIUM – FREEDOM GUARD

*5) Councilman Thomas made a motion authorizing use of the gymnasium by Freedom Guard at a discounted rate. Motion seconded by Councilman Wingert. After a discussion on usage fees, Councilman Thomas amended his motion on the floor.

*6) Councilman Thomas made a motion that Council allow Freedom Guard use of the gymnasium at a rate of \$25.00 per session between the dates of September 29, 2019 and April 19, 2020 on Sundays, 1:00 p.m. to 3:30 p.m. when available. Motion seconded by Councilman Gui. Motion carried.

REQUEST FOR USE OF MUNICIPAL GYMNASIUM – ST. CATHERINE CHURCH

*7) Councilman Wingert made a motion authorizing use of the gymnasium by St. Catherine LaBoure Church located at 4000 Derry Street, Swatara Township for their athletic association basketball ages 9 through 14 at the rate of \$25.00 per session on Monday evenings when available. Motion seconded by Councilman Gui. Motion carried.

BOROUGH SIDEWALK AND CURB REPLACEMENT – DAUPHIN COUNTY POLLING VENUE AUDIT

*8) Councilman Wingert made a motion to review quotes for replacing the sidewalk and ramps alongside gymnasium for compliance with the recent Dauphin County wide Americans With Disabilities Act audit of election polling places for an amount not to exceed \$6,500.00. Motion seconded by Councilman Gui. Councilman Eisner asked Manager Stambaugh to research the possibility of grant monies for this project. Deadline for completion is prior to the April 2020 election. After discussion, motion carried.

COMMUNICATIONS

Manager Stambaugh read for Council a letter from the Pentecost Christian Church Worldwide Missionary Movement in Swatara Township thanking Council for gratis use of the pavilion at Saussaman Park on August 4, 2019.

PRESENTATION OF THE BILLS

*9) Councilman Thomas made a motion that the Borough pay its just and lawful debts. Motion seconded by Councilman Gui. Motion carried.

ADJOURNMENT

*10) Councilman Eisner made a motion to adjourn the meeting. Motion seconded by Councilman Thomas. Motion carried. Meeting adjourned at 7:56 p.m.

Secretary

- 1.Minutes
- 2.Treasurer's Report
- 3.Acknowledge PMRS Revised Invoice
- 4.Install Lights – Sharon and Elm Apple and Swan
- 5.Use of Gym Freedom Guard – Amended
- 6.Use of Gym Freedom Guard
- 7.Use of Gym – St. Catherine Church
- 8.Review Quotes – Borough Building Sidewalks/Curbs – County Audit
9. Present Bills
- 10.Adjourn