

PAXTANG BOROUGH
Regular Business Meeting
3423 Derry Street
Harrisburg, PA
December 15, 2020

President Bloss called to order the monthly meeting of the Paxtang Borough Council at 7:00 p.m. with the Pledge of Allegiance led by Mayor Borne Fuller.

COUNCIL MEMBERS PRESENT

Council President	Kathleen Bloss
Council Vice-President	Christopher Spackman
Council President Pro-Tempore	Jack Thomas

Joshua Eisner
Angel Gonzalez
David Gui
Thomas Wingert

Mayor	Sheilah Borne Fuller
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BOROUGH OFFICIALS

Borough Manager	Keldeen Stambaugh
Borough Solicitor	J. Stephen Feinour
Acting Fire Chief	Will Skinner - Absent
Borough Engineer	Jeremy Smith

Due to the Novel Coronavirus COVID-19 pandemic and under the recommendations of Pennsylvania Governor Tom Wolf and Pennsylvania Secretary Rachel Levine of the Department of Health, "Social Distancing" has been put into practice by restricting public access to the Borough building and by Council conducting their Regular Business Meeting through the telecommunication service of "Zoom". Details of the public meeting and information for participation was provided through the Borough website.

President Bloss stated an Executive Session was held prior to the start of this meeting to discuss matters of personnel and to seek advice from the Borough Solicitor. In addition to Council members, participants included the Borough Solicitor, Borough Mayor, and Borough Manager.

At this point President Bloss instructed phone lines be unmuted for audience participation

MUNICIPAL SEPARATE STORMWATER SEWER SYSTEM PROGRAM (MS-4)

President Bloss asked if anyone had questions or concerns with regard to the MS-4 Program. Hearing none, President Bloss proceeded with the meeting.

AUDIENCE PARTICIPATION

Ms. Linda Follett of 3625 Brisban Street voiced her concern regarding the cross walk in front of the municipal building finding it very difficult and dangerous to cross Derry Street even though the street is marked and signage is visible. Discussion was held on the following: researching grants for flashing lights, having the Highway Committee look into this matter, issue of signage interfering with fire apparatus entering and exiting the fire station, Derry Street being a State road and the need for permission from the Commonwealth for any alterations or signage, and having Swatara Township conduct targeted enforcement, submitting an application and support documents to PennDOT, and researching future grants for warning devices.

MINUTES NOVEMBER 17-2020 REGULAR BUSINESS MEETING

*1) Councilman Thomas made a motion to dispense with the reading of the Minutes from the November 17, 2020 Regular Business Meeting and to approve the same. Motion seconded by Vice-President Spackman. Motion carried.

MINUTES DECEMBER 1, 2020 WORKSHOP MEETING

2*) Councilman Thomas made a motion to dispense with the reading of the Minutes from the December 1, 2020 Workshop Meeting and to approve the same. Motion seconded by Councilman Gonzalez.

TREASURER'S REPORT

Secretary Clark read the Treasurer's Report for the month ending November 30, 2020 as follows:

GENERAL FUND	\$240,904.81
SEWER ACCOUNT	\$717,213.20
LIQUID FUELS	\$ 60,110.64
SOLID WASTE	\$ 32,113.95
CAPITAL RESERVE	\$362,776.06

*3) Councilman Gui made a motion to accept the Treasurer's Report for the month ended November 30, 2020. Motion seconded by Vice-President Spackman. Motion carried.

REPORT OF THE FIRE CHIEF

Due to the absence of Chief Skinner, President Bloss reported 21 calls for service were placed with 1 being in the Borough. The average crew was 4. The Engine ran 4 calls, Rescue 15, Utility 0, Officer In Charge 0, Fire Police 1. The Borough call was to assist EMS. There were no unanswered calls for the month of November. The top five responders were Captain Lemmon at 18, Firefighter Hafner at 12, Firefighter Dan Schaeffer at 9, Firefighter Zwigart at 9, and Firefighter Sabrina Schaeffer at 8.

Councilman Thomas expressed his gratitude for their assistance with the Paxtang Lions holiday tree lighting ceremony that took place on Sunday, December 6.

REPORT OF THE POLICE

Swatara Township Public Safety Director and Police Chief, Darrell Reider, stated 83 calls for service were placed for the Borough, 1 traffic citation, 12 motor vehicle code warnings, and 17 parking tickets were issued. Officers conducted 2 foot patrols.

COMMUNITY SERVICE REPORT

Five child passenger safety seats were installed and inspections are on going through the Motor Carrier Safety Assistance Program. Applications are being accepted for their Citizens Police Academy.

CANINE REPORT

Several Officers and Canines were assigned to a staging area in the City of Harrisburg in response to an incident on November 7. Canines were not deployed from the staging area. There were 24 usages for the month of November, 8 vehicle searches, 4 commercial/residential building searches, and 2 apprehensions. This is an overall account of usage and may or may not have been carried out in Paxtang Borough. Chief Reider expressed his gratitude for the flowers sent on behalf of the recent passing of his Mother.

Mayor Borne Fuller expressed her condolences to Chief Reider. Mayor Borne Fuller inquired if Swatara had a plan for the distribution of the COVID-19 vaccine. Chief Reider stated mitigation efforts are in place and vaccination is not part of the plan at this point. Chief Reider stated Mayor Borne Fuller may contact him with regard to any Penn State Health COVID-19 vaccination program offered to First Responders.

REPORT OF THE MANAGER

BOY SCOUT PROJECT REQUEST

Manager Stambaugh is in receipt of a Boy Scout project request for the installation of an informational plaque showcasing a wood slice from an original tree from when the Capital Area Greenbelt was created. The plaque would

be placed in the Paxtang Commons Area of the Capital Area Greenbelt. The scout troop is requesting permission to move forward and submit plans. Vice-President Spackman, as Chairperson of the Property and Recreation Committee, deferred the matter to Manager Stambaugh for her discretion once more information is received.

DEPARTMENT OF ENVIRONMENTAL PROTECTION – RECYCLING GRANT

Manager Stambaugh stated confirmation has been received from DEP on the award of a grant for the purchase of a new leaf collection machine and is requesting permission to place the order now to have the machine before the 2021 leaf collection season. No money is required for placing the order. Manager Stambaugh said the grant is for approximately \$70,000.00 which includes funds for other recycling items.

REPORT OF THE MAYOR

Mayor Borne Fuller informed Council that William S. Miller III, former Mayor and life long resident of Paxtang Borough recently passed away. Mayor Borne Fuller stated Mr. Miller was well known throughout the community, had a larger than life personality, and served Paxtang Borough very well. Condolences and sympathies were offered to his wife Joanne Miller and family. President Bloss echoed the sentiments of Mayor Borne Fuller.

REPORT OF THE SOLICITOR

No Report from Solicitor Feinour

REPORT OF THE ENGINEER

PENNDOT I-83 PROJECT – SIDEWALK AGREEMENT

Engineer Smith reported that PennDOT prepared a Sidewalk Maintenance Agreement and is requesting all municipalities in this corridor to enter into a new sidewalk maintenance agreement. The draft Agreement was reviewed, comments were provided, with a recommendation to resolve items with PennDOT before moving forward with signing the Agreement.

PENNDOT I – 83 PROJECT – START DATE

Engineer Smith commented on several tentative start dates for PennDOT I-83 projects. Councilman Wingert said any Agreements would be reviewed before entering into any contracts.

COMMITTEE REPORTS

Administration – No Report from Councilman Eisner

Highway – Councilman Wingert stated Public Works is prepared for an anticipated projected snow storm for later this week. A Vehicles and Traffic draft Ordinance will be considered for advertisement under New Business.

Property and Recreation – No Report from Vice-President Spackman

Public Safety – Councilman Gui thanked Fire Police for assisting with traffic control in regards to a vehicular accident earlier this week. Mayor Borne Fuller thanked Fire Police for assisting with traffic control during the removal and trimming of Shade Trees in the Borough stating their service was greatly appreciated.

Public Relations – No Report from Councilman Gonzalez

Health and Sanitation – Councilman Thomas will address items under New Business

OLD BUSINESS

SIDEWALK MAINTENANCE AGREEMENT

Councilman Wingert asked if Council was under any obligation to move forward at this point with the PennDOT Sidewalk Maintenance Agreement. Solicitor Feinour said action could be deferred to the January 2021 Workshop or the January 2021 Regular Business Meeting. Solicitor Feinour is willing to entertain comments provided by Engineer Smith with PennDOT. Councilman Wingert requested this matter be deferred to the January 2021 Workshop meeting for clarification of items submitted by PennDOT.

NEW BUSINESS

RESOLUTION 2020-08 – INTERGOVERNMENTAL AGREEMENT CITY OF HARRISBURG – SOLID WASTE/RECYCLES

*4) Councilman Thomas made a motion to adopt **Resolution 2020-08**, a Resolution authorizing the Borough to negotiate and enter into an Intergovernmental Cooperation Agreement with the City of Harrisburg for the collection of Solid Waste and Recycling. Motion seconded by Vice-President Spackman. Solicitor Feinour stated the Resolution mirrors the Resolution adopted by Harrisburg City Council. Motion carried.

INTERGOVERNMENTAL AGREEMENT – CITY OF HARRISBURG – SOLID WASTE/RECYCLES

*5) Councilman Thomas made a motion to enter into an Intergovernmental Agreement with the City of Harrisburg for the collection of Solid Waste and Recycling. Motion seconded by Councilman Wingert.

Motion carried. **President Bloss left the meeting at 8:04 p.m. due to experiencing technical difficulties**

REPORT OF CODES AND ZONING

Secretary Clark reported the following for the month of November: 11 Sidewalk permits, 2 Building permits, 0 Zoning, 0 Sewer, 0 Street Cuts. Thirteen Certified Mail letters have been returned to the Borough for a multitude of reasons. Approximately 43 property owners need to repair their sidewalks, and 33 property owners that had work done need to submit permits. Additional information will be available at the January Workshop meeting.

President Bloss rejoined the meeting at 8:07 p.m.

2021 BUDGET

*6) Councilman Eisner made a motion to adopt and approve the 2021 Budget. Motion seconded by Councilman Thomas. Councilman Spackman requested a Roll Call Vote. Secretary Clark called the Roll as follows:

Councilman Eisner	Aye	Councilman Thomas	Aye
Councilman Gui	Aye	Councilman Gonzalez	Nay
Councilman Spackman	Nay	Councilman Wingert	Aye
President Bloss	Aye		

Motion carried 5 Aye to 2 Nay

TAX ORDINANCE NUMBER 678

*7) Councilman Eisner made a motion to adopt and approve **Ordinance number 678**, a Tax Ordinance fixing the Tax Rate for 2021. Motion seconded by Councilman Gui. President Bloss requested a Roll Call Vote. Secretary Clark called the Roll as follows:

Councilman Eisner	Aye	Councilman Thomas	Aye
Councilman Gui	Aye	Councilman Gonzalez	Nay
Councilman Spackman	Nay	Councilman Wingert	Aye
President Bloss	Aye		

Motion carried 5 Aye to 2 Nay

SEWER ORDINANCE NUMBER 676

*8) Councilman Thomas made a motion amending the ordinance imposing an annual charge upon users of the sewer system, Ordinance Number 330, adopted in 1959. Motion seconded by Councilman Eisner. President Bloss requested a Roll Call Vote. Secretary Clark called the Roll as follows:

Councilman Eisner	Aye	Councilman Thomas	Aye
Councilman Gui	Aye	Councilman Gonzalez	Aye
Councilman Spackman	Aye	Councilman Wingert	Aye
President Bloss	Aye		

Motion carried

SOLID WASTE ORDINANCE NUMBER 677

*9) Councilman Thomas made a motion to accept **Ordinance number 677**, amending the Ordinance providing for the collection and disposal of solid waste for 2021. Motion seconded by Councilman Wingert. President Bloss requested a Roll Call Vote. Secretary Clark called the Roll as follows:

Councilman Eisner	Aye	Councilman Thomas	Aye
Councilman Gui	Aye	Councilman Gonzalez	Nay
Councilman Spackman	Nay	Councilman Wingert	Aye
President Bloss	Aye		

Motion carried 5 Aye to 2 Nay

ADVERTISE VEHICLES AND TRAFFIC ORDINANCE NUMBER 679

*10) Councilman Wingert made a motion to advertise **Ordinance Number 679** Chapter 400 Vehicles and Traffic. Motion seconded by Councilman Thomas. Councilman Thomas asked for clarification on the ordinance. Councilman Wingert stated the ordinance will now reference the legality and enforcement of traffic and parking regulations within the Borough. Vice-President Spackman thanked Councilman Wingert and all involved in reviewing and updating the ordinance. Councilman Wingert said he received invaluable information from Borough staff. President Bloss echoed the sentiments of Vice-President Spackman. After discussion, motion carried.

RESOLUTION 2020-09 – BORROW FROM SEWER FUND 2021

Manager Stambaugh presented for Council’s consideration **Resolution 2020-09**, a Resolution authorizing Council President and Borough Treasurer to borrow from the Sewer Investment Fund a sum not to exceed \$100,000.00 for use during any present or future emergency during 2021 to be paid in full by June 1, 2021.

*11) Councilman Thomas made a motion to approve **Resolution 2020-09** authorizing Council President and Borough Treasurer to borrow up to \$100,000.00 from the Sewer Investment Fund to cover any emergency with payment in full by June 1, 2021. Motion seconded by Councilman Eisner. Motion carried.

AUDIENCE PARTICIPATION

President Bloss offered this time for audience participation. Hearing none, President Bloss proceeded with the meeting.

COMMUNICATIONS

No Communications were brought forth

Councilman Wingert requested a copy of the blue prints for the I-83 29th Street PennDOT project. Councilman Wingert mentioned three municipalities were involved in the Sidewalk Maintenance Agreement and would like clarity with regard to municipal responsibilities.

PRESENTATION OF THE BILLS

*12) Vice-President Spackman made a motion that Council pay their just and lawful debt. Motion seconded by Councilman Thomas. Motion carried.

VISIT FROM SANTA

Councilman Thomas said Santa Claus will be visiting throughout the Borough on Saturday, December 19. Santa will be starting his rounds by fire truck at approximately 9:00 a.m.

Present Bloss said a brief Executive Session was held prior to the start of this meeting and felt no need for a second Executive Session.

ADJOURNMENT

*13) Councilman Thomas made a motion to adjourn. Motion seconded by Councilman Gui. Motion carried. Meeting adjourned at 8:27 p.m.

President Bloss thanked all for their patience during the Zoom meeting and wished all a happy, safe, and healthy holiday. Sentiments were offered by Council members.

Secretary

- 1.Minutes November Regular Business Meeting
- 2.Minutes December Workshop
- 3.Treasurer's Report
- 4.Adopt Resolution 2020-08 – Intergovernmental Agreement City of Harrisburg – Waste Hauler
- 5.Accept Intergovernmental Agreement City of Harrisburg – Waste Hauler
- 6.Adopt 2021 Budget
- 7.Adopt Ordinance 678 – Tax Rate 2021
- 8.Adopt Ordinance 676 – Sewer Rate 2021
- 9.Adopt Ordinance 677 – Solid Waste Rate 2021
- 10.Advertise Vehicles and Traffic Ordinance 679
- 11.Resolution 2020-09 – Borrow from Sewer Fund
- 12.Pay Bills
13. Adjourn