

**PAXTANG BOROUGH**  
**Regular Business Meeting**  
**3423 Derry Street – Harrisburg, PA**  
**August 20, 2019**

President Bloss called to order the monthly meeting of the Paxtang Borough Council at 7:00 p.m. with the Pledge of Allegiance led by Mayor Borne Fuller.

**COUNCIL MEMBERS PRESENT**

Council President	Kathleen Bloss
Council Vice-President	Christopher Spackman
Council President Pro-Tempore	Jack Thomas

Council Members	Joshua Eisner – Arrived During MMO Discussion
	David Gui
	Bonnie Pugliese
	Thomas Wingert
Mayor	Sheilah Borne Fuller

**BOROUGH OFFICIALS**

Borough Manager	Keldeen Stambaugh
Borough Solicitor	Thea A. Paolini for J. Stephen Feinour
Borough Engineer	Jeremy Smith
Borough Fire Chief	Todd Zwigart

**AUDIENCE PARTICIPATION**

No Audience Participation

**MUNICIPAL SEPARATE STORMWATER SEWER SYSTEM PROGRAM (MS-4)**

President Bloss asked if anyone had questions or concerns with regard to the MS-4 Program. Hearing none, President Bloss proceeded with the Regular Business Meeting.

**MINUTES**

\*1) Councilman Thomas made a motion to dispense with the reading of the Minutes from the July 16, 2019 Regular Business Meeting and to approve the same. Motion seconded by Councilman Gui. Motion carried.

**TREASURER'S REPORT**

Secretary Clark read the Treasurer's Report for the month of July 2019 as follows:

<b>GENERAL FUND</b>	\$413,652.60
<b>SEWER ACCOUNT</b>	\$631,616.18
<b>LIQUID FUELS</b>	\$ 68,490.84
<b>SOLID WASTE</b>	\$ 89,189.93
<b>CAPITAL RESERVE</b>	\$352,156.72

\*2) Vice-President Spackman made a motion to approve the Report of the Treasurer for the month ending July 31, 2019. Motion seconded by Councilman Thomas. Motion carried.

**POLICE REPORT**

Swatara Township Police Chief Darrell Reider stated 112 calls for service were placed for Paxtang for the month of July. Nineteen traffic citations, 21 traffic warnings, and a crosswalk enforcement detail in front of the Borough building were carried out.

Chief Reider attended all three block parties in Paxtang during National Night Out on Tuesday, August 6. Swatara officers will now be wearing body cameras as part of their uniform. Coffee with a Cop will be held on Thursday, September 19 from 9:00 a.m. to 10:00 a.m. at the Red Lion Hotel Restaurant located at 4751 Lindle Road, Harrisburg. This program provides an opportunity for the public to meet with officers in a casual setting to discuss community matters.

Officers have received Precision Immobilization Technique or "PIT" training. This is a pursuit termination technique used to safely end vehicular pursuits. Spike strips are also available for use by the Department for impeding or stopping movement of vehicles.

#### **AUDIENCE PARTICIPATION**

**Dana Deegan of 317 Paxtang Avenue** requested a more visual account of Swatara Township Officers throughout the Borough. Ms. Deegan mentioned vehicles traveling at speeds above the posted limit on Paxtang Avenue. Chief Reider agreed to speak with Ms. Deegan after the meeting to discuss her concerns.

#### **REPORT OF THE FIRE CHIEF**

Fire Chief Todd Zwigart stated the Fire Company ran a total of 22 calls, 2 being in the Borough with a total manpower of 96 and an average crew of 4. Total time in service was 11 hours and 6 minutes. The Engine ran 14 calls, the Rescue 11, the Utility 0, the Officer In Charge 0, and the Fire Police 1. Calls in the Borough were 1 Emergency Medical Service, and 1 Harrisburg City call inadvertently dispatched to Paxtang. There were no unanswered calls for July. Trainings consisted of 5 with a total manpower of 26, for a total of 26 hours and 30 minutes. Total hours in training were 689 hours. Trainings were held on Hydrants, Maintenance Night, Man versus Machine, involving extraction techniques by use of rotary Dremel tools, rescue at heights, as well as Fast Board training using a specifically designed board for emergency evacuation of a downed firefighter. Top five responders were Deputy Chief Tinari at 16, Firefighter Scheaffer at 15, Chief Zwigart at 13, Lieutenant Lemmon at 8, and Firefighter Leach at 8. Assistance by the Fire Company and or Fire Police was provided for Movie Night at Saussaman Park, Independence Day Parade, and the Patriot Dash walk run event. A Fill the Helmet was held on Derry Street and Paxtang Avenue and two dinner nights for staff were held at the fire house. Eighteen gym memberships have been renewed at Planet Fitness at a total cost of \$200.00.

#### **REPORT OF EMERGENCY MEDICAL SERVICES (STEMS)**

Captain Donald Kunst with Susquehanna Township Emergency Medical Services reported 7 calls for service were placed for Paxtang with an average dispatch to at patient time of 6 minutes and 13 seconds for Advanced Life Support and 7 minutes 38 seconds to at patient time for Basic Life support. Total time handling emergency calls was 6.67 hours.

#### **REPORT OF THE BOROUGH MANAGER**

##### **YARD SALE**

The Paxtang Community Wide Yard Sale will be held on Saturday, September 14. The \$10.00 permit fee has been waived by Council for this event.

##### **TREE REMOVALS**

During the week of September 16 Snyders Tree Service located at 1144 Piketown Road, Harrisburg will be removing trees that have been approved by the Shade Tree Commission.

##### **STREET CLEANING**

Jeffrey J. Sutton of 35 Moyer Lane in Shermansdale power swept Borough streets on August 12 and 13. Streets will be swept in October as well.

##### **2020 BUDGET MEETING**

Manager Stambaugh and the Administration Committee will meet in preparation of the 2020 Budget. Discussion will be held on more immediate needs as well.

### **COMMUNITY MOVIE NIGHT**

The Paxtang Community movie night originally scheduled for July 3 has been rescheduled for Friday, September 20 at Saussaman Park. The Disney movie, "*Ralph Breaks The Internet*" will be shown. Lighting will be provided by the Paxtang Fire Company.

### **MINIMUM MUNICIPAL OBLIGATION – PENSION PLAN**

To be addressed under New Business

### **REQUEST FOR ROAD CLOSURE – GOOD SHEPHERD LUTHERAN CHURCH**

Good Shepherd Lutheran Church, 3700 Rutherford Street, Swatara Township, is requesting the closure of Wilhelm Road between Rutherford Street and Montour Street from 7:00 a.m. to 1:00 p.m. on Saturday September 14 for their annual Community Day. To be addressed under New Business.

### **REQUEST FOR USE OF SAUSSAMAN PARK – PENTECOST CHURCH OF MISSIONARY WORLDWIDE MOVEMENT**

Pentecost Church of the MWM, 1637 Swatara Street, Harrisburg is requesting gratis use of Saussaman Park on Saturday, August 24 from 12:00 noon to 5:00 p.m. for a vacation bible day. To be addressed under New Business.

### **REQUEST FOR USE OF SAUSSAMAN PARK – BAIR FOUNDATION**

The Bair Foundation Child and Family Ministries, 441 Friendship Road Harrisburg is requesting gratis use of Saussaman Park on Wednesday, September 11 for use of the pavilion for a staff retreat for their social workers. To be addressed under New Business.

### **REPORT OF CODES ENFORCEMENT**

The following permits were issued for the month of July: 24 Sidewalks, 2 Building, 1 Zoning, 1 In House Sewer, 0 Street Cuts.

### **REPORT OF THE MAYOR**

#### **CAMPAIGN TO REDUCE LITTER AND WASTE**

Mayor Borne Fuller shared a letter from **Ms. JoAnna Contarino with PennEnvironment**, a statewide citizen-based environmental advocacy organization supporting the reduction of waste and single-use plastics. With no objection from Council, Mayor Borne Fuller will proceed with signing a letter of support.

### **OATH OF OFFICE – ZONING HEARING BOARD – Mr. JOHN MOYER**

Mayor Borne Fuller administered the Oath of Office to **Mr. John Moyer of 25 North 31<sup>st</sup> Street** to fill the current vacancy on the Zoning Hearing Board. Mr. Moyer was appointed by Council at the July 16, 2019 Regular Business Meeting.

### **REPORT OF THE SOLICITOR**

No Report from Thea Paolini

### **REPORT OF THE ENGINEER**

#### **2016 MUNICIPAL SEPARATE STORMWATER SEWER SYSTEM DEPARTMENT OF ENVIRONMENTAL PROTECTION BEST MANAGEMENT PRACTICES IMPLEMENTATION FUNDING PROJECT**

Documents are being finalized for an operation and maintenance agreement for the 2016 and 2017 DEP BMP projects. The 2016 project is located at Park Terrace and Prince Street.

#### **2017 MUNICIPAL SEPARATE STORMWATER SEWER SYSTEM DEPARTMENT OF ENVIRONMENTAL PROTECTION BEST MANAGEMENT PRACTICES IMPLEMENTATION FUNDING PROJECT**

A walk through was performed by the Paxtang Borough Public Works Department. All repairs and work items have been completed by Farhat Excavating. Project was awarded to Farhat Excavating at the March 2019 Regular Business Meeting. The 2017 project is located at Park Terrace and Brookwood Street.

**DERRY STREET SANITARY SEWER REPLACEMENT PROJECT**

Ankiewicz Enterprises has been notified to return to 29th Street and Derry Street as the area is lacking acceptable grass cover. Project was awarded to Ankiewicz Enterprises at the May 2018 Regular Business Meeting.

**2019 STREET PROJECT - MILL AND OVERLAY - 32<sup>nd</sup> STREET FROM DERRY STREET TO PRINCE STREET**

The notice of award was issued to EK Services. A preconstruction meeting was held and paving is scheduled to begin shortly. Project was awarded to EK Services at the July 2019 Regular Business Meeting.

**REPORT OF COMMITTEES**

*Highway* – Councilman Wingert asked for a status on the Americans with Disabilities Act ramp curb cuts for 2019. Manager Stambaugh said the contractor for this project will be scheduling work on the ramps shortly.

*Property and Recreation* - Vice-President Spackman will address requests for use of Saussaman Park under New Business. Discussion will be held at an upcoming Workshop regarding the rebricking of a portion of the Borough building. A County wide audit of election polling places was conducted for compliancy with the Americans With Disabilities Act. Along with upgrades to the municipal parking lot, and sidewalks leading to the gymnasium entrance, doors to the gymnasium will need to be brought into ADA compliance at an approximate cost of \$14, 000.00. To be addressed under New Business.

*Public Safety* – No Report from Councilman Gui

*Health and Sanitation* – No Report from Councilman Thomas

*Public Relations* – No Report from Councilwoman Pugliese

*Administration* – To be addressed later in this evenings meeting

**NEW BUSINESS**

**PENNSYLVANIA MUNICIPAL RETIREMENT SYSTEM – POLICE RETIREMENT PENSION**

Manager Stambaugh received notification from PMRS seeking payment of \$60.00 for the administration of the account.

\*3) Vice-President Spackman made a motion to approve payment in the amount of \$60.00 for the management of the PMRS Uniform Employee Retirement Plan. Motion seconded by Councilman Wingert. Motion carried.

**MINIMUM MUNICIPAL OBLIGATION – NON-UNIFORMED EMPLOYEE RETIREMENT PLAN**

\*4) Councilman Thomas made a motion to honor the Minimum Municipal Obligation in the amount of \$17,541.18 for 2020. Motion seconded by Vice-President Spackman. Motion carried.

**COUNCILMAN EISNER ENTERED DURING THE MMO MOTION**

**REQUEST FOR USE OF SAUSSAMAN PARK – BAIR FOUNDATION**

\*5) Vice-President Spackman made a motion to approve use of Saussaman Park for the Bair Foundation on Wednesday, September 11 from 9:00 a.m. to 3:00 p.m. with all fees waived. Motion seconded by Councilman Thomas. Motion carried.

**PURCHASE DOORS – MUNICIPAL GYMNASIUM**

\*6) Vice-President Spackman made a motion to purchase doors for the municipal gymnasium at a cost not to exceed \$15,000.00. Motion seconded by Councilman Thomas.

After a brief explanation from Vice-President Spackman regarding the mandated upgrades as outlined in the audit, motion carried.

**REQUEST FOR ROAD CLOSURE – GOOD SHEPHERD LUTHERAN CHURCH**

\*7) Councilman Wingert made a motion to close Wilhelm Road between Rutherford Street and Montour Street on Saturday September 14 from 7:00 a.m. to 1:00 p.m. for their annual Community Day Celebration. Motion seconded by Councilman Thomas. Motion carried.

**REQUEST FOR USE OF SAUSSAMAN PARK – PENTECOST CHURCH OF THE MWM**

\*8) Councilman Wingert made a motion to waive the fees for the Pentecost Church for August 24, 2019 from 12:00 noon to 5:00 p.m. for a bible school. Motion seconded by Councilman Gui. Motion carried.

**ORDINANCE NUMBER 667 – REGULATE USE OF FIREWORKS**

\*9) Councilman Thomas made a motion to approve **Ordinance Number 667**. Motion seconded by Vice-President Spackman. After a discussion stating that Swatara Township Police will oversee enforcement, motion carried.

**ADMINISTRATION COMMITTEE REPORT**

Councilman Eisner and Manager Stambaugh will meet to discuss the 2020 proposed Budget. Input from Committee members will be welcomed.

**APPOINTMENT – SHADE TREE COMMISSION – DANA DEEGAN**

Manager Stambaugh stated the Shade Tree Commission has approved **Dana Deegan of 317 Paxtang Avenue** to fill a current vacancy on the Commission.

\*10) Vice-President Spackman made a motion to appoint Dana Deegan to the Shade Tree Commission. Motion seconded by Councilman Eisner. Motion carried.

**OATH OF OFFICE – DANA DEEGAN**

Mayor Borne Fuller administered the Oath of Office to Dana Deegan as a member of the Shade Tree Commission.

**APPOINTMENT – PROPERTY MAINTENANCE ENFORCEMENT OFFICER – BRIAN ROTOLO**

\*11) Councilman Thomas made a motion to appoint Brian Rotolo as a Property Maintenance Enforcement Officer. Motion seconded by Councilman Eisner. Attorney Paolini will research if the appointment should be made as Deputy Property Maintenance Enforcement Officer. Public Works Employee Saul Schmolitz holds the position of Property Maintenance Enforcement Officer. President Bloss recommended moving forward with the motion as presented with the ability to reappoint as Deputy if necessary. After discussion motion carried.

**REPAIR OF THE FIRE COMPANY RESCUE VEHICLE**

Councilman Gui presented an invoice for the repair of the Fire Company Rescue vehicle in the amount of \$12,041.70 from Leid Diesel, 267 Green Hill Road, Newville, PA. Chief Zwigart supplied documents requested by Council regarding monthly maintenance and inspections performed on the Rescue over the past few years. The repair in question would not have been able to be detected during any regular routine maintenance or inspections.

\*12) Councilman Gui made a motion to pay the bill. Motion seconded by Councilman Eisner. Rust on the frame will be taken care of by the Fire Company. Councilman Wingert recommended MJR Equipment of 4210 Chambers Hill Road, Harrisburg perform a fuel analysis every six months once the Rescue has been repaired. Councilman Wingert requested a fuel analysis be performed on the Engine every 6 months as well. Chief Zwigart stated Pennsylvania Sales Tax will be deducted from the invoice bringing the amount to \$11,360.10. Manager Stambaugh said funding would be available through the Fire Tax Reserve Fund. After discussion, motion carried.

**2019 HARRISBURG MURAL FESTIVAL**

As part of the 2019 Harrisburg Mural Fest, *Nathaniel*, a nationally known artist and muralist from Washington State will be creating a nature-focused mural on the retaining wall on South Paxtang Avenue at the Norfolk Southern Railway underpass. During Mural Fest, murals throughout the Harrisburg area will be created by national and international artists. In preparation for the mural, masonry waterproofing paint at an approximate cost of \$1,000.00 will be purchased from the General Fund.

## **COMMUNICATIONS**

No Communications were brought forth at this point

## **PRESENTATION OF BILLS**

\*13) Vice-President Spackman made a motion that the Borough pay its just and lawful debts. Motion seconded by Councilman Eisner. Motion carried.

## **COMMUNICATIONS**

Manager Stambaugh said students from the Central Dauphin East High Marching Band and a local Boy Scout troop enjoyed their time volunteering in the Borough. Projects accomplished were the scraping of paint on the fence along the South Paxtang Avenue underpass, painting picnic tables at Saussaman Park, weeding the Grunden Garden at Paxtang Commons in the Capital Area Greenbelt along Park Terrace, and an MS-4 project of the painting of a symbol of a fish at several storm water inlets. A time will be scheduled for Scouts to be involved with planting and landscaping for the 2017 DEP BMP project at Park Terrace and Brookwood Street.

## **ADJOURNMENT**

\*14) Councilman Thomas made a motion to adjourn the meeting. At this point Thomas Leach, President of the Paxtang Fire Company, spoke on behalf of Fire Chief Zwigart and Company members in attendance, thanking Council for approving repairs to the Rescue vehicle. Council expressed their appreciation to members of the Fire Company for attending this evenings meeting and for their service to the community. Motion seconded by Councilman Eisner. Motion carried. Meeting adjourned at 8:13. P.M.

---

Secretary

- 1.Minutes
- 2.Treasurer's Report
- 3.PMRS-Police Pension
- 4.MMO – Non Uniform Retirement Plan
- 5.Use of Saussamn Park – Bair Foundation
- 6.Purchase Gymnasium Doors
- 7.Road Closure – Good Shepherd Church
- 8.Use of Saussaman Park – Pentecost Church
- 9.**ORDINANCE NO. 667** – Fireworks
- 10.Appoint – Shade Tree Commission – Dana Deegan
- 11.Appoint – Property Maintenance Enforcement Officer – Brian Rotolo
- 12.Repair Fire Company Rescue Apparatus

