

**PAXTANG BOROUGH
REGULAR BUSINESS MEETING
3423 DERRY STREET
NOVEMBER 19, 2024**

President Bloss called to order the November 19, 2024, meeting of the Paxtang Borough Council at 7:00 p.m. with the Pledge of Allegiance led by Mayor Nathan Martin.

COUNCIL MEMBERS PRESENT

Council President	Kathleen Bloss
Council Vice-President	Eric Fillman
Council President Pro-Tempore	Jack Thomas

Jennifer Britten
Corbin Bower
Matthew Leonard

Mayor	Nathan Martin
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COUNCIL MEMBERS ABSENT Thomas Wingert

BOROUGH OFFICIALS

Borough Manager	Keldeen Stambaugh
Borough Solicitor	Joshua Bonn
Borough Engineer	Jeremy Smith
Borough EMA Coordinator	Robin Bloss – Absent

PUBLIC COMMENT

President Bloss presented an opportunity for residents and taxpayers to voice their opinions on matters of public concern. Borough Council would listen to speakers and should not interrupt or engage speakers in debate. Public comment is not a question and answer session. Questions raised will be referred to the appropriate committee or to the Borough Manager. Three minutes per speaker for general public comment would be allotted. Comments would begin with Paxtang Borough residents, business, or property owners and then proceed with comments from other individuals. President Bloss opened the floor for audience members to share their comments. Hearing none, President Bloss proceeded with this evening's meeting.

MUNICIPAL SEPARATE STORMWATER SEWER SYSTEM PROGRAM (MS-4)

President Bloss opened the floor for anyone wishing to share comments. Hearing none, President Bloss proceeded with this evening's meeting.

MINUTES – OCTOBER 15, 2024, REGULAR BUSINESS MEETING

*1) Vice-President Fillman made a motion to dispense with the reading of the Minutes from the October 15, 2024, General Business Meeting and to approve the same. Motion seconded by Councilman Thomas. Motion carried.

MINUTES – NOVEMBER 6, 2024, WORKSHOP MEETING

*2) Vice-President Fillman made a motion to dispense with the reading of the Minutes from the November 6, 2024, Workshop Meeting and to approve the same. Motion seconded by Councilman Thomas. Vice-President Fillman extended his gratitude to Solicitor Bonn for his report as presented at said meeting. Motion carried after commentary.

REPORT OF THE TREASURER

Secretary Clark read the Report of the Treasurer for the month ending October 31, 2024, as follows:

GENERAL FUND	\$ 590,210.09
SEWER ACCOUNT	\$ 913,562.31
LIQUID FUELS	\$ 54,447.16
SOLID WASTE	\$ 121,013.56
CAPITAL RESERVE	\$ 527,303.56

*3) Councilman Thomas made a motion to accept the Treasurer’s Report as presented. Motion seconded by Councilman Bower. Motion carried.

REPORT OF POLICE

Swatara Township Lieutenant Dennis Krahlung stated 89 calls for service were placed for Paxtang during the month of October. Four traffic citations, 12 traffic warnings, 2 parking violations, 4 foot patrols, and 3 school foot patrols were carried out.

COMMUNITY SERVICE

Various officers participated in or attended the following: Big Brothers and Big Sisters “Over the Edge” event where officers propelled down the face of the Market Square Plaza in Harrisburg, acquired 21 child/booster seats through a donation from the Hershey Medical Center’s Pediatric Trauma Prevention Unit for distribution to transportation van drivers in the Steelton-Highspire School District, Fall Festival at Living Water Church Swatara Township, Coffee with a Cop, Paxtang Halloween Parade, Halloween Walk-Thru at Vanatta Park, Swatara Township, and Trick or Treat night at Swatara Township, and Paxtang Borough. Lieutenant Krahlung stated Halloween events in Paxtang went off without incident and thanked Borough employees for their persistent attention to safety by providing multiple light towers for these events. Eight bicycle patrols and a Teen Click It campaign were also carried out. Officers will be on site for the Paxtang Lions Club Tree Lighting ceremony on Sunday, December 1. Shop with a Cop is planned for December 14 at the Walmart Retail Center in Swatara Township.

DRUG DROP BOX

Residents were encouraged to drop off unused, expired medications at the drug drop box located at the Swatara Township Municipal Building, 599 Eisenhower Boulevard.

MOTOR CARRIER SAFETY ASSISTANCE PROGRAM (MCSAP)

The MCSAP Commercial Driver Vehicle Inspection Program is ongoing with inspections of commercial motor vehicles.

REPORT OF THE SWATARA FIRE DEPARTMENT

Due to the absence of Swatara Township Fire Chief Michael Ibberson, Swatara Township Lieutenant Dennis Krahlung stated Swatara Fire-Rescue responded to 131 calls including 13 fires, 23 medical incidents, 9 hazardous conditions, 16 service calls, 32 good intent calls, and 37 false alarms. There were 2 calls for service in the Borough. Sixty-six active responders contributed to 1,635 staffing hours and 323 training hours, averaging 7.3 responders per incident which maintained a response time of 4 minutes and 36 seconds from dispatch to arrival. Mutual Aid was provided 31 times and received 32 times. Two firefighters achieved Firefighter I certification and 2 firefighters earned Firefighter II certification. Members presented fire safety information to students and organizations at Chambers Hill, Tri-Community, Lawnton, Paxtang and Steelton-Highspire Elementary Schools, St. Catherine's, Paxton Presbyterian Nursery School, Sequoia Christian School, attended Living Waters Community Church Fall Fair, Swatara Church of God Trunk or Treat, Highspire and Steelton Fire Department open houses, Swatara Township Trunk or Treat, and Trick or Treat Night, and assisted at the Paxtang Halloween Parade. Lieutenant Krahlung stated Swatara Township Fire Chief Michael Ibberson was in charge of carrying out the operational plan for the parade route and was extremely pleased with the manner in which Chief Ibberson carried out his duties.

REPORT OF THE MANAGER

RESOLUTION 2024-08 – SMOKE FREE BOROUGH PROPERTIES

Manager Stambaugh presented **Resolution 2024-08**, a Resolution that would expand current practices of a smoke-free facility to include both indoor and outdoor areas of all Borough properties. **Resolution 2024-08** to be followed through by Ordinance at a later date. To be addressed under New Business.

POLICE CONTRACT AGREEMENT

Preliminary information has been received from Swatara Township. The next five-year Agreement would commence January 1, 2025, and end December 31, 2029. Payment for 2025 would be at the current rate, with a 4 percent per year increase in the 4 years to follow. Contract to take effect after an affirmative vote of both Swatara Township and Paxtang Borough. Topic to be addressed at the December 3, 2024, Workshop.

CAMERA VIDEO SURVEILLANCE PROJECT

The camera video surveillance project is now complete with the last of the cameras having been installed, thus ensuring safety for all accessing Borough Property.

GRANT FOR JOINT USE OF BACKHOE WITH PENBROOK BOROUGH

Paxtang applied for and was awarded a Statewide Local Share Assessment Grant in 2023 for the joint purchase of a backhoe with Penbrook Borough. Penbrook followed through with a different grant application as well, was awarded the grant, and will now purchase their own backhoe. Further information will be available at the December 3, 2024, Workshop. Topic was discussed at the September 2023 Council Meeting.

REPORT OF CODES AND ZONING

Two Building, 2 Sewer, and 5 Street Cuts were issued in the month of October

REPORT OF THE MAYOR

Mayor Martin expressed his gratitude to all military Veterans for their dedication and service to our country, encouraged all to attend the annual Paxtang Lions Club tree lighting ceremony scheduled for Sunday December 2 at 6:30 p.m. in front of the municipal building, and offered his support for **Resolution 2024-08** as he had the privilege of sponsoring **Resolution 2014-05**, a Resolution endorsing Young Lungs At Play proclaiming Borough recreational spaces as tobacco free areas.

REPORT OF THE SOLICITOR

No Report from Solicitor Bonn

REPORT OF THE ENGINEER

No Report from Engineer Smith

Administration – Vice-President Fillman expressed his gratitude to Manager Stambaugh and to Borough staff for their time and dedication in preparing the 2025 Budget. **The First Reading** will be offered later this evening.

Highway and Stormwater – No Report from Councilman Leonard

Property, Recreation, and Shade Tree Advisory – No Report from Councilman Bower

Public Safety – No Report due to the absence of Councilman Wingert

Public Relations and Grants – Councilwoman Britten reported the Pennsylvania Department of Conservation and Natural Resources announced that the Capital Area Greenbelt Association is a recipient of the 2024 Community Conservation Partnerships Program Fall Grants. An award of \$154,000.00 was granted to include rehabilitation of a section of the trail in Susquehanna Township to the Derry Street Trailhead, the construction of a pedestrian bridge, and other site improvements. The Association was also awarded \$250,000.00 for restoration of a portion of the Parkway Creek to include stream restoration, installation of stormwater management, landscaping, project sign, and other improvements. Councilwoman Britten stated she is grateful for funding opportunities offered through these grants as well as for the grant to purchase a backhoe for the Public Works Department, noting all will be very beneficial to the Borough.

Health, Sanitation, and Codes – No Report from Councilman Thomas

CONTRACT FOR SERVICES – APPRAISAL OF MUNICIPAL BUILDING

*4) Vice-President Fillman made a motion to enter into a contract between RSR Appraisers and Analysts and Paxtang Borough with regard to providing a narrative appraisal report of the property known as 3423 Derry Street, Paxtang Borough, Dauphin County, Pennsylvania. Motion seconded by Councilman Bower. Vice-President Fillman stated the report will be prepared in accordance with the Uniform Standards of Professional Appraisal Practice of the Appraisal Foundation and their Code of Ethics. The appraisal agrees to deliver a final report to the Borough within 3 weeks, at a cost of \$3,000.00. A retainer fee will not be required. After discussion, motion carried.

HANDICAPPED PARKING SPACE REQUEST – 3630 DERRY STREET

Lieutenant Krahlung offered an overview of a request from Mr. Colman Wessel for a handicapped parking space at 3630 Derry Street. Traffic study was conducted by Corporal Jason Lex. Two options were presented for Council's review with a recommendation that the requested sign be placed at a point 39 feet and 6 inches east from the northeast corner of the intersection of Derry Street and Oak Street, with the handicapped space extending 20 feet east from that point.

*5) Vice-President Fillman made a motion to accept the report and move for creation of a handicapped parking space at 3630 Derry Street with thanks to Corporal Lex and to accept his recommendation to place the sign at 39 feet 6 inches back from the corner. Motion seconded by Councilman Bower. Motion carried after clarification that the motion as stated refers to the option as recommended by Corporal Lex.

RESOLUTION 2024-08 – SMOKE FREE BOROUGH PROPERTIES

*6) Councilman Bower made a motion to approve **Resolution 2024-08**, a Resolution designating properties owned by the Borough of Paxtang to be smoke free. Motion seconded by Councilman Thomas. Motion carried.

FIRST READING OF THE PROPOSED 2025 BUDGET

Vice-President Fillman presented the **First Reading** of the proposed 2025 Budget with a summary of Assets, Revenue, and Expenditures. Vice-President Fillman expressed his appreciation for the time and effort put forth by Borough staff in preparing the 2025 Budget. No tax increase is anticipated for 2025.

President Bloss echoed the sentiments of Vice-President Fillman.

COMMUNICATIONS

No Communications were brought forth

PUBLIC COMMENT

President Bloss opened the floor for audience members to share their comments. Hearing none, President Bloss proceeded with this evening's meeting.

PRESENTATION OF BILLS

*7) Vice-President Fillman made a motion that the Borough pay its just and lawful debts. Motion seconded by Councilman Thomas. Motion carried.

EXECUTIVE SESSION

At 7:38 p.m. President Bloss announced Council would retire to Executive Session to discuss matters of litigation. Borough Solicitor, Borough Mayor, Borough Manager, and members of Council were invited to remain. Meeting to reconvene following the Executive Session.

Secretary Clark was relieved of her duties for the remainder of the evening

At 8:11 p.m. President Bloss reconvened the November 19, 2024, Council Meeting following an Executive Session where matters of litigation were discussed.

MOTION TO ADJOURN

*8) Councilman Thomas made a motion to adjourn. Motion seconded by Vice-President Fillman. Motion carried. Meeting adjourned at 8:12 p.m.

Secretary

- 1.Minutes October 15, 2024, Council Meeting
- 2.Minutes November 6, 2024, Workshop Meeting
- 3.Treasurer's Report
- 4.Award RSR Appraisers – Appraisal of Municipal Building
- 5.Handicapped Parking 3630 Derry St.
- 6.**Resolution 2024-08** Smoke Free – Municipal Buildings
- 7.Pay Bills
- 8.Adjourn