

PAXTANG BOROUGH
Regular Business Meeting
3423 Derry Street
December 17, 2019

President Bloss called to order the monthly meeting of the Paxtang Borough Council at 7:00 p.m. with the Pledge of Allegiance led by Vice-President Spackman.

COUNCIL MEMBERS PRESENT

Council President	Kathleen Bloss
Council Vice-President	Christopher Spackman
Council President Pro-Tempore	Jack Thomas
Council Members	Joshua Eisner
	David Gui
	Bonnie Pugliese
	Thomas Wingert
Members Absent	Mayor Borne Fuller

BOROUGH OFFICIALS

Borough Manager	Keldeen Stambaugh
Borough Solicitor	J. Stephen Feinour
Borough Engineer	Jeremy Smith
Borough Fire Chief	Todd Zwigart

At this point President Bloss recognized Councilwoman Bonnie Pugliese for serving as a Member of Council over the past two years and thanked her for her service to members of Council and residents of Paxtang Borough.

AUDIENCE PARTICIPATION

Mr. Stephen (inaudible) resident of 2531 Boas Street, Penbrook Borough asked Council to consider addressing the holiday tree as a Christmas tree. Councilman Thomas said the tree is sponsored by the Paxtang Lions Club and during the course of the Christmas Tree lighting ceremony held on Sunday December 8, the word Christmas was addressed numerous times as well as in hymns and carols. Councilman Thomas said the official designation is "The Christmas Tree from the Paxtang Lions". With that said, Merry Christmas was offered by the participant and several members of Council.

MUNICIPAL SEPARATE STORMWATER SEWER SYSTEM PROGRAM (MS-4)

President Bloss asked if anyone had questions or concerns with regard to the MS-4 program. Hearing none, President Bloss proceeded with the Regular Business Meeting.

MINUTES

*1) Councilman Thomas made a motion to dispense with the reading of the Minutes from the November 19, 2019 Regular Business Meeting and to approve the same. Motion seconded by Councilman Eisner. Motion carried.

TREASURER'S REPORT

Secretary Clark read the Treasurer's Report for the month of November 2019 as follows:

GENERAL FUND	\$161,878.03
SEWER FUND	\$607,553.66
LIQUID FUELS	\$ 4,450.53
SOLID WASTE	\$ 24,573.29
CAPITAL RESERVE	\$315,981.58

*2) Councilman Thomas made a motion to approved the Report of the Treasurer for the month ending November 30, 2019. Motion seconded by Councilman Eisner. Motion carried.

POLICE REPORT

Swatara Township Lieutenant Dennis Krahlung stated 77 calls for service were placed for Paxtang. Three traffic citations, 16 traffic warnings, and 1 traffic enforcement detail was carried out.

COMMUNITY SERVICE REPORT

Officers participated in numerous community service events including The Tri Community Elementary Fall Festival, the Swatara 7th annual 5-K Hero Run, Central Dauphin East High School Career Day, the Grand Reopening of the Walmart Supercenter located at 6535 Grayson Road, American Federation of State, County, and Municipal Employees Union (AFSCOME) Unit Day, and the Steelton Highspire School District Chili Cookoff. Safety presentations were given to St. Catherine's Cub Scout Pack # 23, and 2 ride alongs were conducted where civilians spent time with officers observing their work day. Officers participated in the Drive Safe Pennsylvania Enforcement Program, Aggressive Driver Details, and a cooperative event with Dauphin County and Pennsylvania State Police Driving Under The Influence (DUI) check point detail. Four vehicle child safety seats were installed as well for citizens.

COFFEE WITH A COP

Coffee with a Cop will be held on Thursday, January 9, 2020 at the City Line Diner located at 3302 Derry Street from 9:00 a.m. to 10:00 a.m. This event allows citizens the opportunity to meet with officers in a casual setting to discuss community matters of interest.

BOROUGH INCIDENTS

Councilman Wingert asked for a status on a recent incident in the vicinity of 32nd Street and Prince Street and an incident at 30th Street and Duke Street. Lieutenant Krahlung said he would look into these matters.

REPORT OF THE FIRE CHIEF

Fire Chief Todd Zwigart reported 26 calls for service were placed, 3 being in the Borough for a total man power of 133 with an average crew of 5 and time in service of 16 hours and 13 minutes. The Engine ran 14, Rescue 14, Utility 1, Office In Charge 0, Fire Police 5. Calls in the Borough were 2 motor vehicle accidents and 1 Emergency Management Service. There were 0 unanswered calls for the month. Trainings were held on Hydrant training, South Central Task Force, and Rescue Familiarization with a total manpower of 21 and total hours of training at 378. The top five responders were Chief Zwigart at 21, Lieutenant Lemmon at 21, Deputy Fire Chief Tinari at 19, Firefighter Clark at 18, and Firefighter Schaeffer at 14. Members contributed at the Swatara 5-K Hero Run with the display of fire apparatus, assisted with a visit from Santa, and held a collection for non perishable food items for their adoptive family. A Merry Christmas was wished to Chief Zwigart and Members of the Paxtang Fire Company. Chief Zwigart wished all in attendance a Merry Christmas.

REPORT OF EMERGENCY MEDICAL SERVICES (STEMS)

Daniel Tempel, Captain 9-D Paramedic with the Susquehanna Township EMS reported 14 calls for Paxtang were placed for service. Eight calls were for lights and sirens, 6 for no lights and sirens. The average dispatch to at patient time for advanced life support was 7 minutes and 11 seconds and the average dispatch to at patient time for basic life support was 8 minutes and 15 seconds. The average call length was 51.3 minutes per call and the total time handling emergency calls was 11.97 hours.

REPORT OF THE MANAGER

TAX RATE FOR 2020

Manager Stambaugh stated due to a newly enacted law, passage may take place by a Resolution instead of by an Ordinance. There is no change in the Tax Rate for 2020.

SEWER AND SOLID WASTE RATES

Even though Council expressed no interest in raising either Sewer or Solid Waste fees for 2020, separate Ordinances will need to be offered for advertisement and consideration.

BUSINESS PRIVILEGE LICENSE

Notifications will be mailed to Borough businesses advising that a Business Privilege License is now set at \$50.00 per license. Payment will be able to be made in April along with their Business Privilege Taxes to Keystone Collections.

REPORT OF CODES AND ZONING

One Zoning permit, 1 Street Cut Permit and 1 Sidewalk permit were issued for November

REPORT OF THE MAYOR

No Report due to the absence of Mayor Borne Fuller

REPORT OF THE SOLICITOR

No Report from Solicitor Feinour

REPORT OF THE ENGINEER

2016 and 2017 MUNICIPAL SEPARATE STORMWATER SEWER SYSTEM DEPARTMENT OF ENVIRONMENTAL PROTECTION BEST MANAGEMENT PRACTICES IMPLEMENTATION FUNDING PROJECT

Engineer Smith said the Operation and Maintenance Agreements for the 2016 Prince Street/Park Terrace project and the 2017 Brookwood Street/Park Terrace project are now with Manager Stambaugh. A final reimbursement request was submitted to the Department of Environmental Protection agency for the 2017 project.

REPORT OF COMMITTEES

Administration

SECOND READING AND FINAL READING OF SCHEDULE A - 2020 BUDGET

Councilman Wingert expressed his concern with the need to borrow funds if there should be a possible shortfall. Discussion was held that a shortfall should not be experienced, in the general budget is the potential payment for a loan of a future project, and an allotment for the repayment of what was borrowed from when the police department was disbanded. Council will address the possibility of a need to borrow from the Sewer Account in the event that a shortfall would be experienced at the beginning of 2020 through a Resolution.

Highway – No Report from Councilman Wingert

Property and Recreation – No Report from Vice-President Spackman

Public Safety – No Report from Councilman Gui

Public Relations – No Report from Councilwoman Pugliese

Health and Sanitation – No Report from Councilman Thomas. Councilman Thomas wished all in attendance a Merry Christmas.

NEW BUSINESS

APPROVAL OF 2020 BUDGET

*3) Councilman Wingert made a motion to approve the Final Reading and the Budget for Paxtang Borough for the fiscal year of 2020. Motion seconded by Councilman Eisner. Motion carried.

President Bloss extended her gratitude to members of Council for their diligence in working on the Budget at a recent Workshop. Councilman Wingert echoed the sentiments of President Bloss.

RESOLUTION 19-11 – TAX RATE

Resolution 19-11 a Resolution setting the tax rate for general Borough purposes at 10.4, Fire at .08 and Highway at .75 for a total tax rate of 11.23.

*4) Councilman Eisner made a motion to approve **Resolution 19-11**. Motion seconded by Vice-President Spackman. Motion carried.

ORDINANCE 669 – STREET AND SIDEWALK OPENINGS AND EXCAVATIONS

*5) Councilman Eisner made a motion to approve **Ordinance 669**. Motion seconded by Councilman Wingert. Councilman Wingert voiced his concerns with setting guidelines for Workers’ Compensation and the Occupational Safety and Health Administration (OSHA) mandates. After a lengthy discussion regarding language, Engineer Smith suggested inserting language stating an outside company would be required to follow all Federal, State, and Local rules and regulations. Motion amended.

*6) Councilman Eisner made a motion to approve **Ordinance 669** with the insertion of language that states any outside company would be required to follow all Federal, State, and Local rules and regulations. Motion seconded by Councilman Wingert. Motion carried.

ORDINANCE 668 – AN ORDINANCE AUTHORIZING AN INTERGOVERNMENTAL AGREEMENT WITH SWATARA TOWNSHIP TO PROVIDE POLICE SERVICES PURSUANT TO THE INTERGOVERNMENTAL COOPERATION LAW

*7) Councilman Eisner made a motion to approve **Ordinance 668**. Motion seconded by Councilman Gui. Motion carried.

RESOLUTION 19-12 – A RESOLUTION TO BORROW FROM THE SEWER FUND

President Bloss read for Council **Resolution 19-12**, A Resolution to borrow from the Sewer Fund a sum not to exceed \$100,000 for use during any present or future emergency during 2020. Funds borrowed would be paid in full by June 1, 2020.

*8) Vice-President Spackman made a motion to approve **Resolution 19-12**. Motion seconded by Councilman Thomas. Motion carried.

ORDINANCE 668 – CORRECTION - AN ORDINANCE AUTHORIZING AN INTERGOVERNMENTAL AGREEMENT WITH SWATARA TOWNSHIP TO PROVIDE POLICE SERVICES PURSUANT TO THE INTERGOVERNMENTAL COOPERATION LAW

Councilman Eisner asked that the copy of the Agreement as distributed, be corrected to read: “An Ordinance Authorizing An Intergovernmental Agreement With The **Township Of Swatara** To Provide Police Services **To The Borough Of Paxtang** Pursuant To The Intergovernmental Cooperation Law.” Ordinance 668 shall be revised.

ADVERTISE PUBLIC HEARING AMENDMENT TO THE ZONING ORDINANCE

President Bloss read an amendment to the Zoning Ordinance, an Ordinance to amend the Borough of Paxtang Code Chapter 425, Zoning to add definitions and restrict the sale of electronic nicotine delivery systems, products, and tobacco products to a Conditional Use in the General Business Zoning District.

*9) Councilman Eisner made a motion to approve the advertisement of the Public Hearing for the amendment to the Zoning Ordinance for the sale of electronic and nicotine systems. Motion seconded by Councilman Gui. Motion passed with 4 Aye and 2 Nay. Vice-President Spackman and Councilman Thomas cast a Nay vote. Public Hearing is scheduled for Monday January 6, 2020 to commence at 6:15 p.m. in Council Chambers.

ADVERTISE ORDINANCE 671 – AN AMENDMENT TO SEWER CHARGES

President Bloss presented **Ordinance 671**, An Ordinance of the Borough of Paxtang amending the ordinance imposing an annual charge for Class One and Class Two users of the sewer system.

*10) Councilman Thomas made a motion to advertise **Ordinance 671**, an amendment to the Sewer Charge Ordinance. Motion seconded by Councilman Wingert. After discussion was held that Council may vote on **Ordinance 671** at the January 6 Reorganizational Meeting, motion carried. Fees for use of the sewer system remain the same for 2020.

ADVERTISE ORDINANCE 672 – AN AMENDMENT TO SOLID WASTE ORDINANCE

President Bloss presented **Ordinance 672**, an Ordinance of the Borough of Paxtang amending the ordinance providing for the collection and disposal of solid waste. Fees for solid waste remain the same at \$275.00 per dwelling unit for 2020.

*11) Councilman Thomas made a motion to advertise **Ordinance 672**, acknowledging no fee increase. Motion seconded by Councilman Gui. Motion carried.

APPROVE AND ADVERTISE 2020 MEETING SCHEDULE

Workshop meetings will be held the first Tuesday of every month with the exception of August due to participation in National Night Out. No Workshop will be held in January due to the State mandated Bi-Annual Reorganizational meeting to be held on Monday, January 6 in Council Chambers. All Council meetings will be held the third Tuesday of each month. Meetings will commence at 7:00 p.m.

*12) Councilman Eisner made a motion to approve the meeting schedule for 2020. Motion seconded by Vice-President Spackman. Motion carried. Council and Workshop meetings are open to the public.

OLD BUSINESS

No Old Business was brought forth

COMMUNICATIONS

Manager Stambaugh read for Council a letter from Mr. Richard Lengler, Chair of the Property Management Ministry with the Paxton Presbyterian Church thanking the Borough for the excellent coordination and invaluable assistance from the Borough's road crew for providing leaf pickup for them.

PRESENTATION OF THE BILLS

*13) Vice-President Spackman made a motion that the Borough pay its just and lawful debts. Motion seconded by Councilman Thomas. Motion carried.

EXECUTIVE SESSION

At 8:03 p.m. President Bloss announced Council would retire to Executive Session to discuss matters of personnel and potential litigation. Solicitor Feinour and Manager Stambaugh were invited to attend. President Bloss stated Council would reconvene after the Executive Session.

At 8:40 p.m. President Bloss reconvened the Regular Business Meeting stating matters dealing with personnel and potential litigation were discussed.

BOROUGH MANAGER CONTRACT RENEWAL

President Bloss asked for a motion to accept renewal of the Borough Manager Employment Agreement with an effective date of January 1, 2020 through December 31, 2021.

*14) Councilman Eisner made a motion to renew the contract of the Borough Manager. Motion seconded by Councilman Wingert. Motion carried.

ADJOURNMENT

*15) Councilwoman Pugliese made a motion to adjourn the Regular Business Meeting. Motion seconded by Councilman Eisner. Motion carried. Members of Council took this opportunity to thank Councilwoman Pugliese for her service to the Borough and to Council as her term of office as Council Member due to the expiration of her term. Motion adjourned at 8:41 p.m.

Secretary

- 1.Minutes
- 2.Treasurer's Report
- 3.Approve 2020 Budget
- 4.Adopt Resolution 19-11 – Tax Rate
- 5.Adopt Ordinance 669 – Street/Sidewalk Excavation - Amended
- 6.Adopt Ordinance 669 – Street/Sidewalk Excavation
- 7.Adopt Police Agreement for Services – Swatara
- 8.Adopt Resolution 19-12 – Borrow from Sewer Fund
- 9.Advertise Amendment – Zoning Ordinance
- 10.Advertise Ordinance 671 – Sewer Charges

11. Advertise Ordinance 672 – Solid Waste
12. Approve and Advertise 2020 Meeting Schedule
13. Pay Bills
14. Renew Borough Manager's Contract
15. Adjourn

