

PAXTANG BOROUGH
Regular Business Meeting
3423 Derry Street
October 18, 2022

President Bloss called to order the monthly meeting of the Paxtang Borough Council at 7:00 p.m. with the Pledge of Allegiance led by Mayor Martin.

COUNCIL MEMBERS PRESENT

Council President	Kathleen Bloss
Council Vice-President	Christopher Spackman
Council President Pro Tempore	Jack Thomas

Mayor	Nathan Martin
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Jennifer Britten
Corbin Bower
Eric Fillman

COUNCIL MEMBERS ABSENT

Thomas Wingert

BOROUGH OFFICIALS

Borough Manager	Keldeen Stambaugh
Borough Solicitor	Joshua Bonn
Borough Engineer	Jeremy Smith – Absent
EMA	Robin Bloss

On the advice of Counsel, President Bloss stated the following would be read at the beginning of each Council Meeting:

Public comment is an opportunity for residents and taxpayers to voice their opinions on matters of public concern. Borough Council will listen to each speaker and should not interrupt or engage speakers in debate. Public comment is not a question-and-answer session. Borough Council handles complex issues and further research may be necessary to insure accurate dissemination of information. Certain matters such as legal proceedings, contractual negotiations, or investigations may involve privileged or confidential information that cannot be publicly disseminated without adverse legal consequence to the Borough and its taxpayers. Ordinarily questions raised during public comment will be referred to the appropriate committee or the Borough Manager. The Council President may ask or permit other members of Council or Borough staff to ask clarifying questions of the speaker to obtain information necessary for an appropriate referral. The Borough Manager shall respond as appropriate generally by contacting the individual speaker directly. The Council President retains discretion to respond to questions that do not require further research such as the dates of upcoming events or services available to Borough residents. And with that as we have been stating, we allow 3 minutes per speaker for general public comment. You may approach the microphone and state your name and address. Everyone who would like to share comments is welcome to do so. We will begin with comments from the Paxtang Borough residents, business, or property owners. If there are no additional comments from Paxtang Borough residents, business, or property owners, we will proceed with comments shared by any other concerned individuals, and with that, it is open for public comment.

AUDIENCE PARTICIPATION

President Bloss opened the floor for anyone wishing to share their comments.

Loraine Spangler, 203 North 31st Street thanked the Borough Manager and those responsible for addressing a recent request regarding property and maintenance issues and was grateful that the issues have been resolved.

MUNICIPAL SEPARATE STORMWATER SEWER SYSTEM PROGRAM (MS-4)

President Bloss opened the floor for anyone wishing to share their comments. Hearing none, President Bloss proceeded with the meeting.

MINUTES – SEPTEMBER 20, 2022, GENERAL BUSINESS MEETING

*1) Councilman Thomas made a motion to dispense with the reading of the Minutes from the September 20, 2022, General Business Meeting and to approve the same. Motion seconded by Councilman Fillman. Motion carried.

MINUTES – OCTOBER 4, 2022, WORKSHOP MEETING

*2) Councilman Thomas made a motion to dispense with the reading of the Minutes from the October 4, 2022, Workshop Meeting and to approve the same. Motion seconded by Vice-President Spackman. Motion carried.

REPORT OF THE TREASURER

Secretary Clark read the Treasurer's Report for the month ended September 30, 2022

<u>GENERAL FUND</u>	\$452,778.41
<u>SEWER</u>	\$889,639.29
<u>LIQUID FUELS</u>	\$155,993.07
<u>SOLID WASTE</u>	\$145,880.47
<u>CAPITAL RESERVE</u>	\$495,752.38

*3) Councilman Fillman made a motion to accept the Treasurer's Report for the month ended September 30, 2022. Motion seconded by Councilman Thomas. Motion carried.

REPORT OF SWATARA TOWNSHIP POLICE

Deputy Chief Thomas Stauffer presented the following report on behalf of Swatara Township Public Safety Director, Darrell Reider: officers handled a total of 93 calls for service for Paxtang Borough. Two traffic citations, 8 motor vehicle code violation warnings, 1 non traffic criminal citation, 3 parking violations, 2 foot patrols and 8 school foot patrols were carried out.

CANINE REPORT

September 8, 2022, Corporal Bloss and Canine J.T. provided a demonstration for guests attending the Coffee with a Cop event.

September 10, 2022, Corporal Bloss and Canine J.T. along with Officer Gibson and Canine Kix attended a chicken BBQ fundraiser for the Canine Unit.

COMMUNITY SERVICE REPORT

September 10, 2022, the 3rd annual chicken BBQ fundraiser for the Canine Unit was held. The Lawnton American Legion Post 998, Giant Foods, and Karns Foods supported the event with over \$2,000.00 raised for the Canine Unit.

HARRISBURG POLICE ATHLETIC LEAGUE FUNDRAISER

On September 10, 2022, Corporal Pokrop, Director Darrell Reider, along with Deputy Chief Stauffer attended a fundraiser for the Harrisburg Police Athletic League where Corporal Brandon Pokrop and wife were awarded first place in a “Dancing with the Stars” dance competition.

TEACHING, EDUCATING, AND MENTORING (T.E.A.M.)

A seminar with an emphasis on curriculum covering topics relating to student safety for grades Kindergarten through grade 12 was held at Saint Catherine Laboure School located at 4020 Derry Street.

RIDE A LONGS

Three ride a longs were carried out which included participants from the Swatara Citizens Police Academy.

DRIVE SAFE PENNSYLVANIA

Officers conducted five separate traffic enforcement details through the PennDOT Drive Safe Pennsylvania program.

DROP BOX – UNUSED – EXPIRED MEDICATIONS

Residents were encouraged to deposit expired and or unused medications at the drop box located at the Swatara Township Municipal Building located at 599 Eisenhower Boulevard.

CHILD PASSENGER SAFETY SEATS

Three child passenger safety seats were checked/installed by officers certified as car seat installation technicians.

MOTOR CARRIER SAFETY ASSISTANCE PROGRAM (MCSAP)

The MCSAP commercial driver vehicle inspection program is ongoing with inspections of commercial motor vehicles.

HALLOWEEN PARADE – PAXTANG BOROUGH

Swatara Police will be assisting with this event.

SWATARA TOWNSHIP HALLOWEEN WALK THROUGH

Swatara Township will host a Halloween Walk Through at Vanetta Park located at 4901-4999 South 50th Street on Thursday, October 27, 2022. Children are encouraged to attend the event in Halloween costume.

TRICK OR TREAT

Trick or Treat is scheduled for Monday, October 31, 2022, from 6 p.m. to 8 p.m. Swatara Police will be assisting with the event.

5-K HERO RUN

The 9th Annual 5-K Hero Run will take place on Sunday, November 6, 2022, at 9:00 a.m. at the Harrisburg Mall. This is a fundraiser for the Swatara Township Canine Unit, COPS for COPS, Keystone Worriers, and the National Fallen Firefighters Foundation.

MOTOR BIKES – UTILITY AND ALL TERRAIN VEHICLES

Councilman Fillman requested a follow up with regard to motor bikes traversing through the Borough. Deputy Chief Stauffer stated police have been able to follow up through the assistance of citizens

providing photographs, information from trail cameras, and unmanned aircraft systems (drones). Councilman Fillman thanked Deputy Chief Stauffer on their continuing efforts to curtail this type of activity.

REPORT OF THE FIRE CHIEF

Swatara Fire Chief Michael Ibberson addressed Council with the September 2022 Swatara Fire Rescue Report. Swatara responded to 106 calls for service, provided mutual aid 14 times, received mutual aid 17 times, with an average response time from dispatch to arrival of 4 minutes and 26 seconds. Responded to 11 fire incidents, 41 rescue and medical calls, 3 hazardous conditions, 15 service calls, 10 good intent calls and 24 false alarms. There were 6 calls for service in Paxtang Borough which included 4 EMS calls, 1 good intend call and 1 false alarm. Average turn out per incident was 9.6 with a total of 67 active responders for the month. Total number of staffing hours was 2,813, with 479 training hours. Trainings included introduction to fire service for new members, truck company operations 2, basic ropes and rigging, emergency vehicle operations and a heavy rescue conference.

Crews performed one smoke detector check, a birthday drive-by, assisted the Swatara Police Department K-9 fundraiser and conducted one fire drill. Members will assist and participate in the Paxtang Lions Club Halloween Parade. The fire command staff is working on an incident action plan, will have five command posts set up with the Police Department, Public Works, the Borough Manager and possibly Mayor Martin.

Councilman Fillman asked if Paxtang is assigned their own Zone. Chief Ibberson stated that was the case and that Paxtang had 2 different box areas. Councilman Fillman thanked Chief Ibberson for providing a performance review for Paxtang.

Mayor Martin stated he appreciated their service and was glad to see them at the Home Depot home improvement store for a recent fire safety event. President Bloss thanked Chief Ibberson for integrating fire prevention into the Borough school system.

Chief Ibberson stated residents could contact Swatara Township for information on obtaining a smoke detector, having a smoke detector installed, or checked.

REPORT OF THE MANAGER

HALLOWEEN PARADE

Manager Stambaugh stated The Paxtang Lions Club will hold their annual Halloween Parade on Tuesday, October 25 and encouraged all those who are able to assist with the event or to be a spectator.

TRICK OR TREAT

Trick or Treat will be held throughout the Borough on Monday, October 31 from 6 p.m. to 8 p.m.

COFFEE WITH A COP

Manager Stambaugh plans on attending the November 10 Coffee With A Cop event at the Swatara Township Municipal Building.

PAXTANG MUNICIPAL BUILDING REPAIRS

Information to be available at the November 15, 2022, Council Meeting.

PENNSYLVANIA STATE ASSOCIATION OF BOROUGH FALL CONFERENCE

Manager Stambaugh attended the PSAB fall conference and will share information with Council members that have an interest.

REPORT OF CODES AND ZONING

2 Building Permits, 1 Street Cut Permit, 1 Zoning Permit, and 1 Sewer Permits were issued for the month of September.

REPORT OF THE MAYOR

Mayor Martin recently presided over a wedding in Shenksville, Pennsylvania and will perform a marriage ceremony on October 30, 2022. A donation for services rendered by Mayor Martin was presented to the Central Pennsylvania Food Bank. Mayor Martin mentioned he is looking forward to participating in the Paxtang Halloween Parade.

REPORT OF THE SOLICITOR

No Report from Solicitor Bonn

REPORT OF THE ENGINEER

The report from Engineer Smith was provide at the October 4, 2022, Workshop Meeting.

Councilman Thomas asked if the repaving project on Brisban Street would be completed prior to the Paxtang Lions Club Halloween Parade. Manager Stambaugh will contact Engineer Smith for a time line.

REPORT OF COMMITTEES

Administration – No Report from Vice-President Spackman

Highway – No Report from Councilman Corbin

Property and Recreation – Councilman Fillman stated he is continuing to gather feedback for the revision of property use rules and release documents, will contact Councilman Bower with regard to matters of insurance, and will have documents at the November Workshop or Council Meeting. Councilman Fillman said input has been excellent and complimented the Borough Secretary for her assistance.

Public Safety – No Report due to the absence of Councilman Wingert

Public Relations – No Report from Councilwoman Britten

Health and Sanitation – No Report from Councilman Thomas

NEW BUSINESS

PAXTANG BOROUGH MUNICIPAL BUILDING REPAIRS

Discussed earlier this evening with no action to be taken at this time

PAXTANG BOROUGH BUILDING GYM ACCESS AND RULES

Discussed earlier this evening as being under revision

COMMUNICATIONS

No Communications were brought forth

AUDIENCE PARTICIPATION

President Bloss opened the floor for anyone wishing to share their comments. Hearing none, President Bloss proceeded with the meeting.

PRESENTATION OF THE BILLS

*4) Vice-President Spackman made a motion that the Borough pay its just and lawful debts. Motion seconded by Councilman Fillman. Motion carried.

EXECUTIVE SESSION

At 7:34 p.m. President Bloss announced that Council would retire to an Executive Session to discuss potential litigation and to seek the advice of the Borough Solicitor. President Bloss requested the Borough Solicitor, Borough Manager, and Mayor attend the meeting. Meeting will reconvene following the Executive Session.

Secretary Clark was excused from the remainder of the meeting

At 8:07 p.m. President Bloss reconvened the meeting after an Executive Session where matters of potential litigation and advice from Council were discussed.

ADJOURNMENT

*5) Councilman Thomas made a motion to adjourn. Motion seconded by Vice-President Spackman. Councilman Fillman asked Councilman Thomas to rescind his motion for a moment. Councilman Thomas offered the floor to Councilman Fillman. Councilman Fillman stated when he complimented the Borough Secretary for her assistances with revisions to the rules and use policy, he unintentionally neglected to compliment the Borough Manager. Councilman Fillman stated Manager Stambaugh has been as integral and as sharing of her institutional knowledge on all of the rules and regulations that are being reviewed and requested that his views be on record. Motion carried after additional comments from Councilman Fillman. Meeting adjourned at 8:09 p.m.

Secretary

- 1.Minutes September 20, 2022 – Regular Business Meeting
- 2.Minutes October 4, 2022 – Workshop
- 3.Treasurer’s Report – September 2022
- 4.Pay Bills
- 5.Adjourn

