

**PAXTANG BOROUGH  
Regular Business Meeting  
3423 Derry Street  
February 16, 2021**

President Bloss called to order the monthly meeting of the Paxtang Borough Council at 7:00 p.m. with the Pledge of Allegiance led by Mayor Borne Fuller. Due to the COVID-19 Pandemic, guidelines set by the Center for Disease Controls for social distancing and wearing of masks were being observed.

**COUNCIL MEMBERS PRESENT**

Council President	Kathleen Bloss
Council Vice President	Christopher Spackman
Council President Pro Tempore	Jack Thomas

Joshua Eisner  
David Gui  
Thomas Wingert

Mayor	Sheilah Borne Fuller
-------	----------------------

**BOROUGH OFFICIALS**

Borough Manager	Keldeen Stambaugh
Borough Solicitor	J. Stephen Feinour
Borough Engineer	Jeremy Smith
Fire Chief	Will Skinner

**AUDIENCE PARTICIPATION**

President Bloss opened the floor for participants to share comments. Hearing none, President Bloss proceeded with the meeting.

**MINUTES JANUARY 19, 2021 REGULAR BUSINESS MEETING**

\*1) Councilman Thomas made a motion to dispense with the reading of the Minutes from the January 19, 2021 Regular Business Meeting and to approve the same. Motion seconded by Vice-President Spackman. Motion carried.

**MINUTES FEBRUARY 2, 2021 WORKSHOP MEETING**

\*2) Vice-President Spackman made a motion to dispense with the reading of the Minutes from the February 2, 2021 Workshop and to approve the same. Motion seconded by Councilman Thomas. Motion carried.

**NEW BUSINESS**

**CONSIDERATION OF NATHAN A. MARTIN – MEMBER OF COUNCIL**

President Bloss presented for Council's consideration, the appointment of Nathan A. Martin to fill the vacant seat created by the recent resignation of Councilman Angel Gonzalez. Term of office to expire January of 2022.

\*3) Councilman Wingert made a motion to approve Nathan Martin as Council Member. Motion seconded by Councilman Gui. Motion carried.

**OATH OF OFFICE – MEMBER OF COUNCIL – NATHAN A. MARTIN**

At this point Mayor Borne Fuller administered the Oath of Office to Nathan Martin. After the Oath of Office, Councilman Martin took his seat with Members of Council.

**TREASURER'S REPORT**

<b>GENERAL FUND</b>	\$214,805.85
<b>SEWER FUND</b>	\$675,316.68
<b>LIQUID FUELS</b>	\$ 55,653.10
<b>SOLID WASTE</b>	\$ 19,368.15
<b>CAPITAL RESERVE</b>	\$377,434.93

\*4) Councilman Gui made a motion to approve the Treasurer's Report for the month ended January 31, 2021. Motion seconded by Councilman Eisner. Motion carried.

**REPORT OF THE POLICE**

Swatara Township Lieutenant Dennis Krahlung informed Council of the recent passing of township employee, Ms. Christine Stoltz. Ms. Stoltz served the township and police department as Secretary for the past 24 years. Ms. Stoltz was a strong supporter of the Swatara Caine Unit. Those wishing to honor Ms. Stoltz may do so by making a personal donation to the Swatara Township Canine Unit.

Lieutenant Krahlung reported 74 calls for service were placed for Paxtang for the month of January 2021. Eleven traffic citations, 14 motor vehicle code warnings, 1 non traffic criminal citation, 1 parking violation and 2 foot patrols were carried out.

**COMMUNITY SERVICE**

Due to the COVID-19 Pandemic, Community Service endeavors have been affected. Officers are finding ways to reach out to the public while practicing social distancing and adhering to safety guidelines.

**CHILD SAFETY SEAT INSTALLATIONS**

Officers installed 7 child safety vehicle seats

**DRUG DROP OFF BOX**

Borough residents may dispose of unused and or expired prescription medications at a drop off box at the Swatara Township Municipal Building located at 599 Eisenhower Boulevard, Harrisburg.

**MOTOR CARRIER SAFETY ASSISTANCE PROGRAM (MCSAP)**

The MCSAP commercial driver-vehicle inspection program is ongoing with inspections of commercial vehicles.

**CITIZENS POLICE ACADEMY**

The Swatara Township Police Department will host a Citizens Police Academy for residents and non-residents. This program offers citizens a look at different aspects of policing from officers in their specific field as well as incorporating various field trips to criminal justice facilities within Dauphin County.

**CANINE REPORT**

Officer Gibson and canine Kix assisted with a narcotics and eviction detail and Corporal Bloss along with canine J.T. assisted the United States Marshall Service in the City of Harrisburg.

**ANNUAL SWATARA TOWNSHIP POLICE REPORT**

Lieutenant Krahlung presented for Council the Annual Swatara Township Police Report for their review.

**REPORT OF THE FIRE CHIEF**

Fire Chief Will Skinner reported 28 calls for service were placed with 3 being in the Borough. Total manpower was 118 with an average crew of 4. Time in service was 26 hours and 38 minutes. The Engine ran 7 calls, Rescue 20, Utility 0, Officer in Charge 0, and Fire Police 1. Top five responders were Captain Matthew Lemmon, Firefighter Jon Hafer, Firefighter Dan Schaeffer, Firefighter Sabrina Schaeffer, and Firefighter Todd Zwigart. Two Company trainings were held and Fire Police will now be conducting monthly trainings. A \$152,000.00 Federal Emergency Management Agency (FEMA) Grant has been submitted for the replacement of portable radios. Current portable radios date back to 2009 and are obsolete.

**REPORT OF THE MANAGER**

**FIRE CHIEF REPORTS**

Manager Stambaugh stated the December Fire Chief Report and the 2020 Year End Report have been made available to Council members.

**AUTOMATED CALL SYSTEM**

Membership is no longer available for the Dauphin County contracted automated call system. Manager Stambaugh has compiled a call list. A notification call regarding the new trash and recycle service was placed, the system worked well, and is very cost effective.

**LETTER FROM PAXTANG ELEMENTARY SCHOOL**

A letter has been received from the Paxtang Elementary School Parent Teacher Organization seeking donations to help defray the cost of a community mural recently painted at the school. Anyone wishing to make a personal donation may contact the Paxtang Elementary PTO. A print of the mural will be displayed in Council Chambers. Topic was mentioned at the January 19, 2021 Regular Business Meeting.

**CONFINED SPACE GAS METERS**

The Fire Company is in need of a new Confined Space Gas Meter at an approximate cost of \$2,400.00. It was suggested to pay for the unit through Fire Tax Funds. All meters are maintained and calibrated by the Borough Public Works Department.

**EXELON GENERATION – THREE MILE ISLAND ALERT SIREN**

Due to the closure of the Three Mile Island Nuclear Power Plant, located in Londonderry Township, Exelon Generation will be disconnecting the emergency siren located at the back of the municipal parking lot. Discussion was held that Paxtang could reconnect the siren for the Borough’s own alert system if need be at a later date in time. Mr. Robin Bloss, Emergency Management Coordinator, was asked his opinion to which he indicated he would like more time to research the matter. President Bloss suggested Manager Stambaugh contact Dauphin County and keep the lines of communication open with Emergency Management.

**BUSINESS PRIVILEGE LICENSE**

Manager Stambaugh advised Council of an increase in residents working from their homes and the need for a Business Privilege License. After a lengthy discussion, Manager Stambaugh asked Council for their thoughts with not making an applicant go through the entire zoning process and zoning hearing board as long as the applicant adhered to the following: would not entertain clients at their home, the business would have no direct impact on the area, have no foot traffic, and have no visual signs of a business being conducted from their home. President Bloss and Vice President Spackman were in agreement.

**RENTAL PROPERTY INSPECTIONS**

While the current rental unit ordinance stipulates inspections shall be conducted every 3 years, this practice has not been implemented or enforced. Manager Stambaugh suggested discussing this at an upcoming Workshop meeting. President Bloss and Vice-President Spackman were in agreement.

**REPORT OF CODES AND ZONING**

One Building permit, 3 Zoning permits, 1 Street Cut permit, and 2 Sewer permits were issued for the month of January.

**REPORT OF THE MAYOR**

Mayor Borne Fuller congratulated the Paxtang Lions Club on the success of their “take out Pancake Breakfast” held on Saturday, February 13.

Councilman Thomas, Chairperson of the Paxtang Lions Pancake Breakfast, thanked Mayor Borne Fuller and Council for being granted use of the gym.

**REPORT OF THE SOLICITOR**

No Report from Solicitor Feinour

**REPORT OF THE ENGINEER**

**SIDEWALK MAINTENANCE AGREEMENT 29<sup>th</sup> STREET IMPROVEMENT PROJECT**

Engineer Smith spoke with Mr. John Bachman, Project Manager with PennDOT. After discussing the Agreement with Mr. Backman, Engineer Smith stated he had no issues with Council executing the Agreement.

**REPORT OF COMMITTEES**

*Administration* – No Report from Councilman Eisner

*Highway* – Councilman Wingert said for safety reasons, the snow plow purchased for the new Public Works Chevy Silverado Pick Up Truck would need to be exchanged. No costs would be incurred for this exchange. Councilman Wingert stated the Public Works Department did an excellent job at plowing streets during the most recent snow fall. President Bloss asked Councilman Wingert to pass along her gratitude to the Public Works Department for their fine work.

*Property and Recreation*

**CANCELLATION - MEMORIAL DAY PICNIC - 2021**

Vice-President Spackman said in light of the COVID-19 Pandemic, he was recommending that the Memorial Day Community picnic for 2021 be cancelled.

**REQUEST FROM RESIDENT – JACOB FRANTZ - INSTALL SWING SET**

A request was received from resident, Jacob Frantz, suggesting that a swing set be installed at an area park. Paxtang Commons Park located off Derry Street and Park Terrace is intended for children 6 years of age and younger while the play area at Saussaman Park is geared towards older children. If Council would so desire to install a swing set at Saussaman Park, the project would need to be upgraded to standards set by the Americans with Disabilities Act and could be quite costly. Vice-President Spackman suggested Engineer Smith look into costs and installation requirements in order to have an informed response for the requester.

**REQUEST FOR USE OF THE PAVILION – LENKER MANOR PAXTANG WOMEN’S CLUB**

Vice-President Spackman would be presenting a request from the Lenker Manor Paxtang Women’s Club for gratis use of the pavilion at Saussaman Park. Use is requested for a 2 hour period on May 26, 2021. To be addressed under New Business.

*Public Safety* – No Report from Councilman Martin

*Health and Sanitation* – Councilman Thomas reported that Mr. Rehab Sewer Rehabilitation has completed the televising of Borough sewer lines with minor cleaning taking place. Trash and recycling bins from the City of Harrisburg have been delivered to residential units. The City will now handle residential pick up of trash and recycles. Residents are to direct questions and concerns regarding the pick up of trash and recycles to the City of Harrisburg.

**NEW BUSINESS**

\*5) Vice-President Spackman made a motion to grant gratis use of the pavilion at Saussaman Park to the Lenker Manor Paxtang Women’s Club on May 26, 2021 from 1:00 p.m. to 3:00 p.m. Motion seconded by Councilman Martin. Motion carried.

**OLD BUSINESS**

No Old Business was brought forth

**COMMUNICATIONS**

No Communications were brought forth

**AUDIENCE PARTICIPATION**

**Mr. Robin Bloss, EMC and resident of 3641 Brisban Street** stated since gas meters are defined as safety equipment, the Fire Company could purchase a gas meter from the Firemen’s Relief Fund. President Bloss said contact would be made with Fire Chief Will Skinner.

**PRESENTATION OF BILLS**

\*6) Vice President Spackman made a motion that Council pay its just and lawful debt. Motion seconded by Councilman Thomas. Motion carried.

**EXECUTIVE SESSION**

At 7:54 p.m. President Bloss announced that Council would retire to Executive Session to discuss matters of personnel and to seek advice from the Borough Solicitor. Secretary Clark was excused for the remainder of the meeting.

At 8:06 p.m. President Bloss reconvened the meeting stating matters of personnel and advice from the Borough Solicitor were discussed.

**ADJOURNMENT**

\*7) Councilman Thomas made a motion to adjourn. Motion seconded by Vice-President Spackman. Motion carried. Meeting adjourned at 8:07 p.m.

\_\_\_\_\_  
Secretary

- 1.Minutes – January 19, 2021 Regular Business Meeting
- 2.Minutes – February 2, 2021 – Workshop Meeting
- 3.Oath of Office – Nathan Martin – Member of Council
- 4.Treasurer’s Report
- 5.Use of Pavilion – Lenker Manor Paxtang Women’s Club May 26, 2021
- 6.Pay Bills
- 7.Adjourn